

RESOLUTION 26-04
A RESOLUTION APPROVING THE CONSENT AGENDA FOR
THE MEETING ON MARCH 19, 2026

Resolution by _____; seconded by _____

BE IT RESOLVED; the City Council of Keego Harbor accepts and authorizes the payment of bills for February 2026; and

BE IT RESOLVED; the City Council of Keego Harbor accepts the Revenue and Expenditure Report; and

BE IT RESOLVED; the City Council of Keego Harbor approves the following meeting minutes from:

- February 17, 2026, Study Session Meeting Minutes
- February 19, 2026, City Council Meeting Minutes

BE IT RESOLVED; the City Council of Keego Harbor approves the following miscellaneous items:

Roll Call Vote:

- Mayor Ross
- Mayor Pro Tem Kalman
- Council Member Fletcher
- Council Member Elsen
- Council Member Streng

Mayor Ross declared this resolution to be adopted on March 19, 2026.

Tammy Neeb
City of Keego Harbor, City Clerk

Tab 2

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|-----------------------------|-------|-------|------------|------------------------------------|--|-----------|
| Bank APCHS ACCOUNTS PAYABLE | | | | | | |
| 02/12/2026 | APCHS | 65399 | ALLIE | ALLIE BROTHERS | UNIFORM PANTS- BANKS | 97.91 |
| 02/12/2026 | APCHS | 65400 | AUTO VALUE | AUTO-WARES LLC | 463629,463753,464027,464091 | 205.38 |
| 02/12/2026 | APCHS | 65401 | BCBSM | BLUE CROSS BLUE SHIELD OF MICHIGAN | MARCH MEDICAL COVERAGE | 9,513.28 |
| 02/12/2026 | APCHS | 65402 | C&G NEWS | C & G NEWSPAPERS | MARCH BOARD OF REVIEW PUBLICATION | 166.00 |
| 02/12/2026 | APCHS | 65403 | COMCAST | COMCAST | FEBRUARY INTERNET DPW | 127.90 |
| 02/12/2026 | APCHS | 65404 | CONCENTRA | CONCENTRA MEDICAL CENTERS | NEW OFFICER PHYSICAL | 446.00 |
| 02/12/2026 | APCHS | 65405 | CONSUMERS | CONSUMERS ENERGY | JANUARY UTILITIES CITY HALL | 731.94 |
| 02/12/2026 | APCHS | 65406 | CONSUMERS | CONSUMERS ENERGY | JANUARY UTILITIES DPW | 1,047.92 |
| 02/12/2026 | APCHS | 65407 | HILLS, DAV | DAVE HILLS | JANUARY INSPECTIONS | 2,000.00 |
| 02/12/2026 | APCHS | 65408 | DETROIT | DETROIT SALT COMPANY | TICKET 956315 49.56 TON | 2,863.58 |
| 02/12/2026 | APCHS | 65409 | MISC | EGLE -SWPF | 2026 STORMWATER ANNUAL PERMIT FEE | 1,000.00 |
| 02/12/2026 | APCHS | 65410 | FORD PRO | FORD PRO | JANUARY PD TELEMATICS | 60.00 |
| 02/12/2026 | APCHS | 65411 | FORSTER | FORSTER PARRY SYLVAN LLC | JANUARY PD CAR WASHES | 85.00 |
| 02/12/2026 | APCHS | 65412 | GMH | GIRAMARCO,MULLINS & HORTON, P.C. | JANUARY RETAINER | 2,540.60 |
| 02/12/2026 | APCHS | 65413 | GMH | GIRAMARCO,MULLINS & HORTON, P.C. | JANUARY LABOR & EMPLOYMENT | 6,075.00 |
| 02/12/2026 | APCHS | 65414 | GMH | GIRAMARCO,MULLINS & HORTON, P.C. | JANUARY PROSECUTIONS | 1,350.00 |
| 02/12/2026 | APCHS | 65415 | GWBCA | GR. W. B. CABLE FUND | CABLE PEG FEES ENDING 9/30/2025 | 4,662.61 |
| 02/12/2026 | APCHS | 65416 | GWBCA | GR. W. B. CABLE FUND | CABLE PEG FEES ENDING 12/30/2025 | 4,530.77 |
| 02/12/2026 | APCHS | 65417 | HRC | HUBBELL, ROTH, & CLARK INC | STREET IMPROVEMENTS ENDING 1/3/26 | 17,976.18 |
| 02/12/2026 | APCHS | 65418 | HRC | HUBBELL, ROTH, & CLARK INC | CDBG BAXTER MORGAN PARK PLANS ENDING 1.3 | 616.37 |
| 02/12/2026 | APCHS | 65419 | HRC | HUBBELL, ROTH, & CLARK INC | GLWA WATER STUDY PLAN | 144.42 |
| 02/12/2026 | APCHS | 65420 | HRC | HUBBELL, ROTH, & CLARK INC | 1517 KESSLER SITE PLAN REVIEW | 456.15 |
| 02/12/2026 | APCHS | 65421 | HRC | HUBBELL, ROTH, & CLARK INC | OC LOCAL CVT INFRASTRUCTURE PLANNING GRA | 4,042.60 |
| 02/12/2026 | APCHS | 65422 | HRC | HUBBELL, ROTH, & CLARK INC | OC LOCAL CVT INFRASTRUCTURE PLANNING GRA | 820.85 |
| 02/12/2026 | APCHS | 65423 | HRC | HUBBELL, ROTH, & CLARK INC | WILLOW BEACH BRIDGE REHAB ENDING 11/21/2 | 15,470.09 |
| 02/12/2026 | APCHS | 65424 | JOE'S ARMY | JOE'S ARMY NAVY SURPLUS & CAMPING | UNIFORM ALLOWANCE ALONZI | 614.88 |
| 02/12/2026 | APCHS | 65425 | BORYCZ | KEN BORYCZ | JANUARY INSPECTIONS | 500.00 |
| 02/12/2026 | APCHS | 65426 | KMH | KMH CLEANING SERVICES | JANUARY CLEANING CITY HALL | 540.00 |
| 02/12/2026 | APCHS | 65427 | MISC | LITHIA MOTORS, INC SUPPORT SERVICE | PD VEHICLE 19-1 EXTENDED WARRANTY | 78.93 |
| 02/12/2026 | APCHS | 65428 | MILLENIMUM | MILLENNIUM BUSINESS SYSTEMS | FEBRUARY COPIER SERVICE | 112.04 |
| 02/12/2026 | APCHS | 65429 | NERDS | NERDS XPRESS | FEBRUARY MANAGED SERVICES | 1,508.49 |
| 02/12/2026 | APCHS | 65430 | NYE UNIFOR | NYE UNIFORM | 936436, 938681 DENNIS UNIFORM | 236.50 |
| 02/12/2026 | APCHS | 65431 | OC MOTOR | OAKLAND COUNTY | WORK ORDER 111152, 111165 REPAIR/TIRES | 2,068.16 |
| 02/12/2026 | APCHS | 65432 | PRIORITY | PRIORITY WASTE | FEBRUARY CURBSIDE COLLECTION | 20,112.30 |
| 02/12/2026 | APCHS | 65433 | RAYMER, PA | PAUL RAYMER | JANUARY INSPECTIONS | 350.00 |
| 02/12/2026 | APCHS | 65434 | RCOC | ROAD COMMISSION FOR OAKLAND COUNTY | SIGNAL MAINTENENCE THRU 12/31/2025 | 27.51 |
| 02/12/2026 | APCHS | 65435 | STANDARD | STANDARD INSURANCE COMPANY | FEBRUARY LIFE INSURANCE | 575.31 |
| 02/12/2026 | APCHS | 65436 | WATERFORD | WATERFORD TOWNSHIP | FEBRUARY ASSESSMENTS | 3,437.50 |

APCHS TOTALS:

| | |
|----------------------------|------------|
| Total of 38 Checks: | 107,192.17 |
| Less 0 Void Checks: | 0.00 |
| Total of 38 Disbursements: | 107,192.17 |

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|-----------------------------|-------|-------|------------|-------------------------------------|--|-----------|
| Bank APCHS ACCOUNTS PAYABLE | | | | | | |
| 02/24/2026 | APCHS | 65437 | MISC | BERGER CHEVROLET INC | 2026 CHEVROLET TAHOE | 57,598.00 |
| 02/24/2026 | APCHS | 65438 | C&G NEWS | C & G NEWSPAPERS | BOARD OF REVIEW & PLANNING COMMISSION PU | 316.60 |
| 02/24/2026 | APCHS | 65439 | CHARTER WB | CHARTER TOWNSHIP OF WEST BLOOMFIELD | 2026 HH HAZARDOUS WASTE & RECYCLING EVEN | 7,500.00 |
| 02/24/2026 | APCHS | 65440 | MISC | CMP DISTRIBUTORS | OFFICERS BALLISTIC VESTS & CHIEF CARRIER | 2,350.00 |
| 02/24/2026 | APCHS | 65441 | COPS HEALT | COPS HEALTH TRUST | MARCH DENTAL COVERAGE | 396.85 |
| 02/24/2026 | APCHS | 65442 | DETROIT | DETROIT SALT COMPANY | 1/30/26 SALT ORDER | 2,785.14 |
| 02/24/2026 | APCHS | 65443 | DETROIT | DETROIT SALT COMPANY | 2/10/26 SALT ORDER | 2,979.14 |
| 02/24/2026 | APCHS | 65444 | DTE ENERGY | DTE ENERGY | FRAN LEAF PARK | 17.41 |
| 02/24/2026 | APCHS | 65445 | DTE ENERGY | DTE ENERGY | VETERANS MEMORIAL PARK | 25.66 |
| 02/24/2026 | APCHS | 65446 | DTE ENERGY | DTE ENERGY | 1768 CLF STREET LIGHT CONTROLLER | 80.67 |
| 02/24/2026 | APCHS | 65447 | DTE ENERGY | DTE ENERGY | 1765 CLF STREET LIGHT CONTROLLER | 85.81 |
| 02/24/2026 | APCHS | 65448 | DTE ENERGY | DTE ENERGY | SUNSET PARK | 17.41 |
| 02/24/2026 | APCHS | 65449 | DTE ENERGY | DTE ENERGY | ROSE SORTOR PARK | 30.84 |
| 02/24/2026 | APCHS | 65450 | DTE ENERGY | DTE ENERGY | CITY HALL | 782.92 |
| 02/24/2026 | APCHS | 65451 | DTE ENERGY | DTE ENERGY | DEPT OF PUBLIC WORKS | 1,089.05 |
| 02/24/2026 | APCHS | 65452 | EDISON | DTE ENERGY | JANUARY STREET LIGHTS | 6,040.73 |
| 02/24/2026 | APCHS | 65453 | HOME DEPOT | HOME DEPOT CREDIT SERVICES | DPW JAN & FEB PURCHASES | 99.67 |
| 02/24/2026 | APCHS | 65454 | J&J TOWING | J & J AUTO REPAIR | 19-2 OIL CHANGE/TIRE ROTATION | 124.86 |
| 02/24/2026 | APCHS | 65455 | MISC | LARRY BECKER | ZBA FEE REFUND | 600.00 |
| 02/24/2026 | APCHS | 65456 | MAP | MICHIGAN ASSOCIATION OF POLICE | MARCH UNION DUES | 306.00 |
| 02/24/2026 | APCHS | 65457 | MILLENIUUM | MILLENNIUM BUSINESS SYSTEMS | WASTE TONER BOTTLE | 15.00 |
| 02/24/2026 | APCHS | 65458 | NERDS | NERDS XPRESS | REMAINING BALANCE | 688.52 |
| 02/24/2026 | APCHS | 65459 | NYE UNIFOR | NYE UNIFORM | CHIEF UNIFORM ALLOWANCE | 190.00 |
| 02/24/2026 | APCHS | 65460 | OC TREAS | OAKLAND COUNTY TREASURER | SEPT & OCT 2026 TRAILER TAX RE-CUT | 220.00 |
| 02/24/2026 | APCHS | 65461 | MISC | ROSATI,SCHULTZ,JOPPICH & AMTSBEUCHL | PROFESSIONAL SERVICES THROUGH 1/31/26 | 1,440.00 |
| 02/24/2026 | APCHS | 65462 | STANDARD | STANDARD INSURANCE COMPANY | MARCH LIFE INSURANCE | 575.31 |
| 02/24/2026 | APCHS | 65463 | VERIZON | VERIZON | JANUARY 2026 PHONE CHARGES | 433.99 |

APCHS TOTALS:

Total of 27 Checks:

86,789.58

Less 0 Void Checks:

0.00

Total of 27 Disbursements:

86,789.58

REVENUE AND ESPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 2.28.26

| | | 2025-2026 Budget | YTD Balance as of 1/2026 | Activity for Month | Available Balance | % Budget Used |
|-----------------------|-------------------------------|------------------|--------------------------|--------------------|-------------------|---------------|
| TOTAL Fund 101 | General Fund | | | | | |
| | Revenue | \$ 2,529,695.00 | \$ 2,249,262.90 | \$ 104,234.72 | \$ 280,432.10 | 88.91 |
| | Expenditure | \$ 2,546,858.00 | \$ 1,956,752.04 | \$ 362,825.22 | \$ 590,105.96 | 76.83 |
| TOTAL Fund 202 | Major Street Fund | | | | | |
| | Revenue | \$ 226,692.00 | \$ 148,342.81 | \$ 23,055.91 | \$ 78,349.19 | 65.44 |
| | Expenditure | \$ 339,532.00 | \$ 206,701.41 | \$ 3,465.89 | \$ 132,830.59 | 60.88 |
| TOTAL Fund 203 | Local Street Fund | | | | | |
| | Revenue | \$ 787,288.00 | \$ 245,217.12 | \$ 12,274.39 | \$ 542,070.88 | 31.15 |
| | Expenditure | \$ 875,994.00 | \$ 249,820.49 | \$ 26,329.80 | \$ 626,173.51 | 28.52 |
| TOTAL Fund 207 | Police Fund | | | | | |
| | Revenue | \$ 1,145,456.00 | \$ 1,136,482.28 | \$ 226,227.96 | \$ 8,973.72 | 99.22 |
| | Expenditure | \$ 1,145,456.00 | \$ 920,126.84 | \$ 212,530.81 | \$ 225,329.16 | 80.33 |
| TOTAL Fund 247 | TIFA | | | | | |
| | Revenue | \$ 340,200.00 | \$ 320,743.52 | \$ 14,938.06 | \$ 19,456.48 | 94.28 |
| | Expenditure | \$ 363,518.00 | \$ 119,430.81 | \$ 856.86 | \$ 244,087.19 | 32.85 |
| TOTAL Fund 271 | Library | | | | | |
| | Revenue | \$ 37,100.00 | \$ 36,012.05 | \$ 139.25 | \$ 1,087.95 | 97.07 |
| | Expenditure | \$ 37,100.00 | \$ 38,301.64 | \$ - | \$ (1,201.64) | 103.24 |
| TOTAL Fund 401 | Capital Improvements | | | | | |
| | Revenue | \$ 87,100.00 | \$ 171,680.00 | \$ 128,480.00 | \$ (84,580.00) | 197.11 |
| | Expenditure | \$ 87,100.00 | \$ 151,602.38 | \$ 58,286.52 | \$ (64,502.38) | 174.06 |
| TOTAL Fund 592 | Water & Sewer Fund | | | | | |
| | Revenue | \$ 241,900.00 | \$ 49,380.69 | \$ - | \$ 192,519.31 | 20.41 |
| | Expenditure | \$ 283,000.00 | \$ 20,333.54 | \$ 2,033.54 | \$ 262,666.46 | 7.18 |
| TOTAL | Revenue | \$ 5,395,431.00 | \$ 4,357,121.37 | \$ 509,350.29 | \$ 1,038,309.63 | 80.76 |
| | Expenditure | \$ 5,678,558.00 | \$ 3,663,069.15 | \$ 684,628.64 | \$ 2,015,488.85 | 64.51 |

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 | | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|-------------------------|----------------------------------|---------------------------|--------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | YTD BALANCE 02/28/2026 | | | |
| Fund 101 - GENERAL FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 101-000-402.000 | CURRENT TAXES | 1,286,236.20 | 1,414,100.00 | 1,338,183.80 | 5,798.93 | 75,916.20 | 94.63 |
| 101-000-402.100 | PUBLIC ACT 359 OF 1925 | 47,857.69 | 50,000.00 | 48,359.10 | 184.98 | 1,640.90 | 96.72 |
| 101-000-403.000 | PRE DENIAL INT & PENALTY FR CO | 161.11 | 300.00 | 122.47 | 0.00 | 177.53 | 40.82 |
| 101-000-404.000 | NON CURRENT PROPERTY TAXES | 2,473.84 | 2,350.00 | 0.00 | 0.00 | 2,350.00 | 0.00 |
| 101-000-434.000 | TRAILER TAX-CITY PORTION | 216.00 | 400.00 | 172.00 | 0.00 | 228.00 | 43.00 |
| 101-000-445.000 | PENALTIES AND INTEREST ON TAXES | 13,557.92 | 24,000.00 | 5,200.12 | 1,418.14 | 18,799.88 | 21.67 |
| 101-000-446.000 | PROPERTY TRANSFER PENALTY | 600.00 | 5,000.00 | 1,000.00 | 0.00 | 4,000.00 | 20.00 |
| 101-000-447.000 | PROPERTY TAX ADMIN FEE | 63,284.64 | 65,400.00 | 65,138.77 | 1,112.63 | 261.23 | 99.60 |
| 101-000-448.000 | REFUSE COLLECTION | 210,383.32 | 238,082.00 | 244,193.81 | 1,652.42 | (6,111.81) | 102.57 |
| 101-000-448.100 | REFUSE COLLECTION ADMIN FEE | 38,300.00 | 38,320.00 | 19,160.00 | 0.00 | 19,160.00 | 50.00 |
| 101-000-448.101 | RECYCLING | 4,605.24 | 5,000.00 | 4,556.29 | 28.59 | 443.71 | 91.13 |
| 101-000-449.000 | WEED CUTTING | 1,200.00 | 1,200.00 | 1,277.90 | 0.00 | (77.90) | 106.49 |
| 101-000-451.100 | CONTRACTOR REGISTRATION FEE | 620.00 | 1,500.00 | 655.00 | 80.00 | 845.00 | 43.67 |
| 101-000-451.101 | BUILDING PERMIT FEE | 26,212.68 | 35,000.00 | 31,916.76 | 3,985.75 | 3,083.24 | 91.19 |
| 101-000-451.102 | MECHANICAL PERMIT FEE | 4,780.00 | 6,300.00 | 5,265.00 | 800.00 | 1,035.00 | 83.57 |
| 101-000-451.103 | ELECTRICAL PERMIT FEE | 5,680.00 | 7,000.00 | 3,861.00 | 435.00 | 3,139.00 | 55.16 |
| 101-000-451.104 | PLUMBING PERMIT FEE | 3,795.00 | 5,200.00 | 3,565.00 | 0.00 | 1,635.00 | 68.56 |
| 101-000-451.106 | WATERLINE/SEWER TRENCH FEE | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 101-000-451.107 | REINSPECTION FEE | 570.00 | 3,500.00 | 5,000.00 | 0.00 | (1,500.00) | 142.86 |
| 101-000-451.108 | DEMOLITION PERMIT FEE | 0.00 | 600.00 | 840.00 | 840.00 | (240.00) | 140.00 |
| 101-000-451.109 | FERTILIZER PERMIT FEE | 0.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 101-000-452.000 | RENTAL REGISTRATION FEE | 11,550.00 | 20,000.00 | 5,675.00 | 900.00 | 14,325.00 | 28.38 |
| 101-000-452.001 | RENTAL REINSPECTION FEE | 1,495.00 | 2,000.00 | 255.00 | 0.00 | 1,745.00 | 12.75 |
| 101-000-453.000 | BUSINESS LICENSE | 4,885.00 | 8,000.00 | 4,745.00 | 1,470.00 | 3,255.00 | 59.31 |
| 101-000-460.000 | CABLE FRANCHISE FEE | 31,037.16 | 37,000.00 | 28,179.83 | 17,123.84 | 8,820.17 | 76.16 |
| 101-000-477.000 | PET LICENSE-CITY PORTION | 28.00 | 100.00 | 10.00 | 6.00 | 90.00 | 10.00 |
| 101-000-528.000 | FEDERAL GRANTS | 20,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-000-529.000 | CDBG REVENUE | 0.00 | 10,175.00 | 0.00 | 0.00 | 10,175.00 | 0.00 |
| 101-000-541.000 | SMART | 556.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 101-000-573.000 | LOCAL COMMUNITY STABILIZATION S | 6,645.68 | 6,600.00 | 11,447.64 | 0.00 | (4,847.64) | 173.45 |
| 101-000-574.000 | STATE REVENUE SHARING | 224,102.00 | 337,010.00 | 227,301.00 | 56,296.00 | 109,709.00 | 67.45 |
| 101-000-576.000 | STATE-ELECTION REIMBURSEMENT | 3,481.42 | 2,500.00 | 135.79 | 0.00 | 2,364.21 | 5.43 |
| 101-000-581.000 | COUNTY REVENUE SHARING | 451.60 | 1,500.00 | 246.83 | 0.00 | 1,253.17 | 16.46 |
| 101-000-607.000 | CHARGES FOR SERVICES | 319.17 | 400.00 | 302.84 | 233.76 | 97.16 | 75.71 |
| 101-000-610.000 | BUILDING DEPT REVIEW FEE | 0.00 | 100.00 | 15.00 | 0.00 | 85.00 | 15.00 |
| 101-000-612.000 | RECYCLING BINS | 60.00 | 100.00 | 12.00 | 0.00 | 88.00 | 12.00 |
| 101-000-613.000 | LAND DIVISION/CONSOLIDATION | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-000-614.000 | PLANNER REVIEW FEES (NON-REFUND) | 3,285.00 | 7,000.00 | 10,475.00 | 2,425.00 | (3,475.00) | 149.64 |
| 101-000-615.000 | ZBA APPEAL FEE | 0.00 | 2,500.00 | 2,200.00 | (600.00) | 300.00 | 88.00 |
| 101-000-625.000 | NSF FEES | 0.00 | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 101-000-627.202 | CONTRIBUTION/ADMIN FROM 202 MAJ | 0.00 | 21,700.00 | 0.00 | 0.00 | 21,700.00 | 0.00 |
| 101-000-627.203 | ADMIN CHARGES FROM 203 LOCAL S | 0.00 | 9,300.00 | 0.00 | 0.00 | 9,300.00 | 0.00 |
| 101-000-627.247 | ADMIN CHARGES FROM TIFA FUND | 48,195.00 | 50,408.00 | 50,408.00 | 0.00 | 0.00 | 100.00 |
| 101-000-643.900 | BOAT KEY-PARKS PORTION | 120.00 | 200.00 | 80.00 | 0.00 | 120.00 | 40.00 |
| 101-000-656.000 | DISTRICT COURT FINES | 0.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 101-000-665.000 | INTEREST | 39,792.48 | 45,000.00 | 84,551.64 | 8,463.58 | (39,551.64) | 187.89 |
| 101-000-668.000 | EQUIPMENT AND VEHICLE RENTAL | 15,471.03 | 37,000.00 | 25,731.02 | 1,496.10 | 11,268.98 | 69.54 |
| 101-000-674.000 | DONATIONS | 0.00 | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 |
| 101-000-674.012 | PARKS & REC COMMUNITY EVENTS | 1,726.00 | 1,000.00 | 122.00 | 0.00 | 878.00 | 12.20 |
| 101-000-674.013 | DONATIONS GARDEN CLUB | 45.00 | 300.00 | 25.00 | 0.00 | 275.00 | 8.33 |
| 101-000-674.014 | DONATIONS BLOCK PARTY | 786.00 | 600.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| 101-000-675.000 | COST REC- MISC/REIMBURSEMENT | 8,302.50 | 10,000.00 | 13,361.29 | 84.00 | (3,361.29) | 133.61 |
| 101-000-675.003 | COST RECOVERY - MMRMA | 9,943.00 | 10,000.00 | 5,516.00 | 0.00 | 4,484.00 | 55.16 |

PERIOD ENDING 02/28/2026
% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 ORIGINAL BUDGET | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|--|---------------------------|---------------------------|-------------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 101 - GENERAL FUND | | | | | | | |
| Revenues | | | | | | | |
| Total Dept 000 - UNCLASSIFIED | | 2,142,810.68 | 2,529,695.00 | 2,249,262.90 | 104,234.72 | 280,432.10 | 88.91 |
| TOTAL REVENUES | | 2,142,810.68 | 2,529,695.00 | 2,249,262.90 | 104,234.72 | 280,432.10 | 88.91 |
| Expenditures | | | | | | | |
| Dept 101 - CITY COUNCIL | | | | | | | |
| 101-101-801.000 | COUNCIL PAY | 393.75 | 600.00 | 393.75 | 0.00 | 206.25 | 65.63 |
| 101-101-955.000 | PROF DEVELOPMENT/TRAINING | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| Total Dept 101 - CITY COUNCIL | | 393.75 | 2,600.00 | 393.75 | 0.00 | 2,206.25 | 15.14 |
| Dept 172 - CITY MANAGER | | | | | | | |
| 101-172-702.000 | WAGES-FULL TIME | 63,423.09 | 102,000.00 | 65,325.73 | 7,685.38 | 36,674.27 | 64.04 |
| 101-172-711.000 | FICA | 5,045.30 | 7,803.00 | 5,190.95 | 610.70 | 2,612.05 | 66.53 |
| 101-172-711.005 | RETIREMENT PLAN | 6,438.51 | 10,200.00 | 6,532.59 | 768.54 | 3,667.41 | 64.05 |
| 101-172-711.006 | LIFE INSURANCE | 524.48 | 830.00 | 590.04 | 131.12 | 239.96 | 71.09 |
| 101-172-711.014 | HEALTH INSURANCE OPT OUT | 3,269.10 | 5,000.00 | 3,269.10 | 384.60 | 1,730.90 | 65.38 |
| 101-172-850.002 | 24/7 COMMUNICATION | 1,333.36 | 2,000.00 | 1,333.35 | 166.67 | 666.65 | 66.67 |
| 101-172-955.000 | PROF DEVELOPMENT/TRAINING | 820.00 | 2,500.00 | 800.00 | 0.00 | 1,700.00 | 32.00 |
| 101-172-955.001 | DUES & MEMBERSHIP | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| Total Dept 172 - CITY MANAGER | | 80,853.84 | 130,833.00 | 83,041.76 | 9,747.01 | 47,791.24 | 63.47 |
| Dept 215 - CITY CLERK | | | | | | | |
| 101-215-702.000 | WAGES-FULL TIME | 27,515.51 | 44,600.00 | 28,715.89 | 3,427.84 | 15,884.11 | 64.39 |
| 101-215-711.000 | FICA | 2,355.02 | 3,400.00 | 2,446.83 | 291.66 | 953.17 | 71.97 |
| 101-215-711.006 | LIFE INSURANCE | 332.96 | 500.00 | 343.80 | 76.40 | 156.20 | 68.76 |
| 101-215-711.014 | HEALTH INSURANCE OPT OUT | 3,269.27 | 5,000.00 | 3,269.27 | 384.62 | 1,730.73 | 65.39 |
| 101-215-862.000 | MILEAGE REIMBURSEMENT | 0.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 101-215-955.000 | PROF DEVELOPMENT/TRAINING | 315.00 | 2,000.00 | 120.00 | 0.00 | 1,880.00 | 6.00 |
| 101-215-955.001 | DUES & MEMBERSHIP | 0.00 | 500.00 | 50.00 | 0.00 | 450.00 | 10.00 |
| Total Dept 215 - CITY CLERK | | 33,787.76 | 56,200.00 | 34,945.79 | 4,180.52 | 21,254.21 | 62.18 |
| Dept 228 - INFORMATION TECHNOLOGY | | | | | | | |
| 101-228-803.000 | COMPUTER SERVICES | 8,949.75 | 17,000.00 | 14,935.06 | 1,508.49 | 2,064.94 | 87.85 |
| 101-228-805.000 | COMPUTER SUPPORT-BSA | 0.00 | 3,000.00 | 527.00 | 0.00 | 2,473.00 | 17.57 |
| 101-228-805.001 | COMPUTER SUPPORT-NON BSA | 0.00 | 4,500.00 | 1,722.00 | 0.00 | 2,778.00 | 38.27 |
| Total Dept 228 - INFORMATION TECHNOLOGY | | 8,949.75 | 24,500.00 | 17,184.06 | 1,508.49 | 7,315.94 | 70.14 |
| Dept 253 - FINANCE/TREASURER | | | | | | | |
| 101-253-702.000 | WAGES-FULL TIME | 30,298.91 | 24,400.00 | 15,444.07 | 1,872.00 | 8,955.93 | 63.30 |
| 101-253-711.000 | FICA | 2,040.12 | 1,845.00 | 1,028.96 | 125.26 | 816.04 | 55.77 |
| 101-253-711.004 | HEALTH INSURANCE | 12,488.16 | 13,200.00 | 13,893.72 | 1,009.78 | (693.72) | 105.26 |
| 101-253-711.006 | LIFE INSURANCE | 390.56 | 600.00 | 439.38 | 97.64 | 160.62 | 73.23 |
| 101-253-862.000 | MILEAGE REIMBURSEMENT | 0.00 | 200.00 | 191.80 | 0.00 | 8.20 | 95.90 |
| 101-253-955.000 | PROF DEVELOPMENT/TRAINING | 0.00 | 2,000.00 | 1,026.00 | 0.00 | 974.00 | 51.30 |
| 101-253-955.001 | DUES & MEMBERSHIP | 119.00 | 500.00 | 119.00 | 0.00 | 381.00 | 23.80 |

PERIOD ENDING 02/28/2026
% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 ORIGINAL BUDGET | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|-------------------------------------|----------------------------------|---------------------------|-------------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 101 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Total Dept 253 - FINANCE/TREASURER | | 45,336.75 | 42,745.00 | 32,142.93 | 3,104.68 | 10,602.07 | 75.20 |
| Dept 257 - ASSESSING | | | | | | | |
| 101-257-802.000 | ASSESSING SERVICES | 27,000.76 | 41,375.00 | 27,333.25 | 3,437.50 | 14,041.75 | 66.06 |
| Total Dept 257 - ASSESSING | | 27,000.76 | 41,375.00 | 27,333.25 | 3,437.50 | 14,041.75 | 66.06 |
| Dept 262 - ELECTIONS | | | | | | | |
| 101-262-728.000 | SUPPLIES | 987.68 | 1,500.00 | 548.91 | 0.00 | 951.09 | 36.59 |
| 101-262-731.000 | POSTAGE | 500.00 | 600.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| 101-262-800.000 | SERVICES AND CHARGES | 327.00 | 800.00 | 3,278.50 | 0.00 | (2,478.50) | 409.81 |
| 101-262-801.000 | ELECTION WORKER PAY | 1,485.00 | 800.00 | 753.00 | 0.00 | 47.00 | 94.13 |
| 101-262-862.000 | MILEAGE REIMBURSEMENT | 0.00 | 150.00 | 0.00 | 0.00 | 150.00 | 0.00 |
| Total Dept 262 - ELECTIONS | | 3,299.68 | 3,850.00 | 4,580.41 | 0.00 | (730.41) | 118.97 |
| Dept 265 - BUILDING & GROUNDS | | | | | | | |
| 101-265-728.000 | SUPPLIES | 0.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 0.00 |
| 101-265-850.000 | TELEPHONE | 1,755.53 | 3,000.00 | 1,738.13 | 216.99 | 1,261.87 | 57.94 |
| 101-265-920.000 | UTILITIES | 8,973.81 | 13,500.00 | 8,984.95 | 741.09 | 4,515.05 | 66.56 |
| 101-265-930.000 | MAINTENANCE AND REPAIRS | 2,600.00 | 14,750.00 | 2,259.33 | 0.00 | 12,490.67 | 15.32 |
| Total Dept 265 - BUILDING & GROUNDS | | 13,329.34 | 32,450.00 | 12,982.41 | 958.08 | 19,467.59 | 40.01 |
| Dept 267 - GENERAL GOVERNMENT | | | | | | | |
| 101-267-707.000 | WAGES- PART TIME/SEASONAL | 4,909.82 | 19,000.00 | 1,397.76 | 1,397.76 | 17,602.24 | 7.36 |
| 101-267-711.000 | FICA | 376.58 | 1,508.00 | 0.00 | 0.00 | 1,508.00 | 0.00 |
| 101-267-711.005 | RETIREMENT - MERS DB | 128,344.00 | 203,244.00 | 135,496.00 | 16,937.00 | 67,748.00 | 66.67 |
| 101-267-711.007 | WORKERS COMP | 305.91 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 101-267-711.008 | UNEMPLOYMENT | 10.12 | 500.00 | 19.14 | 0.00 | 480.86 | 3.83 |
| 101-267-711.015 | RETIREMENT SUPPLEMENTAL | 0.00 | 20,000.00 | 20,000.00 | 0.00 | 0.00 | 100.00 |
| 101-267-725.001 | FUEL | 0.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 101-267-728.000 | SUPPLIES | 4,739.70 | 7,300.00 | 3,545.06 | 0.00 | 3,754.94 | 48.56 |
| 101-267-731.000 | POSTAGE | 2,281.50 | 3,500.00 | 2,318.44 | 0.00 | 1,181.56 | 66.24 |
| 101-267-800.001 | BANK SERVICE CHARGE | 564.39 | 1,000.00 | 704.94 | 62.50 | 295.06 | 70.49 |
| 101-267-800.101 | LEGAL FEES-GENERAL PERSONNEL | 0.00 | 10,000.00 | 5,000.00 | 0.00 | 5,000.00 | 50.00 |
| 101-267-800.265 | LEGAL FEES CITY ATTORNEY | 54,229.40 | 75,000.00 | 31,551.80 | 4,543.10 | 43,448.20 | 42.07 |
| 101-267-802.000 | PROFESSIONAL AND TECHNICAL SERV: | 71,402.69 | 120,000.00 | 116,416.52 | 1,582.47 | 3,583.48 | 97.01 |
| 101-267-802.203 | STORMWATER | 1,000.00 | 1,700.00 | 3,244.00 | 1,000.00 | (1,544.00) | 190.82 |
| 101-267-806.211 | AUDIT SERVICES | 0.00 | 16,500.00 | 14,350.00 | 0.00 | 2,150.00 | 86.97 |
| 101-267-827.000 | INSURANCE-MMRMA | 4,018.34 | 4,500.00 | 7,172.91 | 0.00 | (2,672.91) | 159.40 |
| 101-267-862.000 | MILEAGE REIMBURSEMENT | 0.00 | 520.00 | 18.20 | 0.00 | 501.80 | 3.50 |
| 101-267-900.000 | PRINTING AND BINDING | 2,764.28 | 3,200.00 | 1,666.11 | (380.04) | 1,533.89 | 52.07 |
| 101-267-901.000 | PUBLICATION | 1,320.81 | 2,500.00 | 1,950.20 | 482.60 | 549.80 | 78.01 |
| 101-267-944.001 | COPIER & MAINTENANCE | 990.13 | 1,700.00 | 926.84 | 127.04 | 773.16 | 54.52 |
| 101-267-955.000 | PROF DEVELOPMENT/TRAINING | 250.00 | 800.00 | 325.00 | 0.00 | 475.00 | 40.63 |
| 101-267-955.001 | DUES & MEMBERSHIP | 5,184.04 | 7,000.00 | 3,887.04 | 0.00 | 3,112.96 | 55.53 |
| 101-267-956.000 | COSTS, FEES, AND CHARGES | 12.72 | 500.00 | 1,508.08 | 0.00 | (1,008.08) | 301.62 |
| Total Dept 267 - GENERAL GOVERNMENT | | 282,704.43 | 502,172.00 | 351,498.04 | 25,752.43 | 150,673.96 | 70.00 |

PERIOD ENDING 02/28/2026
% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2025-26 | | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|---|----------------------------------|---------------------------|--------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | YTD BALANCE 02/28/2025 | ORIGINAL BUDGET | | | | |
| Fund 101 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Dept 336 - FIRE PROTECTION | | | | | | | |
| 101-336-814.000 | TRI CITY FIRE SERVICES | 276,993.00 | 380,772.00 | 285,579.00 | 0.00 | 95,193.00 | 75.00 |
| Total Dept 336 - FIRE PROTECTION | | 276,993.00 | 380,772.00 | 285,579.00 | 0.00 | 95,193.00 | 75.00 |
| Dept 371 - BUILDING INSPECTION SERVICES | | | | | | | |
| 101-371-707.000 | WAGES- PART TIME | 21,759.98 | 36,350.00 | 21,600.76 | 1,461.76 | 14,749.24 | 59.42 |
| 101-371-711.000 | FICA | 1,783.99 | 2,790.00 | 1,974.83 | 242.30 | 815.17 | 70.78 |
| 101-371-711.006 | LIFE INSURANCE | 103.98 | 500.00 | 365.04 | 81.12 | 134.96 | 73.01 |
| 101-371-711.014 | HEALTH INSURANCE OPT OUT | 923.04 | 4,000.00 | 2,615.28 | 307.68 | 1,384.72 | 65.38 |
| 101-371-802.101 | BUILDING PERMIT INSPECTION | 6,700.00 | 9,800.00 | 8,730.00 | 700.00 | 1,070.00 | 89.08 |
| 101-371-802.102 | MECHANICAL PERMIT INSPECTION | 2,100.00 | 5,500.00 | 1,900.00 | 300.00 | 3,600.00 | 34.55 |
| 101-371-802.103 | ELECTRICAL PERMIT INSPECTION | 2,962.00 | 4,500.00 | 1,550.00 | 250.00 | 2,950.00 | 34.44 |
| 101-371-802.104 | PLUMBING PERMIT INSPECTION | 1,150.00 | 1,500.00 | 1,050.00 | 100.00 | 450.00 | 70.00 |
| 101-371-802.105 | RENTAL INSPECTION | 10,800.00 | 15,000.00 | 3,200.00 | 400.00 | 11,800.00 | 21.33 |
| 101-371-802.106 | BLDG INSPECTION SERVICES | 2,275.00 | 4,000.00 | 8,925.00 | 1,100.00 | (4,925.00) | 223.13 |
| Total Dept 371 - BUILDING INSPECTION SERVICES | | 50,557.99 | 83,940.00 | 51,910.91 | 4,942.86 | 32,029.09 | 61.84 |
| Dept 441 - DEPT OF PUBLIC WORKS | | | | | | | |
| 101-441-702.000 | WAGES-FULL TIME | 23,301.65 | 60,000.00 | 40,040.82 | 4,253.78 | 19,959.18 | 66.73 |
| 101-441-704.000 | OVERTIME | 1,809.76 | 3,000.00 | 168.75 | 0.00 | 2,831.25 | 5.63 |
| 101-441-708.000 | UNIFORM ALLOWANCE | 242.00 | 500.00 | 91.00 | 0.00 | 409.00 | 18.20 |
| 101-441-711.000 | FICA | 2,103.68 | 5,200.00 | 2,775.26 | 324.61 | 2,424.74 | 53.37 |
| 101-441-711.004 | HEALTH INSURANCE | 0.00 | 11,000.00 | 12,406.13 | 1,864.20 | (1,406.13) | 112.78 |
| 101-441-711.005 | RETIREMENT PLAN | 4,441.25 | 9,400.00 | 7,217.35 | 657.67 | 2,182.65 | 76.78 |
| 101-441-711.006 | LIFE INSURANCE | 392.32 | 1,000.00 | 967.23 | 214.94 | 32.77 | 96.72 |
| 101-441-711.007 | WORKERS COMP | 74.16 | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 |
| 101-441-711.008 | UNEMPLOYMENT | 2.49 | 400.00 | 1.26 | 0.00 | 398.74 | 0.32 |
| 101-441-711.014 | HEALTH INSURANCE OPT OUT | 2,615.28 | 4,000.00 | 2,615.28 | 307.68 | 1,384.72 | 65.38 |
| 101-441-725.000 | FUEL | 1,157.88 | 3,000.00 | 2,706.16 | 536.82 | 293.84 | 90.21 |
| 101-441-728.000 | SUPPLIES | 903.51 | 10,000.00 | 1,290.56 | 99.67 | 8,709.44 | 12.91 |
| 101-441-802.000 | PROFESSIONAL AND TECHNICAL SERV. | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 101-441-804.000 | DOLLAR LAKE BOAT RAMP KEYS | 0.00 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 101-441-827.000 | INSURANCE-MMRMA | 16,073.40 | 19,800.00 | 15,566.60 | 0.00 | 4,233.40 | 78.62 |
| 101-441-850.002 | 24/7 COMMUNICATION | 480.00 | 720.00 | 480.00 | 60.00 | 240.00 | 66.67 |
| 101-441-920.000 | UTILITIES | 5,792.12 | 10,900.00 | 8,715.32 | 1,785.28 | 2,184.68 | 79.96 |
| 101-441-930.000 | MAINTENANCE AND REPAIRS | 2,325.17 | 9,000.00 | 3,909.36 | 205.38 | 5,090.64 | 43.44 |
| 101-441-933.000 | DPW GROUNDS & MAINTANCE | 265.00 | 7,500.00 | 1,237.76 | 0.00 | 6,262.24 | 16.50 |
| 101-441-955.000 | TRAINING | 0.00 | 500.00 | 30.00 | 0.00 | 470.00 | 6.00 |
| Total Dept 441 - DEPT OF PUBLIC WORKS | | 61,979.67 | 157,920.00 | 100,218.84 | 10,310.03 | 57,701.16 | 63.46 |
| Dept 448 - STREET LIGHTING | | | | | | | |
| 101-448-920.000 | UTILITIES | 46,699.21 | 77,000.00 | 47,405.90 | 6,040.73 | 29,594.10 | 61.57 |
| Total Dept 448 - STREET LIGHTING | | 46,699.21 | 77,000.00 | 47,405.90 | 6,040.73 | 29,594.10 | 61.57 |
| Dept 528 - REFUSE COLLECTION SERVICES | | | | | | | |
| 101-528-808.000 | REFUSE COLLECTION SERVICES | 142,142.20 | 238,082.00 | 156,887.40 | 20,112.30 | 81,194.60 | 65.90 |
| 101-528-808.001 | RECYCLE | 0.00 | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 0.00 |

PERIOD ENDING 02/28/2026
% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 ORIGINAL BUDGET | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|---|----------------------------------|---------------------------|-------------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 101 - GENERAL FUND | | | | | | | |
| Expenditures | | | | | | | |
| Total Dept 528 - REFUSE COLLECTION SERVICES | | 142,142.20 | 245,582.00 | 156,887.40 | 20,112.30 | 88,694.60 | 63.88 |
| Dept 694 - CDBG PROJECTS | | | | | | | |
| 101-694-850.000 | CDBG EXPENDITURES | 13,673.00 | 10,175.00 | 0.00 | 0.00 | 10,175.00 | 0.00 |
| Total Dept 694 - CDBG PROJECTS | | 13,673.00 | 10,175.00 | 0.00 | 0.00 | 10,175.00 | 0.00 |
| Dept 722 - CODE ENFORCEMENT | | | | | | | |
| 101-722-707.100 | WAGES-P/T CODE ENFORCEMENT | 10,037.25 | 24,400.00 | 7,196.08 | 592.25 | 17,203.92 | 29.49 |
| 101-722-711.000 | FICA | 767.86 | 1,850.00 | 548.29 | 45.30 | 1,301.71 | 29.64 |
| 101-722-725.000 | FUEL | 474.43 | 700.00 | 198.38 | 7.00 | 501.62 | 28.34 |
| 101-722-930.000 | MAINTENANCE AND REPAIRS | 0.00 | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 0.00 |
| Total Dept 722 - CODE ENFORCEMENT | | 11,279.54 | 28,150.00 | 7,942.75 | 644.55 | 20,207.25 | 28.22 |
| Dept 774 - RECREATION ACTIVITIES | | | | | | | |
| 101-774-728.000 | SUPPLIES | 0.00 | 900.00 | 375.57 | 0.00 | 524.43 | 41.73 |
| 101-774-802.000 | PROFESSIONAL AND TECHNICAL SERV. | 145.00 | 2,300.00 | 559.99 | 380.04 | 1,740.01 | 24.35 |
| 101-774-863.000 | BUS TRANSPORTATION | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 101-774-882.000 | COMMUNITY EVENTS | 1,769.26 | 3,000.00 | 2,876.94 | 0.00 | 123.06 | 95.90 |
| 101-774-890.003 | EASTER EXPENDITURES | 0.00 | 800.00 | 0.00 | 0.00 | 800.00 | 0.00 |
| 101-774-890.004 | WINTER WONDERLAND | 1,002.03 | 1,000.00 | 995.22 | 0.00 | 4.78 | 99.52 |
| 101-774-890.005 | MEMORIAL DAY PARADE | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 101-774-890.006 | BLOCK PARTIES | 1,167.58 | 3,000.00 | 1,736.44 | 0.00 | 1,263.56 | 57.88 |
| 101-774-890.007 | GARDEN CLUE/TREES | 369.31 | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 101-774-930.000 | MAINTENANCE AND REPAIRS | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| Total Dept 774 - RECREATION ACTIVITIES | | 4,453.18 | 16,200.00 | 6,544.16 | 380.04 | 9,655.84 | 40.40 |
| Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED | | | | | | | |
| 101-899-956.000 | TAX TRIBUNALS | 0.00 | 1,500.00 | 10.93 | 0.00 | 1,489.07 | 0.73 |
| Total Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED | | 0.00 | 1,500.00 | 10.93 | 0.00 | 1,489.07 | 0.73 |
| Dept 990 - DEBT SERVICE | | | | | | | |
| 101-990-991.000 | OC BUILDING BOND 2010 PRINCIPAL | 30,000.00 | 30,000.00 | 30,000.00 | 0.00 | 0.00 | 100.00 |
| 101-990-992.000 | OC BUILDING BOND 2010 INTEREST | 11,943.75 | 20,888.00 | 10,443.75 | 0.00 | 10,444.25 | 50.00 |
| Total Dept 990 - DEBT SERVICE | | 41,943.75 | 50,888.00 | 40,443.75 | 0.00 | 10,444.25 | 79.48 |
| Dept 995 - OTHER FINANCING USES | | | | | | | |
| 101-995-999.207 | TRANSFER OUT - POLICE FUND | 350,000.00 | 624,006.00 | 624,006.00 | 224,006.00 | 0.00 | 100.00 |
| 101-995-999.401 | TRANSFER OUT - CAPITAL PROJECT | 0.00 | 34,000.00 | 71,700.00 | 47,700.00 | (37,700.00) | 210.88 |
| Total Dept 995 - OTHER FINANCING USES | | 350,000.00 | 658,006.00 | 695,706.00 | 271,706.00 | (37,700.00) | 105.73 |
| TOTAL EXPENDITURES | | 1,495,377.60 | 2,546,858.00 | 1,956,752.04 | 362,825.22 | 590,105.96 | 76.83 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 02/28/2026

% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE | 2025-26 | YTD BALANCE | ACTIVITY FOR | AVAILABLE | % BDGT |
|--------------------------|--------------------------------|--------------|-----------------|--------------|----------------|--------------|----------|
| | | 02/28/2025 | ORIGINAL BUDGET | 02/28/2026 | MONTH 02/28/26 | BALANCE | USED |
| Fund 101 - GENERAL FUND | | | | | | | |
| Fund 101 - GENERAL FUND: | | | | | | | |
| | TOTAL REVENUES | 2,142,810.68 | 2,529,695.00 | 2,249,262.90 | 104,234.72 | 280,432.10 | 88.91 |
| | TOTAL EXPENDITURES | 1,495,377.60 | 2,546,858.00 | 1,956,752.04 | 362,825.22 | 590,105.96 | 76.83 |
| | NET OF REVENUES & EXPENDITURES | 647,433.08 | (17,163.00) | 292,510.86 | (258,590.50) | (309,673.86) | 1,704.31 |

PERIOD ENDING 02/28/2026

% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 | YTD BALANCE 02/28/2026 | ACTIVITY FOR | AVAILABLE BALANCE | % BDGT USED |
|---|----------------------------------|---------------------------|--------------------|---------------------------|-------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | | MONTH 02/28/26 | | |
| Fund 202 - MAJOR STREET FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 202-000-546.000 | ACT 51 REVENUES | 149,399.60 | 217,482.00 | 144,541.55 | 21,154.65 | 72,940.45 | 66.46 |
| 202-000-665.000 | INTEREST | 0.00 | 10.00 | 0.00 | 0.00 | 10.00 | 0.00 |
| Total Dept 000 - UNCLASSIFIED | | 149,399.60 | 217,492.00 | 144,541.55 | 21,154.65 | 72,950.45 | 66.46 |
| Dept 450 - WINTER MAINTENANCE | | | | | | | |
| 202-450-650.000 | ROAD SALT | 401.41 | 1,200.00 | 901.26 | 901.26 | 298.74 | 75.11 |
| Total Dept 450 - WINTER MAINTENANCE | | 401.41 | 1,200.00 | 901.26 | 901.26 | 298.74 | 75.11 |
| Dept 460 - ROUTINE STREET MAINTENANCE | | | | | | | |
| 202-460-675.002 | COST RECOVERY - REIMBURSEMENT | 0.00 | 2,000.00 | 2,900.00 | 1,000.00 | (900.00) | 145.00 |
| 202-460-675.003 | COST RECOVERY - MMRMA | 0.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 202-460-675.004 | COST RECOVERY - LIGHT POLE | 24,240.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| Total Dept 460 - ROUTINE STREET MAINTENANCE | | 24,240.00 | 8,000.00 | 2,900.00 | 1,000.00 | 5,100.00 | 36.25 |
| TOTAL REVENUES | | 174,041.01 | 226,692.00 | 148,342.81 | 23,055.91 | 78,349.19 | 65.44 |
| Expenditures | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 202-000-812.101 | ADMINISTRATIVE CHARGES-TO 101 | 0.00 | 21,700.00 | 0.00 | 0.00 | 21,700.00 | 0.00 |
| Total Dept 000 - UNCLASSIFIED | | 0.00 | 21,700.00 | 0.00 | 0.00 | 21,700.00 | 0.00 |
| Dept 450 - WINTER MAINTENANCE | | | | | | | |
| 202-450-702.000 | WAGES-FULL TIME | 4,876.85 | 6,500.00 | 5,377.58 | 1,018.24 | 1,122.42 | 82.73 |
| 202-450-711.000 | FICA | 373.08 | 497.00 | 411.39 | 77.90 | 85.61 | 82.77 |
| 202-450-725.000 | FUEL | 0.00 | 500.00 | 43.43 | 0.00 | 456.57 | 8.69 |
| 202-450-728.000 | SUPPLIES | 6,235.51 | 7,500.00 | 5,422.88 | 1,898.13 | 2,077.12 | 72.31 |
| 202-450-930.000 | MAINTENANCE AND REPAIRS | 34.10 | 1,000.00 | 134.77 | 0.00 | 865.23 | 13.48 |
| 202-450-935.000 | STREET MAINTENANCE & REPAIR | 123.60 | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| 202-450-944.000 | RENTAL OF EQUIPMENT | 1,767.25 | 7,500.00 | 2,655.35 | 444.11 | 4,844.65 | 35.40 |
| Total Dept 450 - WINTER MAINTENANCE | | 13,410.39 | 33,497.00 | 14,045.40 | 3,438.38 | 19,451.60 | 41.93 |
| Dept 460 - ROUTINE STREET MAINTENANCE | | | | | | | |
| 202-460-702.000 | WAGES-FULL TIME | 5,542.14 | 8,300.00 | 6,768.56 | 0.00 | 1,531.44 | 81.55 |
| 202-460-711.000 | FICA | 423.96 | 635.00 | 517.99 | 0.00 | 117.01 | 81.57 |
| 202-460-725.000 | FUEL | 122.81 | 400.00 | 88.20 | 0.00 | 311.80 | 22.05 |
| 202-460-728.000 | SUPPLIES | 80.94 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 202-460-802.000 | PROFESSIONAL AND TECHNICAL SERV. | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 202-460-930.000 | MAINTENANCE AND REPAIRS | 75.90 | 10,000.00 | 161.57 | 0.00 | 9,838.43 | 1.62 |
| 202-460-930.004 | MAINT & REPAIR-LIGHT POLE | 24,240.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 202-460-944.000 | RENTAL OF EQUIPMENT | 5,029.35 | 12,000.00 | 4,938.11 | 0.00 | 7,061.89 | 41.15 |
| Total Dept 460 - ROUTINE STREET MAINTENANCE | | 35,515.10 | 37,335.00 | 12,474.43 | 0.00 | 24,860.57 | 33.41 |
| Dept 462 - TRAFFIC SERVICES | | | | | | | |

PERIOD ENDING 02/28/2026
% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 ORIGINAL BUDGET | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|---------------------------------------|------------------------------|---------------------------|-------------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 202 - MAJOR STREET FUND | | | | | | | |
| Expenditures | | | | | | | |
| 202-462-806.000 | CONTRACTED SERVICES | 881.47 | 2,000.00 | 181.58 | 27.51 | 1,818.42 | 9.08 |
| Total Dept 462 - TRAFFIC SERVICES | | 881.47 | 2,000.00 | 181.58 | 27.51 | 1,818.42 | 9.08 |
| Dept 466 - ROAD PRESERVATION | | | | | | | |
| 202-466-930.006 | STREET PROJECT | 0.00 | 65,000.00 | 0.00 | 0.00 | 65,000.00 | 0.00 |
| Total Dept 466 - ROAD PRESERVATION | | 0.00 | 65,000.00 | 0.00 | 0.00 | 65,000.00 | 0.00 |
| Dept 995 - OTHER FINANCING USES | | | | | | | |
| 202-995-999.203 | TRANSFER OUT LOCAL ROAD FUND | 0.00 | 180,000.00 | 180,000.00 | 0.00 | 0.00 | 100.00 |
| Total Dept 995 - OTHER FINANCING USES | | 0.00 | 180,000.00 | 180,000.00 | 0.00 | 0.00 | 100.00 |
| TOTAL EXPENDITURES | | 49,806.96 | 339,532.00 | 206,701.41 | 3,465.89 | 132,830.59 | 60.88 |
| Fund 202 - MAJOR STREET FUND: | | | | | | | |
| TOTAL REVENUES | | 174,041.01 | 226,692.00 | 148,342.81 | 23,055.91 | 78,349.19 | 65.44 |
| TOTAL EXPENDITURES | | 49,806.96 | 339,532.00 | 206,701.41 | 3,465.89 | 132,830.59 | 60.88 |
| NET OF REVENUES & EXPENDITURES | | 124,234.05 | (112,840.00) | (58,358.60) | 19,590.02 | (54,481.40) | 51.72 |

PERIOD ENDING 02/28/2026
% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | 2025-26 | | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|---|---------------------------------|---------------------------|--------------------|---------------------------|-----------------------------------|----------------------|----------------|
| | | YTD BALANCE 02/28/2025 | ORIGINAL BUDGET | | | | |
| Fund 203 - LOCAL STREET FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 203-000-546.000 | ACT 51 REVENUES | 64,098.08 | 93,278.00 | 62,021.76 | 9,079.03 | 31,256.24 | 66.49 |
| 203-000-574.100 | METRO ACT FUNDING | 0.00 | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 0.00 |
| 203-000-624.000 | STATE GRANT | 0.00 | 500,000.00 | 0.00 | 0.00 | 500,000.00 | 0.00 |
| 203-000-627.202 | CONTRIBUTION/ADMIN FROM 202 MAJ | 0.00 | 180,000.00 | 180,000.00 | 0.00 | 0.00 | 100.00 |
| 203-000-665.000 | INTEREST | 0.00 | 10.00 | 0.00 | 0.00 | 10.00 | 0.00 |
| Total Dept 000 - UNCLASSIFIED | | 64,098.08 | 782,288.00 | 242,021.76 | 9,079.03 | 540,266.24 | 30.94 |
| Dept 450 - WINTER MAINTENANCE | | | | | | | |
| 203-450-650.000 | ROAD SALT | 1,423.16 | 5,000.00 | 3,195.36 | 3,195.36 | 1,804.64 | 63.91 |
| Total Dept 450 - WINTER MAINTENANCE | | 1,423.16 | 5,000.00 | 3,195.36 | 3,195.36 | 1,804.64 | 63.91 |
| TOTAL REVENUES | | 65,521.24 | 787,288.00 | 245,217.12 | 12,274.39 | 542,070.88 | 31.15 |
| Expenditures | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 203-000-812.101 | ADMINISTRATIVE CHARGES-TO 101 | 0.00 | 9,300.00 | 0.00 | 0.00 | 9,300.00 | 0.00 |
| Total Dept 000 - UNCLASSIFIED | | 0.00 | 9,300.00 | 0.00 | 0.00 | 9,300.00 | 0.00 |
| Dept 450 - WINTER MAINTENANCE | | | | | | | |
| 203-450-702.000 | WAGES-FULL TIME | 3,820.04 | 5,300.00 | 6,013.98 | 986.42 | (713.98) | 113.47 |
| 203-450-704.000 | OVERTIME | 0.00 | 0.00 | 99.80 | 99.80 | (99.80) | 100.00 |
| 203-450-711.000 | FICA | 292.24 | 406.00 | 507.70 | 0.00 | (101.70) | 125.05 |
| 203-450-725.000 | FUEL | 0.00 | 1,300.00 | 154.01 | 0.00 | 1,145.99 | 11.85 |
| 203-450-728.000 | SUPPLIES | 7,805.95 | 12,000.00 | 15,238.68 | 6,729.73 | (3,238.68) | 126.99 |
| 203-450-802.000 | PROFESSIONAL SERVICES | 0.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 203-450-930.000 | MAINTENANCE AND REPAIRS | 1,120.90 | 2,000.00 | 477.87 | 0.00 | 1,522.13 | 23.89 |
| 203-450-944.000 | RENTAL OF EQUIPMENT | 1,878.53 | 6,000.00 | 388.53 | 222.45 | 5,611.47 | 6.48 |
| Total Dept 450 - WINTER MAINTENANCE | | 14,917.66 | 28,506.00 | 22,880.57 | 8,038.40 | 5,625.43 | 80.27 |
| Dept 460 - ROUTINE STREET MAINTENANCE | | | | | | | |
| 203-460-702.000 | WAGES-FULL TIME | 5,216.04 | 8,500.00 | 9,024.34 | 0.00 | (524.34) | 106.17 |
| 203-460-704.000 | OVERTIME | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 203-460-711.000 | FICA | 399.02 | 688.00 | 863.35 | 0.00 | (175.35) | 125.49 |
| 203-460-725.000 | FUEL | 435.40 | 1,000.00 | 312.68 | 0.00 | 687.32 | 31.27 |
| 203-460-728.000 | SUPPLIES | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 203-460-728.001 | METRO ACT- RIGHT OF WAY | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 203-460-802.107 | BRIDGE INSPECTION | 0.00 | 3,500.00 | 0.00 | 0.00 | 3,500.00 | 0.00 |
| 203-460-930.000 | MAINTENANCE AND REPAIRS | 269.10 | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 203-460-935.000 | STREET MAINTENANCE & REPAIR | 1,060.16 | 25,000.00 | 572.83 | 0.00 | 24,427.17 | 2.29 |
| 203-460-944.000 | RENTAL OF EQUIPMENT | 5,702.77 | 11,500.00 | 9,611.08 | 315.22 | 1,888.92 | 83.57 |
| Total Dept 460 - ROUTINE STREET MAINTENANCE | | 13,082.49 | 58,188.00 | 20,384.28 | 315.22 | 37,803.72 | 35.03 |
| Dept 466 - ROAD PRESERVATION | | | | | | | |
| 203-466-930.006 | STREET PROJECT | 35,483.84 | 280,000.00 | 206,555.64 | 17,976.18 | 73,444.36 | 73.77 |
| 203-466-930.007 | BRIDGE PROJECT | 0.00 | 500,000.00 | 0.00 | 0.00 | 500,000.00 | 0.00 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR
PERIOD ENDING 02/28/2026
% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 ORIGINAL BUDGET | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|--|-------------|---------------------------|-------------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 203 - LOCAL STREET FUND Expenditures | | | | | | | |
| Total Dept 466 - ROAD PRESERVATION | | 35,483.84 | 780,000.00 | 206,555.64 | 17,976.18 | 573,444.36 | 26.48 |
| TOTAL EXPENDITURES | | 63,483.99 | 875,994.00 | 249,820.49 | 26,329.80 | 626,173.51 | 28.52 |
| Fund 203 - LOCAL STREET FUND: | | | | | | | |
| TOTAL REVENUES | | 65,521.24 | 787,288.00 | 245,217.12 | 12,274.39 | 542,070.88 | 31.15 |
| TOTAL EXPENDITURES | | 63,483.99 | 875,994.00 | 249,820.49 | 26,329.80 | 626,173.51 | 28.52 |
| NET OF REVENUES & EXPENDITURES | | 2,037.25 | (88,706.00) | (4,603.37) | (14,055.41) | (84,102.63) | 5.19 |

PERIOD ENDING 02/28/2026

% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 | YTD BALANCE 02/28/2026 | ACTIVITY FOR | AVAILABLE BALANCE | % BDGT USED |
|-------------------------------|----------------------------------|---------------------------|--------------------|---------------------------|-------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | | MONTH 02/28/26 | | |
| Fund 207 - POLICE FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 207-000-402.000 | CURRENT TAXES | 429,198.43 | 459,200.00 | 446,522.06 | 1,934.96 | 12,677.94 | 97.24 |
| 207-000-528.003 | STATE GRANT - MARINE | 0.00 | 50,000.00 | 50,000.00 | 0.00 | 0.00 | 100.00 |
| 207-000-543.000 | ACT 302 REVENUES | 998.35 | 800.00 | 1,048.00 | 0.00 | (248.00) | 131.00 |
| 207-000-545.000 | LIQUOR LICENSE | 4,298.25 | 6,000.00 | 4,743.05 | 0.00 | 1,256.95 | 79.05 |
| 207-000-631.000 | RESTITUTION-POLICE | 80.00 | 500.00 | 162.00 | 162.00 | 338.00 | 32.40 |
| 207-000-632.000 | COURT COST RECOVERY-OWI | 244.00 | 1,200.00 | 2,669.09 | 0.00 | (1,469.09) | 222.42 |
| 207-000-634.000 | SOR | 365.00 | 200.00 | 141.49 | 20.00 | 58.51 | 70.75 |
| 207-000-635.000 | POLICE REPORTS | 134.73 | 700.00 | 276.84 | 15.00 | 423.16 | 39.55 |
| 207-000-636.000 | FINGERPRINT/BREATHALYZER | 5.00 | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 |
| 207-000-637.000 | IMPOUND | 240.00 | 600.00 | 540.00 | 90.00 | 60.00 | 90.00 |
| 207-000-643.901 | BOAT KEY-MARINE PORTION | 120.00 | 100.00 | 80.00 | 0.00 | 20.00 | 80.00 |
| 207-000-670.000 | TRAINING | 5,000.00 | 500.00 | 5,397.50 | 0.00 | (4,897.50) | 1,079.50 |
| 207-000-675.000 | COST REC- MISC/REIMBURSEMENT | 0.00 | 900.00 | 896.25 | 0.00 | 3.75 | 99.58 |
| 207-000-699.101 | TRANSFERS-IN FR GENERAL | 350,000.00 | 624,006.00 | 624,006.00 | 224,006.00 | 0.00 | 100.00 |
| Total Dept 000 - UNCLASSIFIED | | 790,683.76 | 1,145,456.00 | 1,136,482.28 | 226,227.96 | 8,973.72 | 99.22 |
| TOTAL REVENUES | | 790,683.76 | 1,145,456.00 | 1,136,482.28 | 226,227.96 | 8,973.72 | 99.22 |
| Expenditures | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 207-000-702.000 | WAGES-FULL TIME | 216,498.76 | 389,500.00 | 257,665.45 | 32,496.01 | 131,834.55 | 66.15 |
| 207-000-704.000 | OVERTIME | 25,263.95 | 32,000.00 | 29,234.92 | 3,964.24 | 2,765.08 | 91.36 |
| 207-000-706.000 | HOLIDAY PAY (PD) | 12,009.68 | 19,000.00 | 16,009.36 | 0.00 | 2,990.64 | 84.26 |
| 207-000-707.000 | WAGES- PART TIME/SEASONAL | 49,917.53 | 76,000.00 | 42,155.07 | 4,616.96 | 33,844.93 | 55.47 |
| 207-000-708.000 | UNIFORM ALLOWANCE | 9,240.91 | 10,000.00 | 6,577.89 | 3,489.29 | 3,422.11 | 65.78 |
| 207-000-710.000 | MARINE PATROL | 57,795.20 | 58,000.00 | 17,437.12 | 0.00 | 40,562.88 | 30.06 |
| 207-000-711.000 | FICA | 22,490.10 | 39,300.00 | 25,723.36 | 3,060.82 | 13,576.64 | 65.45 |
| 207-000-711.004 | HEALTH INSURANCE | 54,540.92 | 76,000.00 | 63,897.12 | 5,631.59 | 12,102.88 | 84.08 |
| 207-000-711.005 | RETIREMENT PLAN | 84,212.80 | 123,756.00 | 148,659.41 | 57,362.60 | (24,903.41) | 120.12 |
| 207-000-711.006 | LIFE INSURANCE | 1,807.12 | 3,100.00 | 2,845.08 | 549.40 | 254.92 | 91.78 |
| 207-000-711.007 | WORKERS COMP | 546.93 | 8,400.00 | 0.00 | 0.00 | 8,400.00 | 0.00 |
| 207-000-711.008 | UNEMPLOYMENT | 17.46 | 300.00 | 6.11 | 0.00 | 293.89 | 2.04 |
| 207-000-711.011 | CELL PHONE ALLOWANCE | 0.00 | 2,000.00 | 1,333.36 | 166.67 | 666.64 | 66.67 |
| 207-000-711.014 | HEALTH INSURANCE OPT OUT | 1,961.46 | 3,000.00 | 1,961.46 | 230.76 | 1,038.54 | 65.38 |
| 207-000-725.000 | FUEL | 9,421.67 | 16,000.00 | 10,754.58 | 1,228.86 | 5,245.42 | 67.22 |
| 207-000-728.000 | SUPPLIES | 5,459.28 | 10,000.00 | 2,231.35 | 60.00 | 7,768.65 | 22.31 |
| 207-000-730.001 | EQUIPMENT - BODY CAMERAS | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 207-000-800.101 | LEGAL FEES-GENERAL PERSONNEL | 44,398.50 | 63,000.00 | 36,555.00 | 6,862.50 | 26,445.00 | 58.02 |
| 207-000-800.300 | CONTRACTED SERVICE | 948.70 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| 207-000-813.000 | INTERGOVERNMENTAL SERVICES AGREI | 58,424.10 | 87,000.00 | 70,006.29 | 7,500.00 | 16,993.71 | 80.47 |
| 207-000-827.000 | INSURANCE-MMRMA | 60,275.26 | 63,000.00 | 68,218.49 | 0.00 | (5,218.49) | 108.28 |
| 207-000-850.000 | TELEPHONE | 1,755.53 | 2,500.00 | 1,738.13 | 217.00 | 761.87 | 69.53 |
| 207-000-920.000 | UTILITIES | 6,715.57 | 10,000.00 | 8,127.75 | 1,511.16 | 1,872.25 | 81.28 |
| 207-000-930.000 | MAINTENANCE AND REPAIRS | 3,611.27 | 8,000.00 | 6,070.54 | 2,356.95 | 1,929.46 | 75.88 |
| 207-000-944.001 | COPIER & MAINTENANCE | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 207-000-954.000 | ACT 302 TRAINING | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 207-000-955.000 | PROF DEVELOPMENT/TRAINING | 3,380.35 | 8,000.00 | 2,939.00 | 446.00 | 5,061.00 | 36.74 |
| 207-000-999.401 | TRANSFERS OUT CAPITAL PROJECTS | 0.00 | 33,100.00 | 99,980.00 | 80,780.00 | (66,880.00) | 302.05 |
| Total Dept 000 - UNCLASSIFIED | | 730,693.05 | 1,145,456.00 | 920,126.84 | 212,530.81 | 225,329.16 | 80.33 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR
PERIOD ENDING 02/28/2026
% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 ORIGINAL BUDGET | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|--------------------------------|-------------|---------------------------|-------------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 207 - POLICE FUND | | | | | | | |
| Expenditures | | | | | | | |
| TOTAL EXPENDITURES | | 730,693.05 | 1,145,456.00 | 920,126.84 | 212,530.81 | 225,329.16 | 80.33 |
| Fund 207 - POLICE FUND: | | | | | | | |
| TOTAL REVENUES | | 790,683.76 | 1,145,456.00 | 1,136,482.28 | 226,227.96 | 8,973.72 | 99.22 |
| TOTAL EXPENDITURES | | 730,693.05 | 1,145,456.00 | 920,126.84 | 212,530.81 | 225,329.16 | 80.33 |
| NET OF REVENUES & EXPENDITURES | | 59,990.71 | 0.00 | 216,355.44 | 13,697.15 | (216,355.44) | 100.00 |

PERIOD ENDING 02/28/2026

% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 ORIGINAL BUDGET | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|---|----------------------------------|---------------------------|-------------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 247 - TAX INCREMENT FINANCE AUTHOR FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 247-000-402.000 | CURRENT TAXES | 325,573.85 | 337,700.00 | 320,743.52 | 14,938.06 | 16,956.48 | 94.98 |
| 247-000-573.000 | LOCAL COMMUNITY STABILIZATION SI | 2,457.92 | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| Total Dept 000 - UNCLASSIFIED | | 328,031.77 | 340,200.00 | 320,743.52 | 14,938.06 | 19,456.48 | 94.28 |
| TOTAL REVENUES | | 328,031.77 | 340,200.00 | 320,743.52 | 14,938.06 | 19,456.48 | 94.28 |
| Expenditures | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 247-000-964.000 | MISC EXPENSE | 0.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| Total Dept 000 - UNCLASSIFIED | | 0.00 | 1,500.00 | 0.00 | 0.00 | 1,500.00 | 0.00 |
| Dept 191 - ADMINISTRATION | | | | | | | |
| 247-191-802.000 | PROFESSIONAL AND TECHNICAL SERV | 53,841.03 | 50,000.00 | 8,403.76 | 0.00 | 41,596.24 | 16.81 |
| Total Dept 191 - ADMINISTRATION | | 53,841.03 | 50,000.00 | 8,403.76 | 0.00 | 41,596.24 | 16.81 |
| Dept 693 - CASS LAKE ROAD | | | | | | | |
| 247-693-702.000 | WAGES-FULL TIME | 0.00 | 32,500.00 | 28,560.46 | 318.20 | 3,939.54 | 87.88 |
| 247-693-711.000 | FICA | 0.00 | 3,060.00 | 2,184.68 | 24.34 | 875.32 | 71.39 |
| 247-693-711.004 | HEALTH INSURANCE | 0.00 | 10,000.00 | 5,646.08 | 0.00 | 4,353.92 | 56.46 |
| 247-693-711.005 | RETIREMENT PLAN | 0.00 | 2,600.00 | 1,015.40 | 0.00 | 1,584.60 | 39.05 |
| 247-693-711.006 | LIFE INSURANCE | 0.00 | 350.00 | 0.00 | 0.00 | 350.00 | 0.00 |
| 247-693-711.007 | WORKERS COMP | 0.00 | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 247-693-812.000 | ADMINISTRATION CHARGES | 48,195.00 | 50,408.00 | 50,408.00 | 0.00 | 0.00 | 100.00 |
| 247-693-830.005 | FACADE IMPROVEMENTS - PROGRAM | 0.00 | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| 247-693-944.000 | RENTAL OF EQUIPMENT | 1,093.13 | 12,000.00 | 8,137.95 | 514.32 | 3,862.05 | 67.82 |
| 247-693-970.000 | CAPITAL EXPENSES | 27,697.17 | 150,000.00 | 14,901.62 | 0.00 | 135,098.38 | 9.93 |
| Total Dept 693 - CASS LAKE ROAD | | 76,985.30 | 311,318.00 | 110,854.19 | 856.86 | 200,463.81 | 35.61 |
| Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED | | | | | | | |
| 247-899-956.000 | COSTS, FEES, AND CHARGES | 347.40 | 700.00 | 172.86 | 0.00 | 527.14 | 24.69 |
| Total Dept 899 - TAX TRIBUNAL/OTHER REFUNDS ORDERED | | 347.40 | 700.00 | 172.86 | 0.00 | 527.14 | 24.69 |
| Dept 965 - APPROPRIATED TRANSFERS OUT | | | | | | | |
| 247-965-999.353 | TRANSFER OUT TO TIFA 2013 DEBT | 781.38 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Dept 965 - APPROPRIATED TRANSFERS OUT | | 781.38 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | | 131,955.11 | 363,518.00 | 119,430.81 | 856.86 | 244,087.19 | 32.85 |
| Fund 247 - TAX INCREMENT FINANCE AUTHOR FUND: | | | | | | | |
| TOTAL REVENUES | | 328,031.77 | 340,200.00 | 320,743.52 | 14,938.06 | 19,456.48 | 94.28 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR
PERIOD ENDING 02/28/2026
% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 ORIGINAL BUDGET | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|--|-------------|---------------------------|-------------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 247 - TAX INCREMENT FINANCE AUTHOR FUND | | | | | | | |
| TOTAL EXPENDITURES | | 131,955.11 | 363,518.00 | 119,430.81 | 856.86 | 244,087.19 | 32.85 |
| NET OF REVENUES & EXPENDITURES | | 196,076.66 | (23,318.00) | 201,312.71 | 14,081.20 | (224,630.71) | 863.34 |

REVENUE AND EXPENDITURE REPORT FOR CITY OF KEEGO HARBOR

PERIOD ENDING 02/28/2026

% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 ORIGINAL BUDGET | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|-----------------------------------|----------------------------------|---------------------------|-------------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 271 - LIBRARY MILLAGE FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 271-000-402.000 | CURRENT TAXES | 34,807.60 | 37,100.00 | 36,012.05 | 139.25 | 1,087.95 | 97.07 |
| Total Dept 000 - UNCLASSIFIED | | 34,807.60 | 37,100.00 | 36,012.05 | 139.25 | 1,087.95 | 97.07 |
| TOTAL REVENUES | | 34,807.60 | 37,100.00 | 36,012.05 | 139.25 | 1,087.95 | 97.07 |
| Expenditures | | | | | | | |
| Dept 790 - LIBRARY SERVICES | | | | | | | |
| 271-790-813.000 | INTERGOVERNMENTAL SERVICES AGREI | 34,532.56 | 37,100.00 | 38,301.64 | 0.00 | (1,201.64) | 103.24 |
| Total Dept 790 - LIBRARY SERVICES | | 34,532.56 | 37,100.00 | 38,301.64 | 0.00 | (1,201.64) | 103.24 |
| TOTAL EXPENDITURES | | 34,532.56 | 37,100.00 | 38,301.64 | 0.00 | (1,201.64) | 103.24 |
| Fund 271 - LIBRARY MILLAGE FUND: | | | | | | | |
| TOTAL REVENUES | | 34,807.60 | 37,100.00 | 36,012.05 | 139.25 | 1,087.95 | 97.07 |
| TOTAL EXPENDITURES | | 34,532.56 | 37,100.00 | 38,301.64 | 0.00 | (1,201.64) | 103.24 |
| NET OF REVENUES & EXPENDITURES | | 275.04 | 0.00 | (2,289.59) | 139.25 | 2,289.59 | 100.00 |

PERIOD ENDING 02/28/2026
% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 ORIGINAL BUDGET | YTD BALANCE 02/28/2026 | ACTIVITY FOR MONTH 02/28/26 | AVAILABLE BALANCE | % BDGT USED |
|--|--------------------------------|---------------------------|-------------------------------|---------------------------|-----------------------------------|----------------------|----------------|
| Fund 401 - CAPITAL PROJECTS FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 401-000-695.001 | SALE OF ASSETS-DPW | 800.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-000-695.002 | SALE OF ASSETS-POLICE | 7,920.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-000-699.101 | TRANSFERS-IN FR GENERAL | 0.00 | 47,500.00 | 71,700.00 | 47,700.00 | (24,200.00) | 150.95 |
| 401-000-699.207 | TRANSFER IN FROM POLICE FUND | 0.00 | 19,600.00 | 99,980.00 | 80,780.00 | (80,380.00) | 510.10 |
| 401-000-699.300 | APPROPRIATION FROM PY FUND BAL | 0.00 | 20,000.00 | 0.00 | 0.00 | 20,000.00 | 0.00 |
| Total Dept 000 - UNCLASSIFIED | | 8,720.00 | 87,100.00 | 171,680.00 | 128,480.00 | (84,580.00) | 197.11 |
| TOTAL REVENUES | | 8,720.00 | 87,100.00 | 171,680.00 | 128,480.00 | (84,580.00) | 197.11 |
| Expenditures | | | | | | | |
| Dept 101 - CITY COUNCIL | | | | | | | |
| 401-101-970.000 | CAPITAL EXPENSES | 0.00 | 24,000.00 | 72,376.90 | 688.52 | (48,376.90) | 301.57 |
| Total Dept 101 - CITY COUNCIL | | 0.00 | 24,000.00 | 72,376.90 | 688.52 | (48,376.90) | 301.57 |
| Dept 207 - POLICE IN CAR COMPUTERS | | | | | | | |
| 401-207-981.003 | POLICE EQUIPMENT | 435.64 | 33,100.00 | 79,225.48 | 57,598.00 | (46,125.48) | 239.35 |
| Total Dept 207 - POLICE IN CAR COMPUTERS | | 435.64 | 33,100.00 | 79,225.48 | 57,598.00 | (46,125.48) | 239.35 |
| Dept 441 - DEPT OF PUBLIC WORKS | | | | | | | |
| 401-441-970.000 | CAPITAL EXPENSES | 0.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.00 |
| Total Dept 441 - DEPT OF PUBLIC WORKS | | 0.00 | 30,000.00 | 0.00 | 0.00 | 30,000.00 | 0.00 |
| TOTAL EXPENDITURES | | 435.64 | 87,100.00 | 151,602.38 | 58,286.52 | (64,502.38) | 174.06 |
| Fund 401 - CAPITAL PROJECTS FUND: | | | | | | | |
| TOTAL REVENUES | | 8,720.00 | 87,100.00 | 171,680.00 | 128,480.00 | (84,580.00) | 197.11 |
| TOTAL EXPENDITURES | | 435.64 | 87,100.00 | 151,602.38 | 58,286.52 | (64,502.38) | 174.06 |
| NET OF REVENUES & EXPENDITURES | | 8,284.36 | 0.00 | 20,077.62 | 70,193.48 | (20,077.62) | 100.00 |

PERIOD ENDING 02/28/2026

% Fiscal Year Completed: 66.58

| GL NUMBER | DESCRIPTION | YTD BALANCE 02/28/2025 | 2025-26 | YTD BALANCE 02/28/2026 | ACTIVITY FOR | AVAILABLE BALANCE | % BDGT USED |
|--------------------------------|---------------------------------|---------------------------|--------------------|---------------------------|-------------------|----------------------|----------------|
| | | | ORIGINAL BUDGET | | MONTH 02/28/26 | | |
| Fund 592 - WATER & SEWER FUND | | | | | | | |
| Revenues | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 592-000-451.120 | MISC PERMIT | 2,120.00 | 2,400.00 | 0.00 | 0.00 | 2,400.00 | 0.00 |
| 592-000-528.002 | ARPA GRANT | 0.00 | 125,000.00 | 0.00 | 0.00 | 125,000.00 | 0.00 |
| 592-000-528.004 | CRITICAL INFRASTRUCTURE GRANT | 0.00 | 100,000.00 | 41,948.61 | 0.00 | 58,051.39 | 41.95 |
| 592-000-601.000 | WATER AND SEWER FLAT FEE | 7,412.52 | 14,500.00 | 7,432.08 | 0.00 | 7,067.92 | 51.26 |
| Total Dept 000 - UNCLASSIFIED | | 9,532.52 | 241,900.00 | 49,380.69 | 0.00 | 192,519.31 | 20.41 |
| TOTAL REVENUES | | 9,532.52 | 241,900.00 | 49,380.69 | 0.00 | 192,519.31 | 20.41 |
| Expenditures | | | | | | | |
| Dept 000 - UNCLASSIFIED | | | | | | | |
| 592-000-930.000 | MAINTENANCE AND REPAIRS | 0.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| 592-000-930.001 | GENERAL CAPITAL OUTLAY | 0.00 | 53,000.00 | 0.00 | 0.00 | 53,000.00 | 0.00 |
| 592-000-931.001 | BEECHMONT DRAIN LIFT STATION | 0.00 | 25,000.00 | 0.00 | 0.00 | 25,000.00 | 0.00 |
| 592-000-932.001 | LSLR LEAD SER. LINE REPLACEMENT | 0.00 | 200,000.00 | 20,333.54 | 20,333.54 | 179,666.46 | 10.17 |
| Total Dept 000 - UNCLASSIFIED | | 0.00 | 283,000.00 | 20,333.54 | 20,333.54 | 262,666.46 | 7.18 |
| TOTAL EXPENDITURES | | 0.00 | 283,000.00 | 20,333.54 | 20,333.54 | 262,666.46 | 7.18 |
| Fund 592 - WATER & SEWER FUND: | | | | | | | |
| TOTAL REVENUES | | 9,532.52 | 241,900.00 | 49,380.69 | 0.00 | 192,519.31 | 20.41 |
| TOTAL EXPENDITURES | | 0.00 | 283,000.00 | 20,333.54 | 20,333.54 | 262,666.46 | 7.18 |
| NET OF REVENUES & EXPENDITURES | | 9,532.52 | (41,100.00) | 29,047.15 | (20,333.54) | (70,147.15) | 70.67 |
| TOTAL REVENUES - ALL FUNDS | | | | | | | |
| TOTAL REVENUES - ALL FUNDS | | 3,554,148.58 | 5,395,431.00 | 4,357,121.37 | 509,350.29 | 1,038,309.63 | 80.76 |
| TOTAL EXPENDITURES - ALL FUNDS | | 2,506,284.91 | 5,678,558.00 | 3,663,069.15 | 684,628.64 | 2,015,488.85 | 64.51 |
| NET OF REVENUES & EXPENDITURES | | 1,047,863.67 | (283,127.00) | 694,052.22 | (175,278.35) | (977,179.22) | 245.14 |

**CITY OF KEEGO HARBOR
STUDY SESSION MEETING MINUTES
TUESDAY, FEBRUARY 17, 2026**

CALL THE MEETING TO ORDER

Mayor Ross called the meeting to order at 6:00 PM

ROLL CALL:

Present: Mayor Joel Ross, Mayor Pro Tem Rob Kalman, Council Member Cristina Elsen

STAFF PRESENT: City Manager / City Clerk Tammy Neeb, and Deputy Clerk Stacy Goodall, City Planner Emily Huhuman and Chief Barnes

Motion by Mayor Pro Tem Kalman; supported by Mayor Ross to excuse Council Member Fletcher

Unanimous Vote: Ayes: 3 Nays: 0

Motion Carries

PLEDGE OF ALLEGIANCE

CITY COUNCIL INTERVIEWS

Michael Karson, Corinne Streng, Trevor Stark, Amir Diaza, Theresa Shimansky

PUBLIC COMMENT: (As to non-agenda items only)

Public comments were made.

APPROVAL OF AGENDA

Motion by Mayor Pro Tem Kalman; supported by Council Member Elsen to approve the agenda.

Unanimous Vote: Ayes: 3 Nays: 0

Motion Carries

AGENDA ITEMS:

Resolution 26-03

Mayor Ross presented Resolution 26-03 supporting the constitution.

Willow Beach Bridge Rehabilitation

Brad Shepler from HRC reviewed the bids received for the bridge rehabilitation. The bids were in line with the 2023 design proposal and estimate. The city received a grant for \$500,000 and will decide where to pull the funds to cover the

remaining costs.

Master Plan and 2025 Annual Planning Report

City Planner, Emily Huhuman presented to draft master plan that the Planning Commission has recommended releasing for the mandatory 63-day review period. A hard copy will be available at city hall as well as a digital copy online for review. The 2025 annual planning report was provided for the council members.

Memorial Day Bus Credits

Every year the city utilizes SMART credits to pay for buses to transport participants to and from the starting point of the Memorial Day Parade.

2026 Recycling and Shredding Events

West Bloomfield holds two hazardous waste drop-off events and two shredding events. The City of Keego Harbor will participate in these events for the fifth year.

Oakland County P25 Simulcast System Interlocal Agreement

Since 2004 the City of Keego Harbor has participated in the Oakland County's countywide public safety radio communications system, which has reached end-of-life. The P25 Simulcast System, which is integrated with the Michigan Public Safety Communications System, will replace the old Legacy System.

Boards and Commissions

Planning Commission has two open seats, with one applicant, Mr. Yoder. The Parks and Recreation Board has two open seats, with one applicant, Mr. Harrington. TIFA has one open seat, with one applicant, Mr. Drain.

RFI Discussion- 2890 Orchard Lake Road

The city put out a request for information (RFI) on MITN for developers to give feedback and ideas to develop the city's vacant corner property at 2890 Orchard Lake Rd. With only one response, the city will discuss the next steps for the future of this property.

Police Department Vehicle Purchase

Chief Barnes presented quotes for three different vehicle options. The department needs to replace one vehicle.

Digital Monitor -City Hall Lobby

The city obtained a quote to install a digital monitor to display city information in the lobby of city hall.

Oakland County RAPP Grant Application

City Manager Neeb requested the Council's permission to submit a grant application.

CITY COUNCIL COMMENTS

ADJOURNMENT

Mayor Ross adjourned the meeting at 8:04 pm.

Joel Ross
City of Keego Harbor, its Mayor

Stacy Goodall
City of Keego Harbor, its Deputy Clerk

**CITY OF KEEGO HARBOR
CITY COUNCIL MEETING MINUTES
Thursday, February 19, 2026, AT 7:00 PM
2025 Beechmont St.
Keego Harbor, MI 48320**

CALL THE MEETING TO ORDER:

Mayor Ross called the meeting to order at 7:00 PM

ROLL CALL: Mayor Joel Ross, Mayor Pro Tem Rob Kalman, and Council Member Cristina Elsen

STAFF PRESENT: City Manager Tammy Neeb, Deputy Clerk Stacy Goodall, Chief Robert Barnes, City Planner Emily Huhuman and City Attorney

Motion by Mayor Pro Tem Kalman; supported by Council Member Elsen to excuse Council Member Fletcher.

Unanimous Vote: Ayes: 3 Nays: 0

Motion Carries

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: (non-agenda items only)

ANNOUNCEMENTS:

- Mayor
- Planning Commission
- Parks and Recreation
- Police Chief
- City Attorney
- City Manager

APPROVAL OF AGENDA

Motion by Mayor Pro Tem Kalman; supported by Council Member Elsen to approve the agenda.

Unanimous Vote: Ayes: 3 Nays: 0 Motion Carries

CONSENT AGENDA: Resolution 26-02

Monthly Financial Report

1. Authorize Bill payments for January 2026

2. Revenue and Expenditure Report

Meeting Minutes

3. January 15, 2026, City Council Meeting Minutes
4. January 15, 2026, Closed Session Meeting Minutes
5. January 28, 2026, Special Meeting Minutes
6. January 28, 2026, Closed Session Meeting

Miscellaneous

1. Resolution 26-03 Mayor Resolution
2. Memorial Day Bus Credits

Resolution by Mayor Pro Tem Kalman; supported by Mayor Ross to approve the consent agenda.

Roll call: Elsen yes, Kalman yes, Ross yes.

Resolution Carries

REGULAR AGENDA:

Willow Beach Bridge Rehabilitation

HRC recommends Z Construction. A final notification will be sent to residents and pre-construction meeting will be scheduled.

Resolution by Mayor Pro Tem Kalman; supported by Mayor Ross to approve the City Manager to enter into a contract with Z Contractors, Inc, for the Willow Beach Bridge Rehabilitation project in the base bid amount \$65,064.02 and to approve a 10% construction contingency, for a total project cost up to but not to exceed \$723,430.42, subject to receipt of acceptable bonds and insurance in accordance with the contract documents.

Roll Call: Elsen yes, Ross yes, Kalman yes.

Resolution Carries

Resolution by Mayor Pro Tem Kalman; supported by Mayor Ross to approve funding above the \$500,000 grant that we received, the difference between that and the up-to-amount for the project should be allocated from the city's reserve funds.

Roll Call: Elsen yes, Kalman yes, Ross yes.

Resolution Carries

Master Plan- Approval

Motion by Council Member Elsen; supported by Mayor Pro Tem Kalman to move forward with our Master Plan draft for the 62-day review.

Unanimous Vote: Ayes: 3 Nays: 0

Motion Carries

2026 Recycling and Shredding Events

The J at 6600 W. Maple Road is the new location for the events. The city will discuss covering the increased cost difference to residents next month.

Resolution by Mayor Pro Tem Kalman; supported by Council Member Elsen to approve Keego Harbor participating in the 2026 Hazardous Waste/Shredding Events in the amount of \$7,500 and allow Manager Neeb to sign the participation contract with West Bloomfield Township.

Roll Call: Kalman yes, Elsen yes, Ross yes.

Resolution Carries

Oakland County P25 Simulcast System Interlocal Agreement

Oakland County is changing to Motorola and there is no cost to the city to participate.

Resolution by Council Member Elsen; supported by Mayor Pro Tem Kalman approve the Oakland County P25 Simulcast System Interlocal Agreement.

Roll Call: Ross yes, Elsen yes, Kalman yes.

Resolution Carries

Boards and Commissions

Motion by Mayor Pro Tem Kalman; supported by Council Member Elsen to approve the re-appointment to the Planning Commission, Joel Yoder, for a 3-year term ending 3/2029.

Unanimous Vote: Ayes: 3 Nays: 0

Motion Carries

Motion by Council Member Elsen; supported by Mayor Ross to approve Dan Harrington's re-appointment to the Parks and Rec Committee for a 3-year term ending 3/2029.

Unanimous Vote: Ayes: 3 Nays: 0

Motion Carries

Motion by Mayor Ross; supported by Mayor Pro Tem Kalman to approve Ethan Drain to the TIFA Board for a 3-year term ending 6/2029.

Unanimous Vote: Ayes: 3 Nays: 0

Motion Carries

Police Department Vehicle Purchase

The Police Department would like to replace 19-3, the 2020 Ford with almost 60,000 miles on it. The vehicle has had multiple issues which have previously been addressed but the issues have returned. The council discussed several vehicle options at study session.

Resolution by Mayor Pro Tem Kalman; supported by Council Member Elsen to allow City Manager to enter an agreement with the Berger Chevrolet not to exceed \$58,205 and secondly, \$22,178.53 payable for Priority One Emergency for the outfitting, and auction off the old vehicle.

Roll Call: Elsen yes, Ross yes, Kalman yes.

Resolution Carries

Digital Monitor

Resolution by Council Member Elsen; supported by Mayor Ross to approve City Manager Neeb to enter into an agreement to purchase a digital monitor in city hall at a cost not to exceed \$960.

Roll Call: Elsen yes, Kalman yes, Ross yes.

Resolution Carries

Oakland County RAPP Grant Application- Parks & Rec

These grant opportunities would benefit the city’s block parties.

Motion by Mayor Ross; supported by Mayor Pro Tem Kalman to approve City Manager Neeb to enter into the 2026 Oakland County Park’s RAPP grant agreement and take any necessary actions to implement the grant.

Unanimous Vote: Ayes: 3 Nays: 0

Motion Carries

Discussion on appointment of City Council Vacant Seat

The City Council interviewed all applicants.

Resolution by Mayor Ross; supported by Council Member Elsen to nominate Corine Streng for City Council.

Roll Call: Elsen yes, Ross yes, Kalman yes.

Resolution Carries

COUNCIL COMMENTS

ADJOURNMENT

Mayor Ross adjourned the meeting at 8:21 pm.

Joel Ross
City of Keego Harbor, its Mayor

Stacy Goodall
City of Keego Harbor, its Deputy
Clerk



To: City Council
Date: March 19, 2026
Subject: Budget Amendments RESOLUTION 26-07

BACKGROUND:

In an effort to maintain a balanced approved budget, I have prepared some budget amendments. The budget amendments are based on the revenue and expenditure figures through February 28, 2026.

Due to the interest rates maintaining and doing well, we able to increase our revenue. The increase in expenses is due to the bridge project, the retirement of a Police Officer, and the hire of a new Police Officer. In addition to the purchase of a Police and DPW vehicle along with the cameras for City Hall.

RECOMMENDATION:

Resolution to approve (or deny) Resolution 26-07 for the FY 2025 - 2026 Budget Amendments as presented.

March 2026 Budget Amendments

| Fund-101 General | Original Budget | Amended Budget | Amend Budget increase/decrease | Reason |
|--|------------------------|-----------------------|---|------------------------------|
| 101.000.665.000 Interest | \$ 45,000.00 | \$ 100,000.00 | \$ 55,000.00 | Interest |
| Total Revenue 101 | | | \$ 55,000.00 | Revenue Increase |
| EXPENSES 101 | | | | |
| 101.995.999.207 Transfer out Police Fund/Capital | \$ 624,006.00 | \$ 780,350.00 | \$ 156,344.00 | Car, Health Ins., Retirement |
| 101.995.999.401 Transfer out - Capital | \$ 34,000.00 | \$ 102,400.00 | \$ 68,400.00 | Cameras |
| 101.995.999.203 Transfer out - Local | \$ - | \$ 223,430.00 | \$ 223,430.00 | Bridge project |
| Total Expenditures 101 | | | \$ 448,174.00 | Expense Increase |
| Net of Revenue & Expense | | | \$ (393,174.00) | |
| Fund 203 Local Road | | | | |
| 203.000.699.101 Transfer in fr General | \$ - | \$ 223,430.00 | \$ 223,430.00 | Revenue Increase |
| EXPENSES 203 | | | | |
| 20.466.930.007 Bridge Project | \$ 500,000.00 | \$ 723,430.00 | \$ (223,430.00) | Expense Increase |
| Net of Revenue & Expense | | | \$ - | |
| Fund 207 Police | | | | |
| 207.000.699.101 Transfer in fr General | \$ 624,006.00 | \$ 780,350.00 | \$ 156,344.00 | Cover below |
| Total Revenue 207 | | | \$ 156,344.00 | Revenue Increase |
| EXPENSES 207 | | | | |
| 207.000.702.000 Wages | \$ 389,500.00 | \$ 418,000.00 | \$ 28,500.00 | New employee |
| 207.000.711.004 Health Ins. | \$ 76,000.00 | \$ 86,000.00 | \$ 10,000.00 | New employee |
| 207.000.711.005 Retirement Plan | \$ 123,756.00 | \$ 185,500.00 | \$ 61,744.00 | Retirement new employee |
| 207.000.999.401 Transfer to Capital | \$ 33,100.00 | \$ 89,200.00 | \$ 56,100.00 | Car |
| Total Expense 207 | | | \$ 156,344.00 | Expense Increase |
| Net of Revenue & Expense | | | \$ - | |
| Fund 401 Capital Projects | | | | |
| 401.000.699.101 Transfer In Fr General | \$ 47,500.00 | \$ 102,400.00 | \$ 54,900.00 | Cameras |
| 401.000.699.207 Transfer In Fr Police | \$ 19,600.00 | \$ 89,200.00 | \$ 69,600.00 | Car |
| 401.000.699.300 Appropriation from PY Fund DPW | | \$ 25,000.00 | \$ 25,000.00 | |
| 401.000.699.300 Appropriation from PY Fund PD | \$ 20,000.00 | \$ 20,000.00 | \$ - | |
| | \$ 87,100.00 | \$ 236,600.00 | \$ 149,500.00 | Revenue Increase |
| EXPENSES 401 | | | | |
| 401.101.970.000 Capital Expenses | \$ 24,000.00 | \$ 72,400.00 | \$ 48,400.00 | Cameras |
| 401.207.981.003 Police Equipment | \$ 33,100.00 | \$ 109,200.00 | \$ 76,100.00 | New PD Car |
| 401.441.970.000 Capital Expense DPW | \$ 30,000.00 | \$ 55,000.00 | \$ 25,000.00 | DPW truck |
| Total Expense 401 | \$ 87,100.00 | \$ 236,600.00 | \$ 149,500.00 | Expense Increase |
| Net of Revenue & Expense | | | \$ - | |



To: City Council
Date: March 19, 2026
Subject: City Hall Copier

BACKGROUND:

The city purchased the Xerox Altalink in May of 2019 for \$6,865.31. The firmware is outdated and can no longer be supported. The refurbished Toshiba 257 was purchased for the Police Department in July of 2019 for \$1,500. The city has historically replaced copiers every 5 years or less. Both copiers are over 6 years old. Toshiba and Applied Innovations will present information regarding a new copier for the City Hall Administration. Police Department copier will need discussion.

Millennium (current service provider)-Xerox Altalink 8035

- Base Contract Monthly: \$104
- Toner/Waste Toner as needed: \$15
- BW Copies: \$0.0102 (charged over 3,900)
- Color Copies: \$.065 (charged over 1,200)
- Average pages printed in 2025:
 - Admin: BW 35,755 (Contract allotment 46,800 including PD)
 - Admin: Color 15,500 (Contract allotment 14,400)
 - PD: 7,500
- Total Annual Cost in 2025: \$1,490.47

Toshiba- E-Studio 3525AC

- Monthly lease (\$153)and services (\$60): \$214.18
- Toner and supplies included
- BW Copies: \$0.009 (charged over 1,200)
- Color Copies: \$0.050 (charged over 1,000)

2nd quote -

- Monthly lease \$248.48
- Toner and supplies included
- BW Copies (charged over 3,900)
- Color Copies (charged over 1,200)

Applied Innovations – Ricoh IMC3010 with 12”x18” large scanner

- Monthly lease and services: \$245
- Toner and supplies included
- BW Copies: \$0.009 (charged over 3,000)
- Color Copies: \$ 0.058 (charged over 1,000)



RECOMMENDATION:

Resolution to approve (or deny) City Manager Neeb to sign the agreement with XXX, for leasing and maintenance of a new copier for 60 months, not to exceed XXX monthly.

MBS

Millennium Business Systems
 33140 Industrial Rd.
 Livonia, MI 48150
 734-591-3100 Fax: 734-591-9120
 734-591-3101

Maintenance Agreement

| BILL TO: | | EQUIPMENT LOCATION: | |
|----------------|-------------------------|---------------------|------|
| Name | City of Keego Harbor | Name | Same |
| Address | 2025 Beechmont Street | Address | |
| City/State/Zip | Keego Harbor, MI, 48320 | City/State/Zip | |
| Telephone | 248-682-1930 | Telephone | |
| Contact | Lori Gilman | Contact | |

Coverage From 6/1/23 – 6/1/25

| Manufacturer | Model | ID # | Serial # | Beginning Meter |
|--------------|------------------|-------|-----------|-----------------|
| Xerox | Altalink 8035/H2 | 12470 | 3TX408829 | |
| Toshiba | E-Studio 257 B/W | 12078 | CEFE20798 | |
| | | | | |
| | | | | |

MBS shall provide to you all repair services, drums, developer and parts necessary for the Equipment listed to operate in good working order and black toner as indicated below. Color Toner may not be included in this agreement. Toner & imaging units are not included on FAX, Printer or Wide Format Copier agreements. Network related service calls are not covered by this Agreement. Network service maintenance agreements are available.

The term of this Agreement shall be effective on the date of original installation of the Equipment (or the date of expiration of your current Maintenance Agreement, if applicable). The first invoice and shipment will represent the entire annual commitment. Subsequent invoices will be issued when time or copies have expired.

Toner will be shipped at the request of the Customer.

Other Terms or Conditions:

| |
|--|
| \$44 for 3900 B&W copies, with additional copies \$.00931 \$60 for 1200 color copies, with additional copies \$.05929 |
|--|

This Agreement is written in 'Plain English'. The words you and your, refer to the Customer. The words owner, we, us, our, and MBS refer to Millennium Business Systems.

I have read and agree to the terms and conditions of coverage under this Maintenance Agreement. These conditions constitute the entire understanding between Millennium Business Systems and me and no other written or oral representation by any party shall be binding upon Millennium Business Systems.

Customer Acceptance:

By: Tammy Neeb Date 6/29/2023

Millennium Business Systems Acceptance:

President: [Signature] Date _____

Terms of Agreement

This Maintenance Agreement (Agreement) will become effective when Millennium Business Systems (MBS) receives payment for the Agreement charges shown on the front of this Agreement. The Agreement will be in effect for the coverage shown, and will automatically renew for a twelve (12) month term, unless you send us written notice thirty days before the end of the term that you do not want the Agreement to renew. At any anniversary date, pricing is subject to change. MBS may cancel the automatic renewal terms by notifying you, in writing, that we do not want the Agreement to renew. You may cancel this Agreement by sending us written notification and by prepaying 80% of the remaining monthly minimum charges that are shown on the front of this Agreement.

Taxes

You agree to pay when due, all taxes, where applicable, relating to this Agreement.

Payments and Servicing

You agree to make payments for the Agreement according to the payment schedule shown on the front of this Agreement. MBS agrees to provide parts and servicing for the Equipment shown on this Agreement according to the terms and conditions of the Agreement. If you do not pay your payments when due, you agree that MBS will have no obligation to service the equipment during the time when payments are not current. You also agree that if the Agreement provides maintenance and parts for MBS leased equipment, and if the lease is in default, MBS will have no obligation to service the Equipment, even though payments may be current on the Agreement. You understand and agree that if MBS is called upon to perform service on the Equipment under contract and the Agreement is discovered to have expired, either by meter reading or date, you may either renew the Agreement as of the expiration meter reading or date, whichever occurred first, or pay for the service rendered. If service is completed after the expiration meter reading or date, it will be at current labor and parts rates. All prices do not include cost of freight. You are responsible for all freight charges on supplies.

Toner Usage

The yields represent 100% of manufacturer's stated yields based on standard "letter size" copies with 6% coverage for both color and black and white machines. You may be billed for any toner used in excess of these yields. Toner for faxes, printers, color machines and wide format machines may not be included.

Late Charges

If any part of your payment is more than fifteen (15) days late, you agree to pay a late charge of 1.5% per month on any unpaid amounts.

Maintenance and Supplies

The charges established by this Agreement include payment for the use of the designated Equipment and accessories, maintenance (during normal business hours); inspection, adjustment, parts, replacement drums and cleaning material required for the property operation as well as black toner and developer. Maintenance and supplies for printers and fax machines may not be included. All other maintenance and supplies are specifically excluded. Paper, staples, color toner, freight, fuel, and trip charges are additional charges. If necessary, the service and supply portion of the Agreement may be assigned. The stated yields represent 100% of manufacturer's stated yields based on standard "letter size" copies with 6% coverage. At the end of each billing cycle, you may be billed for any toner used in excess of that required based on yields stated above. Any and all parts that are discontinued by the manufacturer are not covered. Electronic circuit boards and networking are NOT our responsibility. Improper usage of the Equipment will immediately void our obligation to provide maintenance and you will be required to pay for all maintenance and repairs at our customary service and parts rates in addition to the Agreement payments. Improper usage includes, but is not limited to: 1) Failure to comply with the Equipment manufacturer's operating instructions. 2) Service of the Equipment by anyone other than our authorized service technicians. 3) Use of supplies or parts not obtained from us. 4) Damage caused by any act of yours, your agents or your employees. There are no set-offs if the equipment is not working.

Warranty Disclaimer

We disclaim all warranties in connection with the assets, expressed or implied, as to any matter whatsoever, including without limitation, description, quality, design, performance, specifications, condition, merchantability, and fitness for any particular purpose except as expressly set forth in this Agreement. The Equipment covered by this Agreement are "as is" and "with all faults". You are assigned all warranties of the manufacture, if any, according to the manufacturer's warranty terms and shall at all times remain, the sole and exclusive property of us; you shall have no right, title or interest in it except as expressly set forth in this Agreement.

Location of Equipment

You will keep and use the Equipment only at your address shown on the front of this Agreement and you agree not to move it unless we agree to it.

Indemnity

We are not responsible for any loss or injuries caused by the installation or use of the Equipment. You agree to hold us harmless from any claim and shall pay all costs and actual attorney fees in defending any action.

Service and Preventative Maintenance Calls

Service calls will be performed during our normal business hours, unless agreed upon in advance that service will be performed by MBS at after business hours rates. Preventative maintenance may be performed in conjunction with regular emergency service calls.

Protective Devices

MBS may, at its option, and at times, at its own expense, find it necessary to install protective devices, such as surge protectors, for the Equipment. These protective devices will remain the property of MBS and must be returned promptly upon termination of this Agreement. If not returned to us within fifteen (15) days, and upon receipt of an invoice from MBS, you agree to purchase any installed protective devices at a fair market value.

Default

If you do not pay Agreement payments when due or if you break any promises to this Agreement, you will be in default. If you default, we can declare the Agreement terminated and proceed against you for unpaid invoices. If we refer this Agreement to an attorney you agree to pay reasonable attorney's fees and actual costs.

February 12, 2026

City of Keego Harbor

Proposed Device:

(1) Ricoh IM C4510

Monthly Service: (3,000 BW & 1,000 Color Pages Monthly)

- BW cost per copy: \$0.009*
- Color cost per copy: \$0.058*
- 45 B&W pages per minute*
- Includes (4) 550 sheet paper trays*
- Staple finisher and hole punch*
- Includes Delivery, Setup, and installation*
- Includes all Toner, Parts, Labor, and Service*
- Includes workstation connectivity and training*

| | |
|---------------------------------|-------------------|
| 60-month Lease FMV with service | \$245.76 |
| Purchase Price | \$7,827.84 |
| Estimated Service | \$79.70 |

Southfield Office

24050 Northwestern Hwy

Southfield, MI 48075

Tel: 248-473-6300

www.appliedinnovation.com



February 12, 2026

City of Keego Harbor

Proposed Device:

(1) Ricoh IM C3010



Southfield Office

24050 Northwestern Hwy

Southfield, MI 48075

Tel: 248-473-6300

www.appliedinnovation.com



TOSHIBA

BUSINESS SOLUTIONS

KEEGO HARBOR, MI HEART OF THE LAKES

WELCOME

- *Your organization can be complex, your document environment doesn't have to be.*

11/24/25

TOSHIBA

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AGENDA

Toshiba Overview

Current State

Proposed Solution

Next Steps

TOSHIBA

TOSHIBA: A GLOBAL LEADER



TOSHIBA AMERICA BUSINESS SOLUTIONS

- HQ: Lake Forest, Ca
- 2,130 Employees
- Managed Print Services
- Digital Signage Solutions



TOSHIBA TEC CORPORATION

- Main Shareholder of TABS
- HQ: Tokyo, Japan
- \$3B Annual Revenue
- 19,000 Employees



TOSHIBA CORPORATION

- 150 Years Old
- \$22 B Annual Revenue
- 110,000 Employees
- Rich History of Innovation
- \$3.2 B Annual R&D Budget

TOSHIBA'S HISTORY OF INNOVATION



Point of Sale Systems



Smart MFPs



Barcode Systems



PCs



Display Technologies



Digital Signage



Semiconductors & HDD



Hard Drives & Storage

TOSHIBA SYNERGY

WHAT WE OFFER

- Printing Solutions - From Portable to Production
 - Laser & Thermal
- Managed Print as a Service
- Document Capture, Workflow, and Security
- Document Software Solutions
- Digital Signage

TOSHIBA



TOSHIBA BUSINESS SOLUTIONS - MICHIGAN

- **Founded in 1983 as a Michigan Corporation**
- **Our Business Model**
 - Local executive team
 - Local administration
 - Local service and dispatch
 - Local billing and leasing
 - Local warehousing of equipment, parts and supplies
- **Empowered to make all decisions locally**



TROY FACILITY

TOTAL QUALITY COMMITMENT



NO FINE PRINT. NO STRINGS ATTACHED.

The Toshiba Quality Commitment is the guarantee you will probably never have to use. We demand exceptional performance from our products. So, it follows that we offer you the same in our guarantee. Read it and use for yourself. There's no small print...and deadlines. Just our commitment to deliver the quality you've come to expect from one of the industry's most highly acclaimed leader in copiers, printers and thermal barcode printers. Toshiba...quality guaranteed.

HERE'S HOW THE GUARANTEE WORKS

FREE REPLACEMENT

If your new Toshiba manufactured copier, facsimile, printer, thermal barcode printer or its accessories do not operate within Toshiba's product specifications during the term of this program, and if the equipment cannot be repaired to perform within product specifications, Toshiba will replace the copier, facsimile, printer, thermal barcode printer or accessory at no charge with a model of equal or better features and specifications.

FREE LOANER

If your new Toshiba manufactured copier, facsimile, printer or thermal barcode printer is out-of-service more than two (2) consecutive business days after notifying your Authorized Toshiba Servicing Dealer or requires off-site service, a loaner copier, facsimile, printer or thermal barcode printer will be provided by the Authorized Toshiba Servicing Dealer at no additional charge.

TERM OF PROGRAM

The term of this program is: (a) for new purchased equipment, three years from equipment installation date or maximum number of copies as stated by the product manufacturer, whichever is longer, or (b) for new leased or rental equipment, three years or the length of the original lease starting from the equipment installation date, whichever is longer.



FREE REPLACEMENT

If your print device does not perform to our specifications:

THREE YEARS or Lease Term
(whichever is longer)

FREE LOANER if machine is
down for more than **Two (2)**
Days

TOSHIBA IS CONFIDENTIAL AND SUBJECT TO CHANGE
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TOSHIBA

INTRODUCTIONS – of all team members that may support the account



Ron Polak
Vice President & General Manager



Ned Bergen
Director of Sales



Ken Burchett
Director of Service & Operations



Ed Schwarz
Managed Print Specialist



Mike Hellebuyck
Solutions Manager

S

GLOBAL ACCOUNTS



Walmart  Calvin Klein

TOMMY  HILFIGER

FedEx  COSTCO 
WHOLESALE



 M&T Bank



LOCAL ACCOUNTS





OMNIA PARTNERS

Free to Join

160,000+ Members

300+ Contract Portfolio

Toshiba's Contract Site:

<https://public.omniapartners.com/suppliers/toshiba/overview>

OMNIA
PARTNERS

TOSHIBA

Current Situation

1- Xerox C8035

Total monthly investment with all Service, Parts,
Labor, Toner, Supplies

Toshiba's Recommended Solution To You

1 - Toshiba's E-Studio 3525AC



OBJECT TO CHANGE
Solutions, Inc.

TOSHIBA

Model Details

- Toshiba's Flagship e-STUDIO3525AC System
- **Included Features:**
- 35 pages per minute Color and Black
- DSDF Document Feeder (Scan both side at on one pass)
- Large Capacity Feeder (hold 2000 pages)
- Stapler Finisher
- Embedded OCR (ability to scan back to Word, Excel, Power Point)
- Searchable PDF, Slim PDF, JPEG
- Omit blank pages on scanned document
- Auto Toner Replenishment (no meter reads)
- Banner Printing Capabilities
- Direct manufacturer

Proposed Option

| 60-Month Lease | |
|--|-------------|
| 1- Toshiba's Flagship eStudio 3525AC | \$214.18/mo |
| Benefits: | |
| Remove old copier and dispose no charge | |
| Scan to email or File, private print | |
| Dual Scan Document Feeder (scan both sides one pass) Large Capacity Feeder | |
| Security Enhancements | |
| Includes Copies 1200 Black & 1000 Color Cost Per Copy \$0.009 & Color \$0.050 unlimited toner, service, parts and supplies | |

What Is Included?

- No meter reads (automatically read)
- Unlimited Training & Support for Entire Staff
- Unlimited Network Support
- Unlimited Service as Needed
- Unlimited Toner & Supplies as Needed
- Secure Print Features
- Advanced Scanning: Ability to scan a file back into a desired format such as Word, Excel, PowerPoint, Slim PDF, Searchable PDF, or JPEG
- No Delivery or Set-Up Fees
- Toshiba provides 1-2 Hour Network Support & 4-Hour average on-site response time
- We will return your machines on your behalf at no extra charge to you
- Automatic Toner Replenishment
- ***Consolidated invoicing for lease and maintenance. One bill, one payment.***
- Partnership Reviews
- Online Portal called Top Access to manage your system virtually
- Toshiba's TQC

INVESTMENT SCHEDULE

City of Keego Harbor

Proposed Solution

Model Details

- (1) Toshiba e-STUDIO3525ACG
 - Included Features: DSDF Document Feeder, Large Capacity Feeder, 65-sheet Multi-Staple Finisher, Bridge Kit, Fax Unit / 2nd Line Fax Unit

Service Details

| Pool Name | Pool Type | Monthly Pages Included | Quarterly Overage Per Page |
|-------------------|-----------|------------------------|----------------------------|
| Mono Copier Pool | Mono | 3,900 | \$0.00900 |
| Color Copier Pool | Color | 1,200 | \$0.05000 |

Total Monthly Investment

\$248.48

Monthly investment includes parts, labor, travel, and supplies; everything except for paper, staples, shipping of supplies, one-time documentation fees, and applicable taxes.



To: City Council
Date: March 19, 2026
Subject: DPW Truck Purchase

BACKGROUND:

Replace 2012 Pick Up Truck:

The truck bed is significantly rusted and will not be able to safely support the salt bin for the next winter season. Additionally, the four-wheel drive system is not operational, and there are mechanical issues with the front end that require attention.

The City currently has \$25,000 in reserve funds allocated for the Department of Public Works (DPW), and \$30,000 was budgeted for a truck in FY 2025–2026. This provides a total of \$55,000 in available budgeted funds for this purchase.

- 1) Gorno Brother's Ford: 2026 F350, \$47,873.00

The city can also order a new F350 truck from Suburban Ford for \$60,665.

Outfitting Truck: BOSTICK

- Transfer snow & ice equipment to new truck: \$3,714.55
- All new snow & ice equipment: \$14,822.00

RECOMMENDATION:

Resolution to approve (or deny) Authorizing City Manager Need to purchase a 2026 F- 350 in the amount of \$47,873.00 from Gorno Brother's Ford.

Resolution to approve (or deny) City Manager Neeb to purchase the outfitting package from Bostick not to exceed \$\$\$.



Preview Order F100 - F3B 4x4 Reg Cab SRW : Order Summary Time of Preview: 03/04/2026 09:32:36 Receipt: NA

Dealership Name : Gorno Bros Inc

Sales Code : F48022

| | | | | | | | |
|----------------------|-------------------|----------------------|-------|---------------------|-----------|--------------------|------|
| Dealer Rep. | patrick southward | Type | Fleet | Vehicle Line | Superduty | Order Code | F100 |
| Customer Name | Keego harbor | Priority Code | E2 | Model Year | 2026 | Price Level | 645 |

DESCRIPTION

F350 4X4 STYLESIDE PICKUP/142
 142 INCH WHEELBASE
 TOTAL BASE VEHICLE
 OXFORD WHITE
 VINYL 40/20/40 SEATS
 MEDIUM DARK SLATE
 PREFERRED EQUIPMENT PKG.610A
 .XL TRIM
 .AIR CONDITIONING -- CFC FREE
 .AM/FM STEREO MP3/CLK
 .STEEL ROAD WHEELS-18"
 .6.8L DEVCT NA PFI V8 ENGINE
 10-SPEED AUTO TORQSHIFT-G
 .LT275/65R18E BSW ALL SEASON
 3.73 RATIO NON LTD SLIP AXLE
 JOB #1 ORDER

DESCRIPTION

FORD FLEET SPECIAL ADJUSTMENT
 10900# GVWR PACKAGE
 50 STATE EMISSIONS
 SNOW PLOW PREP PACKAGE
 JACK
 410 AMP DUAL ALTERNATOR
 TOUGH BED SPRAY IN BEDLINER
 DUAL BATTERY
 CONN PKG: 1 YR INCL W/FORD APP
 SPECIAL DEALER ACCOUNT ADJUSTM
 SPECIAL FLEET ACCOUNT CREDIT
 FUEL CHARGE
 NET INVOICE FLEET OPTION (B4A)
 PRICED DORA
 ADVERTISING ASSESSMENT
 DESTINATION & DELIVERY

TOTAL BASE AND OPTIONS
 DISCOUNTS
 TOTAL

MI Deal # MA240000001193

MI Deal Price Delivered \$47,873.00

This order has not been submitted to the order bank.

This is not an invoice.



Date/Time: Feb 18, 2026 10:57 AM
Buyer: Douglas Waldon
Phone: C: (248) 210-4169
Phone: H: (248) 210-4169
Address: 3022 Grove St
 Keego Harbor, MI 48320

Salesperson: AL Clemons

0 , Body:

| | |
|-------------|-----------------|
| Cash | Balance Due |
| \$ Down | |
| \$0 | \$60,665 |

| | |
|----------------------------------|--------------------|
| MSRP/Retail | \$63,200.00 |
| Discount | \$3,018.69 |
| Selling Price | \$60,181.31 |
| Trade Difference | \$60,181.31 |
| Government Fees | \$55.00 |
| Proc/Doc Fees | \$280.00 |
| Subtotal (Selling Price + | \$60,665.31 |
| Total Balance Due | \$60,665.31 |

** ORDER PRICE ESTIMATE*

X

 Customer Signature

X

 Manager Signature

 Date

 Date

With approved credit.



Bostick Truck Center

Salesperson: TJ
 1399 Joslyn Ave.
 Pontiac, Mi. 48340
 248-373-6100
 Sales@bosticktruck.com

Tab 8

TO
Doug Waldon

City of Keego Harbor
 2025 Beechmont
 Keego Harbor, MI 48320
 248-682-1930
 waldon@keegoharbor.org

** QUOTE FOR NEW EQUIPMENT **

| | | |
|----------|--------------|-----------------|
| ESTIMATE | DATE | TOTAL |
| EST7065 | Feb 18, 2026 | USD \$14,822.00 |

| DESCRIPTION | RATE | QTY | AMOUNT |
|---|------------|-----|------------|
| W14 Western 8'6" Pro-Plus Series 2 Plow Moldboard: Steel, - Blade width: 8'6", - Blade height: 31.5", - Blade thickness: 12 ga, - Shock absorbers: 2, - Trip springs: 4, - Ribs: 8, - Lift cylinder: 1.5" x 8", - Angling rams: 1.5" x 12", - Plowing width (Full Angle): 7'4", - Approximate weight w/o mount: 821 lbs., - Cutting edge: 0.5" x 6", - Mount type: UltraMount 2 | \$7,115.00 | 1 | \$7,115.00 |
| Snowplow Installation "STANDARD" (5.0) - Assemble Snowplow based on Specific truck height - Install Truck Frame mount (trim bumper or deflector if required) - Install Underhood electrical system - Perform final adjustments(drop speed, scoop config, Headlight adj, hydraulic bleed) - Includes initial fill with Western Hydraulic oil | \$600.00 | 1 | \$600.00 |
| BSD10 - House brand Rubber snow deflector - 10" Poly/ Rubber Blend - Stainless steel fasteners | \$100.00 | 1 | \$100.00 |

| | | | |
|--|-------------|---|-------------|
| 72525 (OPTIONAL) LED headlamp kit - Upgrade to LED snowplow headlights from standard halogen - Includes "Dual wire" components for truck side | \$400.00 | 1 | \$400.00 |
| 32520 - S220C Western SS Marauder - Conveyor - 2.2 Cu. Yd. Capacity - 8' Hopper Length - Overall Dimensions (LxWxH): 119.25" x 50" x 35.75" - Conveyor Width: 16" - Spinner Size: 16" - Salt Spread Width: 36' - Approximate Weight: 580 lbs. | \$6,399.00 | 1 | \$6,399.00 |
| Salt Spreader Installation - Standard (5.0) - Install and furnish salt spreader - Fabricate crash box (if required) - Trucks W/ federally required back up cameras will require relocation kits (additional \$\$) - Hook up wiring, including licence lamp and brake lt (if equipped) - Mount controller in cab - Bolt into Bed (unless requested to be strapped) - Perform initial setup, quality cks & adjustments if required | \$600.00 | 1 | \$600.00 |
| 99505 - Western "Fleetflex" Primary Salter Worklight (.5) - Includes (1) LED Worklight, Control Relay, wire harness and mounting hardware - Installed | \$200.00 | 1 | \$200.00 |
| Installation of Additional Back Up Camera -Federal Law | \$450.00 | 1 | \$450.00 |
| UDWG - Municipal Discount | -\$1,042.00 | 1 | -\$1,042.00 |

| | |
|--------------------------|------------------------|
| SUBTOTAL | \$14,822.00 |
| MI SALES TAX (6%) | \$0.00 |
| TOTAL | USD \$14,822.00 |

Vehicle Information Given: 25 F-350 Gas 8' p/u box snow prep FGAWR:?

Estimates Older than 30 days need to be reconfirmed



Bostick Truck Center

1368 Joslyn Ave - Pontiac, MI 48340
 (248) 373-6100 - Fax: (248) 340-0946

PICKING TICKET

TERMS: Parts returned for credit must be accompanied by invoice and subject to 20% restocking charge.

DISCLAIMER OF WARRANTIES: All warranties on the products sold hereby are those made by the manufacturer. The seller, Bostick Truck Center, hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose, and Bostick Truck Center, neither assumes nor authorizes any other person to assume for it any liability in connection with the sale. A Service Charge of 1-1/2% per month (A.P.R. - 18%) will be made on all accounts 30 days past due. Title to the property herein described, and any additions or substitutions, shall remain in the seller's name until paid in full and the purchaser agrees to pay all expenses, charges, and costs, including collection costs and a reasonable attorney's fee, in the event it becomes necessary for seller to place this account for collection. Net, 10 days end of month.

| YOUR PURCHASE ORDER | TERMS | INVOICE DATE | INVOICE NUMBER / PG. |
|---------------------|--------------|--------------|----------------------|
| Verbal | Net 30 Days' | 02/18/26 | 1 |

S CITY OF KEEGO HARBOR
O 2025 BEECHMONT
L KEEGO HARBOR, MI 48320
D
T 248-755-4111
O 248-431-7291

S CITY OF KEEGO HARBOR
H 2025 BEECHMONT ST
I KEEGO HARBOR, MI 48320
P
T
O

| SHIP VIA | SALESPERSON NAME | DRIVER'S INITIALS |
|----------|----------------------|-------------------|
| Default | NET 30 SCOTT BOSTICK | |

| QTY. | PART NUMBER / DESCRIPTION | BIN | NET | AMOUNT |
|------|---|-------|---------|---------|
| | Kit: TSFF: TRUCKSIDE FLEETFLEX | | | 1425.00 |
| 1/16 | WES-85973 : HARN. KIT; 23-C FD SPRD TY HA | NW13 | | |
| 1/28 | WES-61548 : PLUG COVER SET | PA07 | 25.55 | Incl |
| 1/1 | BOS-VBS14001C : V/S CONTROL KIT; VBX | PH02 | 1089.55 | 1089.55 |
| 1/23 | WES-28587 : V/S CTRL HARNESS; FLEETFLEX | PH05 | 444.26 | Incl |
| 1/14 | WES-31271 : MOUNT; '17-C FD SUPERDUTY | W08E | | |
| 1/25 | WES-29760 : HEADLIGHT MODULE | NW16E | 485.10 | Incl |
| 1/54 | WES-72168 : V/S POWER HARNESS; FLEETFLEX | PA07E | 470.09 | Incl |
| 8/0 | CPL : LABOR CHARGE | EP | 150.00 | 1200.00 |

* QUOTE TO SWAP FROM EXISTING
 TO NEW TRUCK

| | | | |
|---|-----------------|-----------------------|------------|
| ACCOUNT # | METHOD | PARTS | 3714.55 |
| 6821930 | | FREIGHT | |
| DATE PRINTED | TIME | C.O.D. CHARGE | |
| 02/18/26 | 10:06:14 | SALES TAX OR TAX I.D. | 38-6025444 |
| AMOUNT COLLECTED | FORM OF PAYMENT | SPECIAL ORDER DEPOSIT | |
| | | TOTAL | 3714.55 |
| YOUR SIGNATURE ACKNOWLEDGES RECEIPT OF PARTS. | | | |
| X | | | |



To: City Council
Date: March 19, 2026
Subject: TIFA Expenditures

BACKGROUND:

1. Contract Maintenance:

The TIFA Board has recommended Council approval of a contract for maintenance services within the TIFA District. The DPW Foreman, Waldon, received two bids for this project, which were reviewed by TIFA.

The proposed contract with Kennedy Lawn and Snow will provide routine lawn care and general maintenance throughout the district. Under this contract:

- **\$21,000** is allocated for mowing services.
- **\$9,000** is allocated for other maintenance activities within the TIFA District.

The contract term is two years and will ensure that the properties and public areas within the district are properly maintained.

Previously, the City shared the cost of a full-time employee with the TIFA District to assist with maintenance activities. The TIFA portion represented half of the employee's cost, totaling **\$44,731.00**. Transitioning to contracted maintenance services will provide a budget savings for the City while continuing to address the maintenance needs within the district.

2. Street Sweeping -Memorial Day Parade

TIFA has allocated \$620.00 with Eagle Eye Parking Lot Sweeping Inc. to provide street sweeping services along Cass Lake Road in preparation for the Memorial Day Parade. The street sweeping will help ensure the roadway is clean and ready for the event. The DPW Foreman will coordinate with the contracted street sweeping company to schedule and complete the work prior to the parade.

3. Kayak Launch Signs

TIFA allocated \$300.00 for signage for the Kayak Launch, at Dollar Lake.

RECOMMENDATION:

1. Resolution to approve or deny City Manager Neeb to execute the agreement for a two year contract with Kennedy lawn and Snow in the amount of 21,000 lawncare and maintenance 9,000.

2. Resolution to approve or deny allocated funds to provide street sweeping services by Eagle Eye Lot Sweeping Inc. along Cass Lake Road, in the amount of \$620.00 in preparation for the Memorial Day Parade. The DPW Foreman will coordinate with the contracted street sweeping company to schedule and complete the work prior to the parade.

3. Resolution to approve or deny Signs to be purchased for the Kayak Launch, to not exceed \$300.00.

LAWN MAINTENANCE PROPOSAL

Community Name: City of Keego Harbor

Spring Clean Up \$ NA

Mowing and Cleaning of Lawn Areas (to include edging, clippings) 28 e \$750 \$ 21,000.00

Shrub Trimming \$ Extra

Bed Care (Weeding) \$ Extra

Fall Clean Up \$ Extra

Final Fall Clean Up \$ Extra

Season Total Price: \$ 21,000.00

Multi-year contract price 2 yrs \$ 21,000.00

Company Name: Kennedy Lawn & Snow

Company Address: 467 MARION Ave

City, State, Zip: Waterford MI 48328

Telephone: _____

Fax: mmondenu3
e 6m7.2.com

Cell: 586 405 8980



INVOICE

Eagle Eye Parking Lot Sweeping, Inc.
 2207 Orchard Lake Road, Suite A
 Sylvan Lake, Michigan 48320
 United States

2489342119
 www.eagleeyesweep.com

BILL TO
City of Keego Harbor
 Doug Waldon
 2025 Beechmont Street
 Keego Harbor, Michigan 48320
 United States

248-210-4169
 waldon@keegoharbor.org

Invoice Number: 288017
Invoice Date: May 27, 2025
Payment Due: June 26, 2025

Amount Due (USD): \$620.00

| Items | Quantity | Price | Amount |
|--|----------|----------|----------|
| Street Sweeping Cass Lake Rd from Orchard Lake to Otter (Curb to Curb), Keego Harbor, MI Date of Service: 5/23/2025 | 4.5 | \$185.00 | \$832.50 |

Subtotal: \$832.50
 \$155/hr not to exceed 4 hours: (\$212.50)

Total: \$620.00

Amount Due (USD): \$620.00

Notes / Terms

Please include the invoice number on your check.
 Make checks payable to: Eagle Eye Parking Lot Sweeping.
 Business address: 2207 Orchard Lake Rd, Suite A, Sylvan Lake, MI 48320

KAYAK & CANOE LAUNCH DECK

USE AT YOUR OWN RISK

CAUTION

SLIPPERY SURFACE



Canoe/ Kayak Launch





To: City Council

Date: March 19, 2026

Subject: TIFA- Fran Leaf Park Arch and Developer's Day

BACKGROUND:

During the TIFA meeting on March 4, 2026, a resolution was passed to bring this agenda item back to City Council.

Resolution by Vice Chairperson Wade; supported by Chairman Emerling to dedicate up to \$25,000 to pay for an Arch for the Fran Leaf walkway based on the quote from Stefani & Co.

Roll Call: Wade yes, Clark yes, Emerling yes, Daelemans yes.

Resolution Carries

TIFA has chosen June 3rd (June 10th rain day) for the Keego Harbor Developer's Day.

RECOMMENDATION:

Discussion

STEFANI & CO.

2800 Orchard Lake Road No. 5
Keego Harbor Michigan 48320
248-682-8818

01/07/25

QUOTE #1A

Quote # KH1A-8-20-25
DATE: 8-20-25

To:

City of Keego Harbor
Arch at Cass Lake rd.
(Next to Margret's)

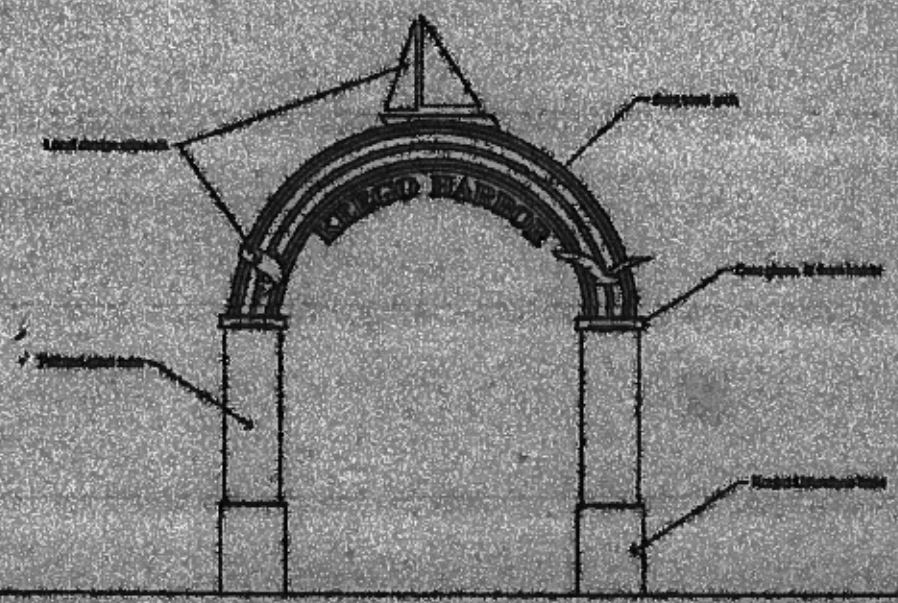
**Quote #1A
Round Archway**

Comments or special instructions: This quote is for Archway design located 18 feet off of Cass Lake rd. next to Margret's. This design consists of 3 separate materials as listed.... Steel, limestone, cast glass. Paint is necessary and can be decided at a later date with any combination of colors. Arch will require concrete and steel base for mounting. Quote includes internal LED post lighting installation and foundation included in preliminary quote. All aspects of install included.

| SALESPERSON | Quote NUMBER | SHIP DATE | SHIP VIA | F.O.B. POINT | TERMS |
|-------------|--------------|-----------|----------|--------------|-------|
| Jesse | KH1A-8-20-25 | | | | |

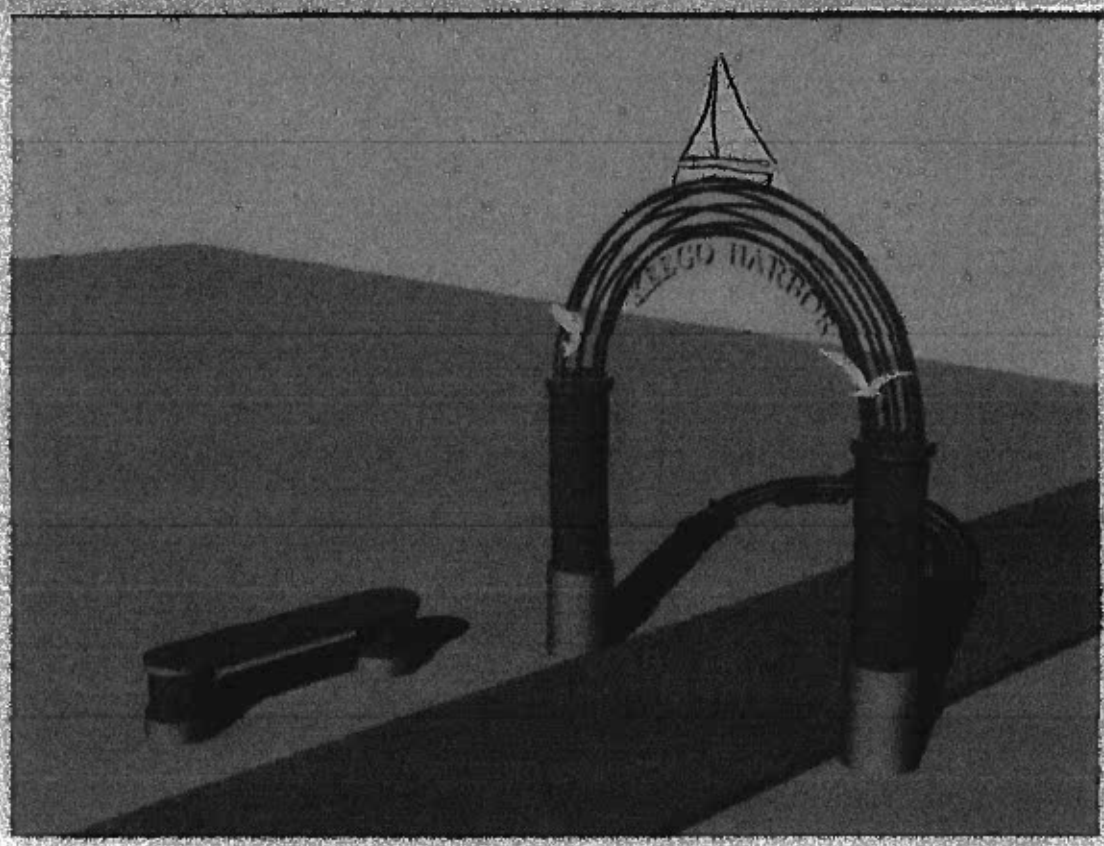
| QUANTITY | DESCRIPTION | UNIT PRICE | AMOUNT |
|--------------------|--|------------|-----------------|
| 1 | Archway - Cylinder Steel pillars, round limestone bases, cast glass cap with signage and other specified graphics bird, boat, etc. Refer to drawing for descriptions and placement 50% deposit to begin | \$18,500 | \$18,500 |
| QUOTE TOTAL | | | \$18,500 |

THANK YOU



Double Arch SIA

Stadel & Co.



Handwritten text: 01/01/20



To: City Council

Date: March 19, 2026

Subject: 2890 Orchard Lake Road- Corner Property

BACKGROUND:

TIFA has requested a "For Sale" sign be placed on the vacant corner property before Developer Day.

Motion by Vice Chairperson Wade; supported by Chairman Emerling to ask City Council to post a "for sale" sign on the 2890 Orchard Lake Rd property while they continue to pursue the RFI.

Unanimous Vote: Ayes: 4

Nays: 0

Motion Carries

RECOMMENDATION:

Discussion



To: City Council
Date: March 19, 2026
Subject: 2026 Recycling Events Increase

BACKGROUND:

West Bloomfield will be holding 2 hazardous waste drop-off events and 2 shredding drop-off events in 2026. The total cost to participate in the events would be \$7,500, this is the same rate as the 2025 agreement.

West Bloomfield will be holding 4 hazardous waste drop-off events and 4 shredding drop-off events in 2025. The total cost to participate in the events would be \$7,500, this is an increase from \$5,000 from years past. Payment is due February 28, 2025. If approved, this will be the fourth year the city has participated in these events. As in prior years the cost was \$5.22, the increase will be approximately \$7.83, a \$2.61 increase per household. This rate will be included on the summer tax bill.

Mayor Fletcher suggested using \$2,500 of this revenue towards this increase to eliminate a tax increase for residents.

Resolution by Council Member Kalman, supported by Council Member Shimansky to approve participation in the 2025 Hazardous Waste and Shredding events and allow City Manager Neeb to sign the participation contract with West Bloomfield Township. The \$2,500 will come from the interest of the CD as presented by Mayor Fletcher.

Roll Call: Kalman yes, Shimansky yes, Ross yes, Fletcher yes, and Dahl yes.

Resolution Carries

NEW LOCATION

The J
6600 W. Maple Road
West Bloomfield, Michigan 48322

2026 Household Hazardous Waste Collection Event & Shredding Event Dates

Spring Event: May 2, 2026 (Senior Drop-Off & Shut-Ins May 1, 2026)

Fall Event: September 19, 2026 (Senior Drop-Off & Shut-Ins September 18, 2026)

Friday Event Times: **4:00 pm – 6:00 pm**

Saturday Event Times: **9:00 am – 12:00 pm**

RECOMMENDATION

Resolution to approve (or deny) the participation in the 2026 Hazard Waste / Shredding Events in the amount of \$7,500 and allow Manager Neeb to sign the Participation Contract with West Bloomfield.



To: City Council

Date: March 19, 2026

Subject: 2026 Goals and Objectives: City Hall Repairs and City Logo

BACKGROUND:

City Hall Repairs

- CECS of MI, LLC has submitted a retainer contract.
- TFWC Contracting has submitted a suggested action item letter.

RFI for the City Logo -the city has received two responses.

- McKenna
 - Tier 1: Foundational Branding \$10,000
 - Tier 2: Community-Informed Branding \$20,000
 - Tier 3: Comprehensive Branding \$38,000
- Fusion Marketing
 - Comprehensive Branding \$10, 000

| Sent RFI City LOGO | Response 3/11 by noon |
|-------------------------------|-------------------------|
| Revel Marketing | |
| Fusion Marketing | Responded |
| Refuge Marketing & Consulting | |
| Skidmore Studio | 3/5/2026 Not interested |
| Sabo PR | |
| Revize | Responded |
| McKenna | Responded |

RECOMMENDATION:

Discussion



TFWC Contracting, INC.

4355 Island Park Dr.
Waterford, MI 48329
(248) 520-6582
tfwccontracting@gmail.com

March 12, 2026

To Whom It May Concern,

As requested by the City of Keego Harbor, please see the suggested maintenance action items for the property located at 2025 Beechmont, Keego Harbor, MI, 48320.

1. Replace damaged window seals.
2. Survey of roof to determine possible damage including shingles, flashings, ridge vent and chimney areas.
3. Removal of iron staining from sprinklers on all exterior surfaces.
4. Repair of damaged soffits, and failing siding fasteners.
5. Powerwash exterior and caulk all failures. To include window, siding, fascia, and gable areas.
6. Cement board siding seems to be holding color, painting not advised at this time.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jamie Clufetos', written over a large, loopy flourish.

Jamie Clufetos
President

CECS of MI, LLC
CONSTRUCTION EDUCATION & CONSULTING SERVICES
CONSTRUCTION CONSULTANTS
847 Benjamin Dr., Troy, Michigan 48098
Phone (248) 825-1145
EIN No. 26-4434276

CONSULTING FEES & ACCEPTANCE

Established fees for consulting services are as follows:

Billed in quarter hour increments

- Travel and lodging
- Telephone consults
- Inspections
- Meeting time
- Document review
- Court, arbitration or mediation time

Daniel Pratt @ \$295.00 per hour

- Estimating
- Drafting and reviewing report
- Consultations with attorney and or client
- All expenses incurred (i.e., parking, courier, special film development, presentation items etc.)

The undersigned is authorized to and hereby acknowledges receipt and acknowledgement of the rates charged for consulting services as shown above and consents to same. It is understood that CECS of MI, LLC and/or Daniel Pratt can provide only a best professional assessment of any building or construction related situation or circumstance based solely upon personal education, experience, and best judgment. CECS of MI, LLC and/or Daniel Pratt make no guarantee that the professional opinion offered will be as is desired by the undersigned, or that success in any legal matter or proceedings can be assured.

The undersigned hereby acknowledges that he/she shall assume full responsibility for prompt payment of invoices for services rendered according to the following terms:

- Retainer of Eight Hundred Eighty Five and 00/100 (\$885.00) Dollars (*equivalent to 3 hours of time*) is required prior to the performance of any work. Additional retainers may be required as case progresses.
- All payments for services rendered shall be due and made payable in full to **Daniel Pratt** within 15 days of receipt of invoice.
- Outstanding balances of 60+ days will be charged an additional 1.5% per month until balance is paid in full.
- All scheduled appointments are subject to a \$590.00 cancellation fee if cancelled with less than 48-hour notice.
- The consulting fees established herein shall be valid for 1 year from the date of signing. After 1 year, these rates may be adjusted to the current rate structure then in effect without further notice provided.
- *Please notify the office in writing anytime a case has been closed or settled so the office can send out a final invoice.*

Client Acknowledgement:

Date:

Signature

_____, 2026

Complete client name, billing address and contact info:

Case Name:

Associate: Daniel Pratt

See attached CV



Municipal Branding and Logo Development

CITY OF KEEGO HARBOR, MI



PREPARED MARCH 11, 2026 BY

MCKENNA

235 East Main Street,
Suite 105
Northville, MI 48167

O 248.596.0920

F 248.596.0930

E info@mcka.com

MCKA.COM

MCKENNA

Communities for real life.



Table of Contents

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| Proposed Approach and Estimated Cost | 5 |
| Recommendations for Municipal Branding Projects | 10 |

Company Overview



McKenna's team of talented planning, design and building professionals help municipal leaders develop and maintain communities for real life. From street festivals, neighborhood parks, and storefronts to parking spots, coffee shops, and farmers' markets, we want your community to thrive. Headquartered in Northville with offices in Detroit, Grand Rapids, and Kalamazoo, Michigan, and Columbus, Ohio, McKenna provides planning, zoning, landscape architecture, community and economic development and urban design assistance to cities, villages, townships, counties, and regional agencies, as well as select private clients. Our success can be measured by the physical improvements to hundreds of McKenna client communities, and by our 48-year record of client satisfaction and on-time, on-budget delivery.

McKenna currently provides project services to more than 85 communities and private land investors in the Midwest. Anticipating and responding to change is a major distinction of McKenna's practice. Our innovation and depth of experience is a resource for public and private decision-makers; we are a corporation of 30-plus planners, building code experts, urban designers, and landscape architects formed under the laws of Michigan on May 2, 1978.

For this project, **Abbie Emison, AICP, NCI** will serve as the Project Manager overseeing the completion of the project. **Emily Huhman, AICP** will lead community engagement and serve as the primary point of contact for Keego Harbor staff. **Callie Garrett** will serve as the lead graphic designer for the project.

HEADQUARTERS

235 East Main St
Suite 105
Northville, MI 48167

DETROIT

211 W. Fort St
Suite 1310
Detroit, MI 48226

GRAND RAPIDS

124 E. Fulton St
Suite 6B
Grand Rapids, MI 49503

KALAMAZOO

151 S. Rose St
Suite 920
Kalamazoo, MI 49007

OHIO

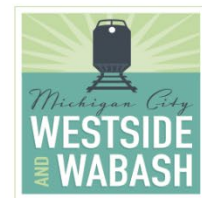
1223 E. Main St
Suite 307
Columbus, OH 43205

MCKA.COM | INFO@MCKA.COM | 888.226.4326



Relevant Projects

PROJECT LOGO SAMPLES

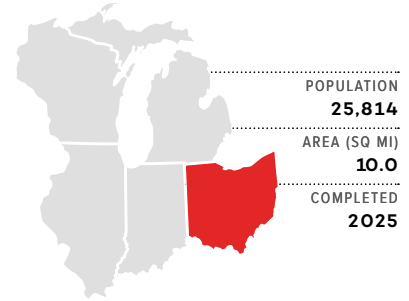




Downtown, Elevated

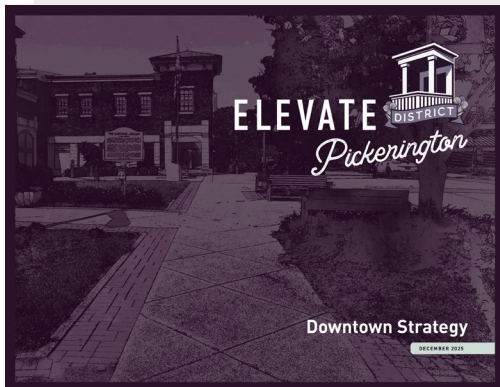
CITY OF PICKERINGTON, OHIO

Downtown Pickerington remains the emotional heart of the community, but changing development patterns and evolving market expectations created a need for a cohesive strategy to guide reinvestment, strengthen identity, and support the long-term vitality of the community’s historic downtown core.



MCKENNA’S ROLE

- » Developed a downtown strategy that translates community values and long-range goals into a clear, actionable framework for reinvestment.
- » Crafted a distinctive district identity and brand that celebrates Downtown’s historic character while positioning it as a unique destination
- » Conducted detailed analyses to ground recommendations in local context and developed implementation-ready strategies.



OUTCOME

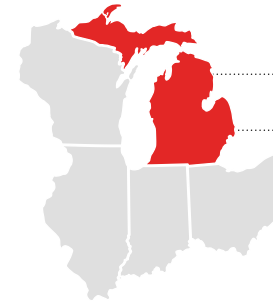
Branded as the Elevate District, Downtown now has a practical roadmap that aligns physical improvements, business support, placemaking, and partnerships under a shared vision and identity.





Downtown Renewal Roadmap

CITY OF ADRIAN, MICHIGAN



POPULATION
20,493

AREA (SQ MI)
8.0

COMPLETED
2025

Adrian’s DDA needed a clear framework to guide reinvestment while reinforcing downtown character. McKenna updated the Development and TIF Plan aligning community priorities, market realities, and funding tools to support a vibrant, resilient downtown.

MCKENNA’S ROLE

- » Led the planning process by grounding priorities in data, community input, and action-oriented strategies.
- » Formed and supported the Area Citizens Council (DACC) and led engagement to turn input into a clear, phased 30-year project list.
- » Crafted strategies for long-term TIF-based reinvestment citywide.



OUTCOME

The adopted plan gives Adrian a clear roadmap for downtown reinvestment. With prioritized projects, support, and TIF funding tools, the DDA can advance catalytic improvements, coordinate partners and sustain downtown momentum.



MAP Planning Excellence Award for Economic Planning and Development (2025)





Proposed Approach and Estimated Cost

McKenna recommends a structured branding process that combines community input, leadership guidance, and professional design expertise to develop a brand that authentically represents Keego Harbor while remaining practical for long-term municipal use.

To provide flexibility based on the City's goals, schedule, and budget, McKenna offers three tiers of branding services. Each tier varies in the level of research, community engagement, design exploration, and implementation guidance provided.

TIER 1 – FOUNDATIONAL BRANDING PROCESS

Estimated Budget: \$10,000

This option provides a focused and efficient branding process centered on leadership input and professional design development. It is well suited for communities that prefer a streamlined process with limited public engagement.

I. Project Initiation and Discovery

- Kickoff meeting with City staff
- Review of existing City materials, messaging, and visual identity
- 2–3 targeted stakeholder interviews with City leadership or key partners
- Identification of key community themes and branding priorities

II. Brand and Logo Development

- Development of 2 branding concepts
- Presentation to City leadership for feedback
- One round of revisions
- Selection of final logo concept

III. Brand Guidelines

- Final logo package and file formats
- Basic color palette and typography guidance
- Simple brand usage guidelines (condensed standards document)



TIER 2 – COMMUNITY-INFORMED BRANDING PROCESS

Estimated Budget: \$20,000

This tier introduces community input and additional design exploration while maintaining an efficient project schedule.

| BRAND AND LOGO DEVELOPMENT: TIER 2 | |
|--|---|
| <p>I. Project Initiation and Discovery</p> <ul style="list-style-type: none"> • Kickoff meeting • Formation of a Branding Steering Committee • Review of existing City materials and identity • 5 stakeholder interviews • Identification of community themes and differentiators | <p style="text-align: center;">LOGO SYSTEM</p> <ol style="list-style-type: none"> 1. Primary city logo 2. Secondary logo 3. Icon/mark variation 4. Department-friendly versions |
| <p>II. Community Engagement</p> <ul style="list-style-type: none"> • Community survey • One public workshop or open house • Online engagement tool for reviewing brand themes | <p style="text-align: center;">VISUAL IDENTITY SYSTEM</p> <ol style="list-style-type: none"> 1. Color palette 2. Typography system 3. Supporting graphic elements |
| <p>III. Brand and Logo Development</p> <ul style="list-style-type: none"> • Development of 2 branding concepts, including all the elements in the table (right) • Presentation to Steering Committee • Two rounds of revisions • Presentation of refined concept to City leadership | <p style="text-align: center;">TAGLINE DEVELOPMENT</p> <ol style="list-style-type: none"> 1. Three (3) tagline concepts 2. Refinement of selected direction |
| <p>IV. Brand Guidelines and Implementation</p> <ul style="list-style-type: none"> • Full logo package and variations • Color palette and typography standards • Supporting graphic elements • Brand standards guide • Examples of use for documents, signage, and digital communications | <p style="text-align: center;">BRAND GUIDELINES DOCUMENT</p> <ol style="list-style-type: none"> 1. Logo usage 2. Colors 3. Typography 4. Layout examples 5. Messaging tone guidance |
| | <p style="text-align: center;">DESIGN APPLICATIONS</p> <ol style="list-style-type: none"> 1. Choice of four (4) sample designs from the following options: <ul style="list-style-type: none"> ○ <i>City entrance sign concept</i> ○ <i>Social media graphic template</i> ○ <i>City document template</i> ○ <i>Event banner</i> ○ <i>Presentation slide template</i> ○ <i>Website splash page</i> ○ <i>Community flyer</i> ○ <i>City vehicle decal concept</i> |



TIER 3 – COMPREHENSIVE BRANDING PROCESS

Estimated Budget: \$38,000

This option provides a robust, community-driven branding process with extensive engagement, expanded design exploration, and implementation tools to support long-term use of the brand.

I. Project Initiation and Discovery

- Kickoff meeting
- Formation of a Branding Steering Committee
- Comprehensive review of existing communications and materials
- 8 stakeholder interviews including business leaders and community organizations
- Community asset and identity analysis

II. Community Engagement

- Community-wide branding survey
- Two public workshops or open houses
- Two pop-up engagement at community events or community locations
- Online engagement platform for concept review
- Steering Committee meetings at key milestones

III. Brand and Logo Development

- Development of 3 branding concepts, including all of the elements in the table (right)
- Concept testing through community engagement
- Three rounds of revisions
- Presentation of preferred concept to City leadership for final direction

IV. Brand Guidelines and Implementation

- Comprehensive logo package and variations
- Color palette, typography, and graphic elements
- Iconography and visual style system
- Expanded brand standards manual
- Implementation examples including:
 - City documents and templates
 - Social media graphics
 - Website styling
 - Wayfinding or signage applications

BRAND AND LOGO DEVELOPMENT: TIER 3

| | |
|----------------------------------|---|
| LOGO SYSTEM | <ol style="list-style-type: none"> 1. Primary city logo 2. Secondary logo 3. Icon/mark variation 4. Department-friendly versions |
| VISUAL IDENTITY SYSTEM | <ol style="list-style-type: none"> 1. Color palette 2. Typography system 3. Supporting graphic elements |
| TAGLINE DEVELOPMENT | <ol style="list-style-type: none"> 1. Three (3) tagline concepts 2. Refinement of selected direction |
| BRAND GUIDELINES DOCUMENT | <ol style="list-style-type: none"> 1. Logo usage 2. Colors 3. Typography 4. Layout examples 5. Messaging tone guidance |
| DESIGN APPLICATIONS | <ol style="list-style-type: none"> 1. Choice of four (4) sample designs from the following options: <ul style="list-style-type: none"> ○ <i>City entrance sign concept</i> ○ <i>Social media graphic template</i> ○ <i>City document template</i> ○ <i>Event banner</i> ○ <i>Presentation slide template</i> ○ <i>Website splash page</i> ○ <i>Community flyer</i> ○ <i>City vehicle decal concept</i> |
| EXPANDED APPLICATIONS | <ol style="list-style-type: none"> 1. Choice of two (2) concept designs from the following: <ul style="list-style-type: none"> ○ <i>City signage system</i> ○ <i>Tourism campaign graphics</i> ○ <i>Community event branding</i> ○ <i>Website visual styling</i> ○ <i>Economic development materials</i> |



Recommendations for Municipal Branding Projects

1. PRIORITIZE COMMUNITY IDENTITY OVER MARKETING TRENDS

Municipal brands should reflect authentic community identity rather than short-term design trends.

Cities often serve residents, businesses, visitors, and regional partners simultaneously. A successful municipal brand should represent shared civic identity and long-term stability, rather than a marketing campaign that may feel temporary or overly commercial. Our approach emphasizes discovering what residents already value about their community and translating those themes into a visual system that feels genuine and lasting.

2. DESIGN FOR MULTI-DEPARTMENT USE

Unlike private-sector brands, municipal identities must function across many departments and use cases, including:

- Administration
- Parks and recreation
- Public works
- Police and fire
- Community events
- Tourism and economic development

A strong municipal identity should therefore include flexible logo variations and clear usage guidelines so departments can maintain consistency while still meeting their operational needs.

3. ENSURE ACCESSIBILITY AND CLARITY

Municipal communication must serve all residents, including those with varying levels of digital access, language proficiency, and visual ability. Brand systems should therefore prioritize:

- Clear typography
- High contrast color combinations
- Accessibility standards for signage and digital materials
- Easy-to-read layouts for public information

This ensures the brand works equally well on websites, signage, printed notices, and public documents.

4. PLAN FOR LONG-TERM USE AND IMPLEMENTATION

City brands are typically expected to last 10–20 years or more, and they must be implemented gradually as budgets allow. For this reason, successful municipal branding projects should include:

- Scalable design systems
- Cost-conscious signage and material updates
- Clear implementation guidance for departments

This allows the City to roll out the brand over time without requiring large immediate expenditures.



5. ENGAGE THE COMMUNITY WITHOUT OVER COMPLICATING THE PROCESS

Community engagement is important in municipal branding, but it must be structured carefully. Open-ended design voting can often lead to unclear results or unrealistic expectations. Instead, effective engagement methods focus on gathering feedback about:

- Community values
- Local identity
- How residents want their city represented

Design decisions should ultimately be guided by professional design strategy informed by community insight, rather than direct voting on logos.

6. FOCUS ON ECONOMIC DEVELOPMENT AND REGIONAL POSITIONING

A municipal brand can play an important role in supporting:

- Tourism
- Local business development
- Regional recognition

By clearly defining what makes the community distinct — whether that is waterfront identity, historic character, recreational opportunities, or local culture—a city brand can help reinforce a positive and recognizable identity throughout the region.

7. MAINTAIN CONSISTENCY ACROSS PUBLIC MATERIALS

Many municipalities accumulate inconsistent graphics over time as departments create materials independently. Developing a clear brand system and guidelines helps ensure that:

- City communications feel cohesive
- Public materials are easier to recognize
- Staff can produce materials efficiently

This improves both public trust and professional presentation.



ELEVATE



Pickerington

2025 Brand Guidelines
& Implementation Plan

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Summary

VISION TO LIFE

This document serves as a guide for building and applying the Elevate District brand throughout Downtown Pickerington. It introduces the visual identity—logos, colors, typography, and style—and provides an implementation plan full of practical and creative ideas for how the brand can come to life across signage, storefronts, events, and digital platforms.

The purpose is to create a consistent and recognizable identity that reflects the district's character while offering clear tools for city staff, businesses, and community partners to use. By following these guidelines, the Elevate District will strengthen community pride, build visibility, and present a vibrant, welcoming image that attracts residents, visitors, and future investment.



Our Story

ROOTED IN COMMUNITY

The following story captures the essence of Pickerington and the inspiration behind the Elevate District brand. It can be used directly as a community-facing narrative—on websites, brochures, or event materials—or serve as a starting point for other copywriting needs. City staff, businesses, and partners are encouraged to adapt this language as needed to ensure a consistent, welcoming voice that reflects both Pickerington’s history and its future growth.



Pickerington is a place where roots run deep and neighbors still greet each other by name. Tucked just outside Columbus, our historic Olde Village and Pickerington Heights together form the heart of a growing city—where local shops, small businesses, and community events bring people together in meaningful ways. As we revitalize downtown, we’re building on what has always made Pickerington special: a walkable, welcoming place full of charm, character, and hometown pride. Whether you’re stopping by the farmers market, opening a business, or simply enjoying the front porch feel of our streets, Pickerington invites you to be part of something real — grounded in history, growing with purpose, and powered by people.



Brand Positioning

WHAT WE STAND FOR

BRAND PROMISE

The Elevate District offers a genuine, close-knit, and evolving community experience — where local business thrives, history is honored, and new stories are always being written.

BRAND ESSENCE

A welcoming, walkable downtown rooted in heritage and growing with purpose.

POSITIONING STATEMENT

Downtown Pickerington—soon to be known as the Elevate District—is positioned as the heart of a connected and growing community. It's a place where tradition and progress meet, offering a charming, walkable destination that supports local businesses, celebrates community, and invites everyone to slow down, connect, and feel at home. With its small-town feel and forward-thinking momentum, the Elevate District is not just a place to visit—it's a place to belong.

TARGET AUDIENCE

- » Local residents and families seeking meaningful connections close to home
- » Entrepreneurs and small business owners looking for a supportive, visible community hub
- » Visitors from greater Columbus who are drawn to unique, authentic, small-town experiences
- » Civic-minded individuals who value revitalization, history, and local pride

KEY ATTRIBUTES

- » Authentic and historic
- » Friendly and welcoming
- » Walkable and connected
- » Supportive of small businesses
- » Proud, purposeful, and community-driven

BRAND PERSONALITY

Warm, grounded, hopeful, community-first, approachable, and quietly confident.



Logo Marks

ORIENTATIONS

The Elevate District logo is the foundation of the brand's visual identity and must be used consistently to maintain recognition. Both vertical and horizontal versions are available, and each should be applied according to space and layout needs to ensure clarity and impact. This section outlines approved variations, sizing, spacing, and color applications, providing clear direction for staff and partners to keep the brand strong and cohesive across all uses.



ELEVATE



ELEVATE



Logo Marks

USAGE AND SPACE

The Elevate District logo must always be displayed clearly and legibly. Use the white logo on dark or busy backgrounds, and the dark logo on light backgrounds to maintain contrast and visibility. To preserve its impact, keep clear space around the logo equal to the height of the “E” in Elevate on all sides. This ensures the mark is never crowded or diminished by surrounding elements.

DO

- » Use the white logo on dark or busy backgrounds.
- » Use the dark logo on light backgrounds.
- » Maintain clear space around the logo equal to the height of the “E” in Elevate.
- » Scale the logo proportionally when resizing.

DON'T

- » Don't stretch, distort, or rotate the logo.
- » Don't add drop shadows, outlines, or other effects.
- » Don't place the logo over low-contrast or cluttered backgrounds.
- » Don't change the logo colors outside the approved palette.

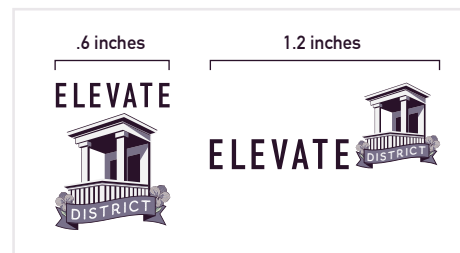
MINIMUM SIZE

PRINT

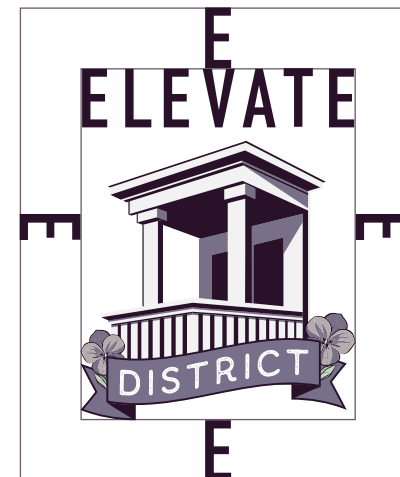
- » Horizontal logo: minimum 1.2 inches wide (shown below for reference)
- » Vertical logo: minimum 0.6 inches wide (shown below for reference)

DIGITAL

- » All logo versions: minimum 100 pixels wide
- » For very small uses (e.g., social icons, merchandise), use the simplified logo variation provided.



CLEAR SPACE



Logo Marks

VERSIONS

1. FULL DETAIL

The primary logo with all design elements, including the violets and full district name. Use this version whenever space and production allow, especially in print, signage, and digital applications where clarity is not an issue.

2. WITHOUT VIOLETS

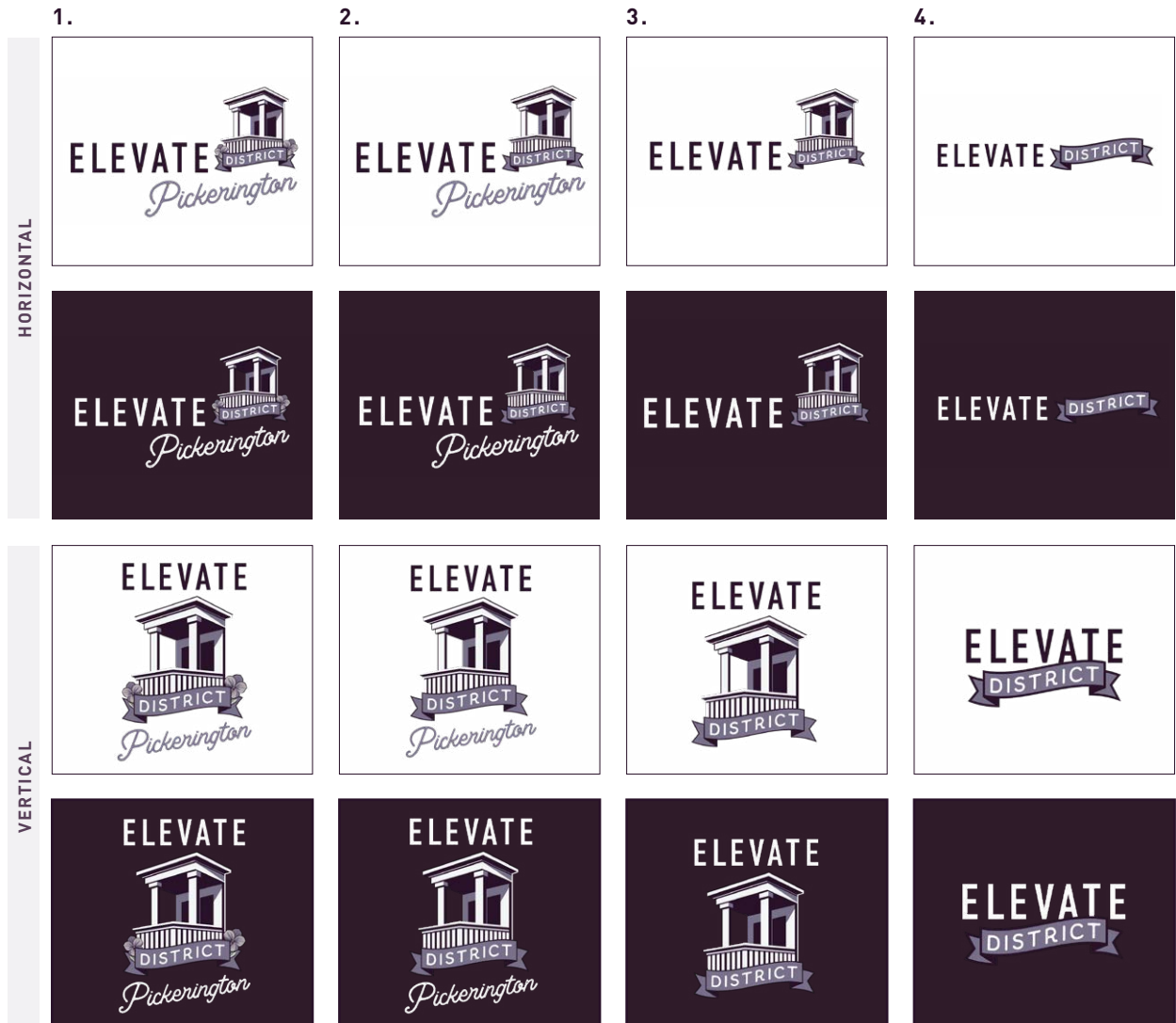
A slightly simplified version of the logo without the violet graphic. Use when the logo needs to appear smaller or in situations where fine detail may be lost, while still retaining the full district name.

3. SIMPLIFIED FOR EMBROIDERY

A streamlined version of the logo that removes the violets and city name. This version is designed for embroidery, engraving, or other specialty production methods where fine detail and small text are difficult to reproduce.

4. SIMPLIFIED FOR SMALL USES

The most minimal version of the logo, using only the text "Elevate District." Use this version for very small applications such as social media icons, merchandise, or digital placements where legibility of smaller elements cannot be maintained.



Colors

DETAILS AND USAGE

The Elevate District color palette creates a consistent, recognizable look across all applications. Purple serves as the core brand color, supported by a flexible range of accent tones. This section provides color values and usage guidance to ensure legibility, contrast, and consistency in print, digital, and environmental design.

- » The purple tones are the core brand colors and should be featured most prominently across materials. Other palette colors may be used as flexible supports to complement the design.
- » Use white logos on dark colors and dark logos on light colors for best visibility.
- » Always ensure text and logos maintain strong contrast against backgrounds for clear legibility, especially in digital and ADA-accessible contexts.
- » Gradients and opacity overlays may be used to add depth, especially on top of photos, but should never reduce readability of text or visibility of the logo.
- » Limit the palette to a few colors at a time to keep designs clean and recognizable.

| | | | | | | | | | |
|--|--|---|---|---|---|---|--|--|---|
| | | | | | | | | | |
| | | | | | | | | | |
| C=5 M=6 Y=16 K=0 1 HEX #EFE7D4 RGB 239, 231, 212 HSB 42, 11%, 94% CMYK 5, 6, 16, 0 INKTYPE Process | C=23 M=7 Y=28 K=0 1 HEX #C7D6BE RGB 199, 214, 190 HSB 98, 11%, 84% CMYK 23, 7, 28, 0 INKTYPE Process | C=41 M=10 Y=38 K=0 1 HEX #9CC1A9 RGB 156, 193, 169 HSB 141, 19%, 76% CMYK 41, 10, 38, 0 INKTYPE Process | C=46 M=14 Y=36 K=0 1 HEX #8E87A9 RGB 142, 183, 169 HSB 160, 22%, 72% CMYK 46, 14, 36, 0 INKTYPE Process | C=53 M=20 Y=33 K=0 1 HEX #7EABA9 RGB 126, 171, 169 HSB 177, 26%, 67% CMYK 53, 20, 33, 0 INKTYPE Process | C=56 M=38 Y=32 K=2 1 HEX #7A8C99 RGB 122, 140, 153 HSB 205, 20%, 60% CMYK 56, 38, 32, 2 INKTYPE Process | C=57 M=55 Y=31 K=6 1 HEX #787089 RGB 120, 112, 137 HSB 259, 18%, 54% CMYK 57, 55, 31, 6 INKTYPE Process | C=68 M=75 Y=42 K=30 1 HEX #52415A RGB 82, 65, 90 HSB 281, 28%, 35% CMYK 68, 75, 42, 30 INKTYPE Process | C=73 M=85 Y=52 K=68 1 HEX #291329 RGB 41, 19, 41 HSB 300, 54%, 16% CMYK 73, 85, 52, 68 INKTYPE Process | C=0 M=0 Y=0 K=0 HEX #FFFFFF RGB 255, 255, 255 HSB 0, 0%, 100% CMYK 0, 0, 0, 0 INKTYPE Process |



Typography

DETAILS

Typography shapes the brand's tone and readability. The brand fonts are drawn directly from the logo, ensuring consistency between the mark and supporting materials. This section outlines which fonts to use for headers, subheads, and body text, and provides guidance on pairing styles to create clear hierarchy. Consistent use of these typefaces will keep the brand recognizable and easy to read across all applications.

HEADERS

OPTION A

Thistails Script (for decorative or event-focused materials)

OPTION B

DIN Bold, 150 pt. tracking (for clean, modern applications)

SUBHEADS

OPTION A

DIN Bold, all caps, with 200 tracking

OPTION B

DIN Bold, sentence case, with 0 tracking

BODY TEXT

DIN Alternate: Bold, Min. Size 9pt, Tracking 11pt

USAGE NOTES

- » Keep headers and subheads distinct — avoid pairing the same style and case together, for hierarchy and clarity.
- » Use Thistails Script sparingly for emphasis (quotes, event names, decorative uses).
- » For professional/official documents, lean on DIN for readability and consistency.
- » Regular versions of Thistails Sans and Script are available for uses where the rough texture would be problematic or unnoticeable, such as embroidery.

PRIMARY FONT

AB

DIN Bold

ABCDEFGHIJKLM
 NOPQRSTUVWXYZ
 abcdefghijklmnopqrstuvwxyz
 123456789!@#&*

SECONDARY FONT

AB

*Thistails Script
 Demo Rough*

*abcdefghijklmnop
 opqrstuvwxyz*

BODY FONT

Ab

DIN Alternate Bold

ABCDEFGHIJKLM
 NOPQRSTUVWXYZ
 abcdefghijklmnopqrstuvwxyz
 123456789!@#&*



Typography

USAGE

Consistent font usage creates a clear visual hierarchy and keeps the brand easy to recognize. This section outlines approved treatments for headers, subheads, and body text, with guidance on pairing fonts to ensure readability and contrast across applications.

DO

- » Use DIN Alternate Bold for all body text to ensure clarity and consistency.
- » Pair headers and subheads with contrasting fonts (or case) to create clear hierarchy.
- » Use Thistails Script sparingly for decorative or event-focused applications.
- » Keep tracking consistent (200 for subheads in all caps, 150 for Headers in all caps).
- » Maintain legibility by prioritizing clean, bold type in functional materials.

DON'T

- » Don't use the same font style for both headers and subheads.
- » Don't substitute unapproved fonts outside this system.
- » Don't overuse Thistails Script in long passages of text.
- » Don't distort, stretch, or add effects (shadows, outlines) to typefaces.
- » Don't mix too many variations on a single page or layout.

ACCESSIBILITY NOTE

Always prioritize legibility when applying typography. Use high-contrast color combinations for text, avoid overly decorative fonts in long passages, and maintain clear hierarchy with headers and subheads. This ensures all materials remain readable across print, digital, and environmental applications, supporting both ADA accessibility and overall clarity.

EXAMPLE FONT PAIRINGS

OPTION A:

Thistails Script Header + DIN bold (all caps) Subhead + DIN Alternate Body (decorative, flexible)

OPTION B:

DIN bold (All Caps) Header + DIN bold Subhead + DIN Alternate Body (clean, modern)

Header
SUBHEADER

Body: Size 9pt with 11 pt tracking.
Gent ut aceatus et odit quianto et, te
qui re prent as apidicipsunt re verit
molorum et quam quianim illaboritis
nihiciam quis senis et escimet ea ipsa
pro occae voloesciis rero venditas
nulleni hitaten imporeiur?

HEADER
Subheader

Body: Size 9pt with 11 pt tracking.
Gent ut aceatus et odit quianto et, te
qui re prent as apidicipsunt re verit
molorum et quam quianim illaboritis
nihiciam quis senis et escimet ea ipsa
pro occae voloesciis rero venditas
nulleni hitaten imporeiur?



Accessibility

AN OVERVIEW

Accessibility is central to making the Elevate District brand welcoming and effective for all audiences. Clear, legible design ensures materials not only look consistent but can also be understood and enjoyed by everyone, including people with visual or cognitive differences. The following guidance helps staff, businesses, and partners apply the brand in a way that balances creativity with clarity.

LOGO

- » Always maintain strong contrast between the logo and its background.
- » Use the white logo on dark or busy backgrounds, and the dark logo on light backgrounds.
- » Never reduce the logo below the minimum size standards (1 inch wide for horizontal, 0.75 inches for vertical, 100 px for digital).
- » Keep the required clear space around the logo to prevent crowding or interference from other design elements.

COLOR

- » Use high-contrast combinations when placing text, logos, or icons on backgrounds.
- » Avoid using brand colors in pairings that reduce readability (e.g., purple text on a dark background).
- » Ensure gradients and overlays do not diminish visibility of type or logos—always test by zooming out or printing a sample.
- » When in doubt, prioritize clarity over decorative use of color.

TYPOGRAPHY

- » Maintain clear hierarchy: headers, subheads, and body text should be visually distinct.
- » Avoid decorative fonts for body copy or long passages of text.
- » Use all caps only for headers and subheads, never for long blocks of text.
- » Keep strong color contrast between type and background to support ADA and digital accessibility standards.

APPLICATIONS

- » Test signage and print materials at the intended viewing distance to confirm readability.
- » For digital applications, follow WCAG contrast standards (4.5:1 ratio for body text, 3:1 for large headers).
- » Ensure text over photos or patterns is always supported by a color block, overlay, or sufficient contrast.
- » Avoid cramming too many elements together; white space improves both clarity and accessibility.



Dora Package

BADGE AND BORDER SIGNAGE

The Designated Outdoor Refreshment Area (DORA) identity extends the Elevate District brand into a program that is both welcoming and easy to navigate. Using the same colors, fonts, and style as the district brand, the DORA mark creates a consistent look that ties into the larger identity. This section introduces the core logo and design direction, which will be built out more fully into signage, maps, and other applications as the program develops.



Brand Implementation

NEXT STEPS FOR THE ELEVATE DISTRICT

The implementation plan provides practical ideas for how the Elevate District brand can come to life across downtown. It is designed as a flexible toolkit rather than a checklist—city staff and partners can pick and choose the elements that best fit their goals, capacity, and resources. The plan is organized into four sections—Digital, Physical, Community Engagement & Events, and Business—to make it easy to explore opportunities across different areas of downtown life. Together, these ideas offer a roadmap for strengthening visibility, consistency, and community connection through the brand.

HOW TO USE THIS SECTION

The implementation plan is organized into four categories to make it easy to explore opportunities across different areas of downtown life. Digital covers tools like websites, social media templates, and email campaigns. Physical focuses on signage, wayfinding, and branded materials in the built environment. Community Engagement includes seasonal promotions, programming, and ways to bring people together under the brand. Business highlights resources and support for local shops and entrepreneurs, such as welcome packets, co-marketing tools, and grant guidance. Together, these categories offer a flexible menu of options the city can use to apply the Elevate District brand in meaningful and practical ways.

Start with quick wins—small, visible projects that can be rolled out easily—then expand into larger initiatives as resources allow. Each idea can stand alone or be combined with others, giving the city flexibility to phase implementation over time while keeping the brand consistent and recognizable.

DIGITAL



PHYSICAL



COMMUNITY ENGAGEMENT



BUSINESS



DIGITAL

Social Media

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES | STRATEGIC PURPOSE |
|------------|--|--|------------------|---|--|
| Quick Wins | Facebook Page Cover (820 x 360 px) | Primary billboard for Elevate District on Facebook; safe zone is 640 x 312 px. | Low | Update seasonally; center logo and tagline; use brand photography. | Keeps Elevate brand visible at first digital touchpoint; communicates professionalism. |
| | Square Post (1080 x 1080 px) | Standard post size for Instagram and Facebook feeds. | Low | Template reusable for announcements, events, promotions; use Elevate palette and logo lockup. | Drives engagement and recognition across social platforms with consistent branding. |
| | Vertical Story/Reel (1080 x 1920 px) | Format for Instagram Stories, Reels, and Facebook Stories. | Low-Medium | Incorporate animations, polls, and interactive stickers; add branded frames/borders. | Boosts interactivity and visibility among younger demographics; keeps brand top-of-mind. |
| | Landscape Post/Event Cover (1200 x 628 px) | Standard format for Facebook event covers and link posts. | Low | Use branded photography and typography; ensure text readability at small sizes. | Reinforces brand presence in all event marketing; ensures cohesive, official look. |



DIGITAL

Website - Phase 1: DORA Website

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | SQUARESPACE IMPLEMENTATION NOTES |
|-------------------------------|--|--|------------------|---|
| Must-Have (Launch Essentials) | Homepage | Quick explanation of DORA, top rules (cups, hours, boundaries), link to map. | Low | Basic page with text + image blocks. |
| | Map & Boundaries | Downloadable map (PDF/image), clear hours of operation, signage reference. | Low | Upload static map or embed Google Maps iframe. |
| | How It Works (Visitor Guide) | Step-by-step guide for visitors, FAQs (under 21, outside drinks, etc.). | Low | Text blocks with accordion for FAQs (native feature). |
| Should-Have (Core Features) | Participating Businesses Directory | List of bars/restaurants/shops; where drinks are sold, permitted, or not allowed; links to websites. | Medium | Use Summary Blocks for business listings, or simple grid/table. |
| | Events & Promotions | Calendar/list of events tied to DORA (Farmers' Market, concerts, Shop Hop). | Medium | Use Events Collection or embed Google Calendar. |
| | Contact / Feedback Page | Form for visitor questions, city staff info, optional business inquiry form. | Low | Built-in forms (email forwarding, Google Drive/Excel sync). |
| Nice to Have (Enhancements) | Business Resources Section | Toolkit for merchants: decals, digital assets, liability FAQs, ordinance PDF. | Low | File blocks for downloads (logos, decals, ordinance PDFs). |
| | About the DORA | Background, why it was created, goals for downtown, links to city departments. | Low | Simple text/image page. |
| | Interactive Map | Google Maps embed with boundaries and business pins; more dynamic than PDF. | Medium-High | Embed Google My Maps or Mapbox: custom map setup required. |
| | Photo Gallery / Social Media Integration | Photos of events, embedded social media feeds (Instagram, Facebook). | Medium | Native Gallery Blocks are easy; live social feeds require embeds/third-party. |
| | Optional Extras | Email signup, accessibility info (ADA), multilingual quick guides. | Medium | Newsletter signup block is native; accessibility/multilingual via text pages or PDFs. |



DIGITAL

Website - Phase 2: Cohesive Downtown Website

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | SQUARESPACE IMPLEMENTATION NOTES |
|----------------------------------|--|--|------------------|--|
| Must-Have (Launch Essentials) | Homepage - design out if possible for spec image | Hero banner, tagline, brand story; quick links to Visit, Events, Directory; callouts for DORA and featured businesses. | Low | Basic page with banner image and navigation buttons. |
| | About Elevate District | District story, Olde Village history, mission/vision, brand positioning. | Low | Simple text/image page with history and mission. |
| | Directory (Businesses & Attractions) | Restaurants, retail, services, arts/culture; searchable/filterable by category. | Medium | Use Summary Blocks with categories/tags for filtering. |
| | Events Calendar | Major and recurring events (Palooza, Farmers' Market, Shop Hop, concerts). | Medium | Events Collection or Google Calendar embed for listings. |
| Should-Have (Core Features) | Visit Page (Plan Your Trip) | Maps, parking, transportation, lodging, nearby attractions. | Medium | Info page with Google Map embed for parking/transport. |
| | News & Announcements (Blog/Updates) | Press releases, business openings, revitalization updates. | Medium | Blog Collection for updates and news posts. |
| | DORA Info Page | Overview, rules, boundaries, map; link to DORA standalone site. | Low | Reuse DORA content or link to DORA site; simple info page. |
| | Contact Page | General contact form, staff emails, social media links. | Low | Built-in form block for contact; auto email forwarding. |



DIGITAL

Website - Phase 2: Cohesive Downtown Website

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | SQUARESPACE IMPLEMENTATION NOTES |
|-----------------------------|--|--|------------------|---|
| Nice-to-Have (Enhancements) | Photo & Video Gallery | Photo galleries and video embeds showcasing downtown life. | Medium | Gallery Block and video embed tools are native features. |
| | Gift Card Program Page | Info on how to buy/redeem gift cards, list of accepting merchants.*details in appendix? should this be introduced prior? | Medium | Info page with links to vendor (Miconex/Yiftee) for purchase. |
| | Business Resources / Partner Toolkit | Co-marketing kit downloads, brand assets, ordinances, merchant FAQs. | Medium | File blocks for downloads, FAQ as text/accordion. |
| | Community Stories / Blog Features | Spotlights on businesses, historic stories, redevelopment projects. | Medium | Blog Collection with author profiles or spotlights. |
| | Support / Get Involved | Volunteer opportunities, sponsorship info, ambassador program. | Low | Basic info page + contact form for volunteer/sponsorship. |
| | Social Media Integration | Embedded Instagram/Facebook feed or curated galleries. | Medium | Native gallery or third-party embed for live social feeds. |
| | Email Signup / Newsletter | Newsletter signup for downtown news and event reminders. | Low | Squarespace Newsletter Block is built-in. |
| Optional Future Additions | Interactive District Map | Interactive map with layers for Eat/Shop/Play, parking, boundaries. | High | Embed Google My Maps or Mapbox (custom setup). |
| | Economic Development Section | For developers: leasing opportunities, incentives, data dashboards. | Medium-High | Static info pages + data visualizations via PDFs or embeds. |
| | Accessibility & Multilingual Pages | ADA accessibility info, multilingual quick guides or PDFs. | Medium | Simple text pages or PDF uploads with translations. |
| | Merch Store (Shop Local / Branded Merch) | Branded merch (totes, apparel, mugs) sold online via Squarespace commerce. | High | Squarespace Commerce add-on for selling branded products. |



PHYSICAL

Wayfinding

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES |
|---------------------|--|--|------------------|---|
| Quick Wins | Light Post Banners (Seasonal Rotation) | Interchangeable banners with branding; seasonal/event tie-ins. | Low | Hardware lasts long-term; banners can be swapped seasonally. |
| | Street Name Signs | Custom street blades in brand colors with logo or district icon. | Medium | Coordinate with city public works; replace during regular cycle. |
| Medium-Term | District Map Signs (and Online Map) | Kiosks/maps showing downtown layout, DORA boundary, businesses, parking, trails; modular or updatable. | Medium | Use stickers, glass cases, or swappable panels for easy updates. |
| | Cohesive Public Space Signage | Unified look for parks, city buildings, free parking, trails. | Medium | Requires collaboration with multiple departments; phased rollout. |
| | Parking Guidance Signs | Wayfinding for public lots/garages; branded 'Free Parking' indicators. | Medium | Helps visitors easily find lots, improves flow at events. |
| Long-Term / Capital | Downtown Entry Signs (Gateways) | Large, sculptural or architectural entry markers for district gateways. | High | Major investment; requires engineering, funding, and permitting. |
| | Pedestrian Directional Signs | Branded posts/signage pointing to 'Shops', 'Dining', 'Parking'. | Medium-High | Typically part of a larger wayfinding master plan. |



PHYSICAL

Outdoor Elements

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES |
|---------------------|---|---|------------------|--|
| Quick Wins | Window/Utility Box Wraps | Custom wraps with patterns, art, or brand icons. | Low | Partner with local artists or schools for unique designs. |
| | Trash & Recycling Bins | Painted in brand palette with decals or etched logos. | Low | Coordinate with city maintenance for repainting/refurbishing. |
| | Planters (Seasonal Branding) | Custom color planters with logo plaques; seasonal flowers. | Low | Use modular planters that can be reused across seasons. |
| | Lamp Post Décor / Seasonal Wraps | Holiday or seasonal lamp post banners, toppers, or baskets. | Low | Great tie-in for holidays or events; use consistent designs each year. |
| Medium-Term | Bike Racks | Bike racks shaped/cut with district logo or motifs. | Medium | Coordinate with public works for installation and safety standards. |
| | Benches / Public Seating | Benches with branded plaques, painted frames, or laser-cut backs. | Medium | Choose durable materials; add small plaques or engravings. |
| | Public Art / Murals | Murals tied to brand or community themes. | Medium | Engage local artists; can double as placemaking installations. |
| | Crosswalk Art / Sidewalk Inlays | Artistic crosswalks, stamped concrete with violet/elevated motifs. | Medium | Requires DOT/city approval; ensure slip-resistant paint/materials. |
| | Drinking Fountains / Water Refill Stations | Branded hydration stations with engraved logos. | Medium | Partner with utilities or parks for placement/maintenance. |
| | Event Stage Backdrops / Band Shell Wraps | Reusable branded graphics for concerts and festivals. | Medium | Reusable assets stored by city or downtown org for annual events. |
| Long-Term / Capital | Manhole Covers / Sidewalk Medallions | Custom-cast bronze medallions or manhole covers. | High | Integrate branding subtly; turn into a hidden 'Easter egg'. |
| | Interactive Installations (Swings, Music, etc.) | Playful branded elements like swings, kinetic art, interactive music. | High | Requires design-build approach with community input. |
| | Transit Shelters / Tree Guards with Branding | Branded bus shelters, etched tree guards or grates. | High | Typically city-funded; integrate branding during procurement. |



PHYSICAL

DORA Elements

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES |
|---------------------|---|--|------------------|--|
| Quick Wins | Boundary Posters / Signs | Simple signs marking entry/exit of DORA area. | Low | Printed on durable boards; use brand palette and city logo. |
| | Window Decals (Business Participation) | Decals for businesses: 'DORA Drinks Sold Here,' 'Beverages Allowed,' or 'Please No Beverages.' | Low | Cheap to produce; gives visitors instant clarity. |
| | Social Media Graphics & Posts | Branded posts explaining DORA rules and boundaries. | Low | Shared via city and business accounts for consistency. |
| | Online Map (Downloadable PDF) | Static map with boundaries, participating businesses, points of interest. | Low | Update annually or as needed; easy to swap PDF on website. |
| Medium-Term | District Map Signs / Kiosks | Outdoor kiosks/maps showing boundaries, shops, restaurants, POIs. | Medium | Design to be modular (stickers, glass cases, or swappable boards). |
| | Business Outreach Toolkit | Guide for businesses: rules, participation steps, FAQs, decal usage. | Medium | Deliver as both PDFs and printed packets for easy distribution. |
| | Event Branded Materials (Coasters, Table Tents, etc.) | DORA-branded coasters, table tents, napkins for restaurants and bars. | Medium | Pairs DORA compliance messaging with positive branding. |
| | Email Newsletter Campaigns | Regular updates to businesses and public about DORA-related events. | Medium | Keeps businesses engaged and public aware of upcoming events. |
| Long-Term / Capital | Interactive Online Map | Dynamic map with listings, boundaries, and event overlays. | Medium-High | Requires Google My Maps/Mapbox setup; ongoing updates needed. |
| | Permanent Branded Wayfinding Signs | Large permanent branded signs with rules + maps at district gateways. | High | Installed like trailhead signs; durable and permanent investment. |



PHYSICAL SWAG

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES | STRATEGIC PURPOSE |
|------------|--------------------------|---|------------------|--|---|
| Quick Wins | Vinyl Stickers & Buttons | Cheap, fun, and collectible; great for all ages. | Low | Hand out at festivals and events; can be shared on social channels, and put on everyday items like waterbottles, car bumpers, etc. | Boosts social media visibility; fun for younger audiences, sticks around people's daily lives. |
| | Reusable Tote Bags | Distributed at Farmers' Market or Shop Hop; eco-friendly and reusable. | Low | Can be co-branded with local shops; use as shopping incentive. | Encourages shopping local and repeat visits. |
| | Coasters / Napkins | Used in restaurants and bars; reinforces DORA messaging. | Low | Restaurants can distribute them daily; doubles as DORA outreach. | Reinforces brand in hospitality spaces; aligns with DORA visibility. |
| | Reusable Water Bottles | Reusable bottles tie into sustainability and outdoor recreation themes. | Low | Can be sold or given free at outdoor events; promotes reuse. | Positions downtown as eco-friendly; connects to outdoor recreation branding, including possible new water stations. |
| | Elevate District Flags | Flags that can be flown from balcony and porch bannisters. | Low | Can be sold, given as incentive to participate in local initiatives, or given free. | Allows community members an easy way to express local pride. |



PHYSICAL SWAG

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES | STRATEGIC PURPOSE |
|---------------------|------------------------------------|---|------------------|---|---|
| Medium-Term | Picnic Blankets / Lawn Chairs | Practical swag for outdoor concerts and movies in the park. | Medium | Encourage picnic culture at concerts; branded items visible in use. | Drives event attendance; creates visible branded experiences. |
| | Cocoa/Coffee Mugs | Mugs paired with free cocoa, coffee, or cider at fall/winter markets. | Medium | Can be sold, raffled off, or given free; promotes reuse. | Adds warmth & connection to seasonal campaigns. |
| | Scavenger Hunt Prizes | Small branded prizes for contests and downtown scavenger hunts. | Medium | Gamifies downtown exploration; families come for prizes. | Encourages exploration; increases dwell time, and can be paired with local gifts cards to drive 'shop local' initiatives. |
| Long-Term / Premium | Branded Bicycles / E-Bikes | Major prize for contests; ties into local trails and eco-branding. | High | Sponsorship opportunities; businesses can co-fund larger prizes. | Draws major attention; connects brand to healthy, eco-forward lifestyle. |
| | Portable Folding Chairs / Hammocks | High-value giveaway for concerts and outdoor festivals. | High | Premium giveaway; encourages early attendance at events. | Boosts festival experience; high visibility when used at events. |
| | Limited-Edition Apparel | Exclusive branded apparel sold or awarded at seasonal events. | Medium-High | Launch with fashion tie-ins at Shop Hop or holiday events. | Creates exclusivity; appeals to younger demographics and fashion-minded visitors. |



PHYSICAL

Art

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES | STRATEGIC PURPOSE |
|------------|---|---|------------------|--|---|
| Quick Wins | Plein Air 'Elevate Downtown' Day | Invite local artists to paint downtown scenes, which must include an 'elevated' element. Works displayed in storefronts with Elevate decals; prints sold at events. | Low | Partner with local galleries; ensure Elevate visuals present in all works. | Connects fine art with district brand; builds catalog of branded works. |
| | Window Painting/Door Decorating (Elevate Edition) | Artists/students paint windows or decorate doors with Elevate colors, and other seasonal taglines/elements. Public voting via branded QR stickers. Prizes TBD. | Low | Business buy-in needed; provide brand colors for consistency. | Seasonal events tying community spirit directly to Elevate identity. |
| | Community Paint Day – Elevate Mural | Elevate themed, community mural designed/outlined by local artist. Residents will then fill color zones; promoted with #ElevatePickerington. Like a giant, community made, paint by number project. | Medium | Event requires safety protocols; strong social coverage amplifies brand. Would probably work best as a ground level mural, possibly an artistic crosswalk. | Deepens community ownership of brand; memorable participation builds pride. |



PHYSICAL

Art

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES | STRATEGIC PURPOSE |
|-------------|---|--|------------------|---|--|
| Medium-Term | Elevate Chalk Art Festival | Artists create chalk designs on sidewalks using Elevate brand palette, motifs, or prompt such as 'show us what 'Elevate Pickerington' means to you!' Winners can receive a prize, be promoted online, and have their art photographed and turned into stickers/printed on 'Elevate District' tote bags, collectable posters, etc. | Medium | Secure sidewalks/plaza/streets; provide chalk; coordinate event registration, kick-off, prizes, etc. | Family-friendly event reinforcing brand identity through beautification of downtown, and a fun experience. |
| | Elevate Maker Market Series | Artisan market branded as 'Elevate the Makers.' Booths in Elevate colors; vendors offer at least one district-inspired product. Collectible tote giveaways encourage repeat visits. | Medium | Market management required; booths styled in Elevate palette. Could coincide with existing farmers markets. | Drives commerce and reinforces brand visually at every booth. |
| | Annual Art Show: Elevate the Stories | Local artists produce Elevate-inspired work. Similar to Plein Air idea, except this would be announced months in advance, and have the top 10 peices included in an outdoor, branded installation around the downtown. Peices could be hung on buildings, or mounted on custom frames. Printed on material that can withstand the elements. See https://dia.org/insideout as an example. Could have public voting for a winner via QR codes. This infrastructure can be used to rotate art shows for the community, local students/students, and various 'Elevate' events. | Medium-High | The main cost for this event would come from the display infrastructure, re-printing of the works to be weather resistant, and/or mounting. The city can coordinate with local arts organizations for advice/help with set-up and management of the various events. | Produces lasting art with strong public engagement around the brand. |
| | School Partnership – Branded Youth Projects | Students create Elevate posters/banners featuring violets, balconies, or themes that go along with 'what does 'elevate' mean to you?'. Winning works displayed on lampost banners. | Medium | Coordination with schools; provides youth engagement pipeline into brand. | Engages youth/families directly; builds loyalty and pride in identity. |



PHYSICAL

Art

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES | STRATEGIC PURPOSE |
|---------------------|--|--|------------------|--|--|
| Long-Term / Capital | Elevate Landmark Mural Series | Murals incorporating violet iconography, balconies, 'elevating' imagery; each with logo/tagline. Promoted as a walking art tour. | High | Requires contracts, anti-graffiti coating, and long-term maintenance. | Creates a permanent branded arts trail; long-term photo opportunities. |
| | Interactive Branded Sculpture | Large-scale sculpture (violet blossom or balcony form) in Elevate palette; interactive photo landmark with hashtag engraved. | High | RFP and engineering approvals needed; durable branded structure. | Signature branded photo landmark; anchors identity regionally. |
| | Permanent Branded Lighting Installations | Programmable lighting on poles/facades in Elevate brand colors; sync with concerts and festivals. | High | Capital cost high; ensures permanent, flexible brand reinforcement downtown. | Ensures consistent downtown identity after dark; flexible tie-ins. |
| | Elevate Sculpture Walk | Installed bronze sculptures of Violets, which can be painted by community members during each season. Plaques include Elevate logo + QR code linking to district site. | Medium-High | Requires sponsor buy-in; rotating schedule; plaques reinforce brand story. | Seasonal draw reinforcing brand values; encourages return visits. |



COMMUNITY ENGAGEMENT

Families

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES | STRATEGIC PURPOSE |
|---------------------|--|--|------------------|--|--|
| Quick Wins | Elevate StoryWalk | Children's book displayed in storefronts or trails, framed with Elevate branding. Final panel promotes upcoming district events. | Low | Work with library and schools; integrate brand into signage and panels. | Connects literacy and family time to Elevate District; drives downtown foot traffic. |
| | Family Scavenger Hunt (Elevate Explorer Passports) | Families collect branded stamps/stickers at downtown checkpoints; completed passports earn branded prizes like totes or stickers. | Low | Design branded passports and stickers; partner with shops for checkpoints. | Gamifies exploration; families interact with multiple businesses under the brand umbrella. |
| | Chalk the District (Kids' Edition) | Children decorate sidewalk zones with Elevate palette and logo stencils; fun and photo-worthy event. | Low | Provide chalk and stencils; coordinate safety and cleanup; brand staff shirts. | Positions brand as family-inclusive; produces strong user-generated content. |
| Medium-Term | Elevate Family Movie Nights | Outdoor movies with branded blankets, concessions, and pre-show slides featuring Elevate logo and tagline. Recurring as 'Elevate the Weekend.' | Medium | Requires licensing for films; coordinate concessions; recurring branding updates. | Builds recurring family habits downtown; strengthens weekend attendance. |
| Long-Term / Capital | Elevate Playground / Pocket Park | Small branded play area with violet-shaped equipment and balcony-style details; signage reinforces Elevate brand. | High | Requires capital funding; integrate branding into equipment design. | Creates physical, permanent attraction for families tied to Elevate identity. |
| | Elevate Interactive Fountain or Splash Pad | Interactive splash pad with violet petal design and Elevate-colored LED lighting. Night shows reinforce brand identity. | High | Engineering, safety, and water feature maintenance; LED programming tied to brand. | Flagship branded feature; doubles as daily family draw and nighttime event anchor. |



COMMUNITY ENGAGEMENT

Seasonal Event Calendar

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES | STRATEGIC PURPOSE |
|-------------|---|--|------------------|--|--|
| Quick Wins | Window Decals (Seasonal) | Seasonal decals placed on storefronts highlighting upcoming Elevate District events. Designed with Elevate colors and seasonal motifs (spring blossoms, summer sun, autumn leaves, winter snow). | Low | Work with local printers; rotate decals quarterly; easy to remove/update. | Drives awareness of downtown events at point of entry; seasonal refresh keeps attention. |
| | Social Media Event Templates | Ready-to-use templates for Instagram, Facebook, and Stories promoting events each season. Incorporates Elevate branding, logos, and seasonal taglines. | Low | Create master template library; staff can swap photos/text seasonally. | Ensures consistent branded promotion of events; easy to share across channels. |
| | Coasters / Table Tents Advertising Events | Custom-printed coasters or table tents for downtown restaurants/bars promoting the season's events. Uses Elevate palette and logos; distributed through BID partners. | Low | Partner with food/beverage businesses; distribute new sets each season. | Expands brand presence into restaurants/bars; captures diners/visitors for events. |
| | Email Newsletter Templates | Email templates for each season's events; branded headers, colors, and taglines. Can be sent by city or businesses promoting Elevate activities. | Low | Design once, update copy per season; businesses can co-brand content. | Builds consistent communication channel with branded seasonal look. |
| Medium-Term | Re-usable Sidewalk / Floor Decals | Durable, branded decals placed on sidewalks directing people to events (farmers markets, parades, concerts). Designed with Elevate icons and seasonal overlays. | Medium | Use weatherproof materials; map high-traffic areas; re-usable each season. | Directs foot traffic efficiently while reinforcing Elevate identity. |
| | Branded Tote Bags / Water Bottles | Giveaways like water bottles in summer, tote bags in fall, mugs in winter—co-branded with Elevate logo and seasonal campaign tagline. | Medium | Match giveaway type to season; source bulk orders; distribute at key events. | Extends brand into everyday use items; builds affinity and visibility. |
| | Branded & Seasonal Photo-op Frames | Large branded frames with seasonal slogans (e.g., 'Elevating Summer Nights in Pickerington,' 'Harvest Happenings in Elevate District'). Rotated each season for photo ops. | Medium | Position in plazas/parks; update graphics per season; encourage hashtag use. | Creates photo-friendly, shareable brand moments tied to each season. |
| | Gift Card Promotions (Seasonal Tie-in) | Branded gift card promotions tied to seasons (e.g., buy \$50, get \$10 free for Spring Kickoff; holiday shopping cards). Uses Elevate branding across signage, socials, and POS. | Medium | Partner with BID gift card servicer; tie promos to seasonal campaigns. | Boosts spending downtown; ties gift cards to seasonal campaigns and loyalty. |



BUSINESS

Local Businesses

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES | STRATEGIC PURPOSE |
|-------------|--|--|------------------|---|---|
| Quick Wins | Elevate New Business Welcome Packet | Branded folder with checklists, permitting steps, and design guidelines. Includes Elevate window decal welcoming new businesses to the district. | Low | Requires coordination with city permitting; assemble branded folders; decals easy to produce. | Eases startup process; immediately welcomes new businesses into Elevate identity. |
| | Co-Marketing Kit for Businesses | Branded social media templates, posters, decals, coasters, and table tents for businesses to plug in specials and event tie-ins for their own social channels. Will also include brand kit for using the Elevate brand elements (logos, colors, fonts, etc.) | Medium | Create reusable design templates; distribute kits to all downtown businesses. | Extends Elevate visibility through business-owned channels; consistent promotion. |
| | Elevate Business Spotlight Series | Branded social posts highlighting local businesses. Uses consistent Elevate template for photos and backgrounds. | Low | Collect business stories/photos; post on Elevate social media using branded template. | Showcases businesses while reinforcing Elevate as the storyteller of downtown. |
| Medium-Term | Facade & Signage Micro-Grant Program | Small grants to update storefronts with signage/awnings reflecting Elevate branding. Promoted via 'Elevating Our Storefronts' campaign. | Medium | Funded through small grants; coordinate with property owners; promote results online. | Visibly upgrades downtown's look; ties improvements directly to Elevate identity. |
| | Seasonal Campaign Participation Guide | Toolkit guiding businesses to join seasonal campaigns (e.g., window decals, themed social templates). | Medium | Provide seasonal instructions and design files; easy for businesses to adopt. | Ensures businesses contribute to cohesive downtown branding each season. |
| | Elevate Grant & Incentive Guide | Branded guide summarizing grants, tax credits, and incentive programs for downtown investment. | Medium | Research and compile grant/incentive info annually; distribute branded guide to all owners. | Makes investing downtown easier; positions Elevate as a business-friendly district. |
| | Elevate Business Roundtables / Networking Nights | Quarterly networking events branded as Elevate gatherings. Includes signage, table tents, and swag. | Medium | Host events in downtown venues; coordinate with chamber/city; brand all collateral. | Builds business community cohesion; Elevate serves as convener and connector. |



BUSINESS

Local Businesses

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES | STRATEGIC PURPOSE |
|---------------------|---|--|------------------|---|---|
| Long-Term / Capital | Elevate Entrepreneur Mentorship Program | Mentorship program pairing new entrepreneurs with established owners. Includes branded certificates, events, and promotions. | High | Recruit mentors; design recognition program; host branded launch event. | Supports entrepreneurs; creates loyalty and ownership in Elevate identity. |
| | Elevate District Investor Guidebook | Investor guidebook with data, incentives, and Elevate branding. Used to attract developers and anchor tenants. | High | Design professional publication; distribute at conferences and to investors. | Attracts investment by showcasing downtown identity, opportunities, and incentives. |
| | Elevate Incubator / Pop-Up Program | Program to fill vacant storefronts with short-term shops. Includes branded signage and promotions to build momentum for tenancy. | High | Coordinate with property owners; manage short-term leases; design branding for vacant spaces. | Activates vacant spaces; reduces blight; uses Elevate branding to signal progress. |
| | Gift Card Program | Unified Elevate gift card usable across downtown businesses. Includes branded cards, signage, and online promotions. | High | Partner with BID gift card service provider; onboard businesses; design branded POS signage. | Boosts spending downtown; unifies businesses under Elevate brand with financial impact. |



BUSINESS

Investors

| PRIORITY | CONTENT / FEATURE | DETAILS | ESTIMATED EFFORT | IMPLEMENTATION NOTES | STRATEGIC PURPOSE |
|---------------------|---|---|------------------|--|---|
| Quick Wins | Elevate Development Updates Newsletter | Quarterly email newsletter with branded design showcasing available properties, new incentives, and development updates. | Low | City/Elevate team manages mailing list; content compiled quarterly. | Keeps investors engaged and informed; builds trust in Elevate as organized and forward-looking. |
| | Branded Investor Tours | Organized tours of available sites or projects with Elevate-branded signage, maps, and handouts to reinforce district identity. | Medium | Coordinate with property owners; provide branded wayfinding maps and signage. | Showcases opportunities in a branded, memorable format; builds confidence in district identity. |
| Medium-Term | Elevate Investor Welcome Packet / Guidebook | Branded packet introducing district vision, demographics, case studies and opportunities. Includes market highlights and contact info for city staff. Used to pitch investors regionally. | Medium | Compile market data, design branded template, and distribute to prospects. | Introduces Elevate vision to potential investors; creates professional first impression. |
| | Elevate Incentive & Grant Guidebook | Branded guide summarizing all grants, tax credits, and BID incentives tailored for developers. Updated annually. | Medium | Compile annually; distribute physically and digitally; highlight Elevate branding. | Simplifies the process of investing downtown; positions Elevate as business-friendly. |
| | Elevate Success Stories Campaign | Branded campaign showcasing successful downtown investments (before/after, testimonials, metrics). | Medium | Gather stories and metrics from businesses; design branded campaign for socials and press. | Publicly proves success of investments; strengthens case for further development. |
| Long-Term / Capital | Branded Development Signage Program | Unified program for temporary/permanent construction signage. All new projects display Elevate logo and campaign tagline: 'Building the Elevate District.' | High | City requires new developments to include Elevate branding on all construction signage. | Visibly unifies construction efforts; promotes transparency and growth. |



City of Keego Harbor Request for Information
(RFI) Municipal Branding and Logo Development

1. Company Overview

Revize Govt Websites

150 Kirts Blvd Suite B, Troy MI 48084

Brian Rohen – brian@revize.com -Keego Harbor Website Account Manager

25Years govt website experience

Custom Designs for Websites/Logos

2. Relevant Projects

<https://designs.revize.com/projects>

3. Proposed Approach / Process

You work with experienced designer who will work through different concept ideas and we will make revisions to make the logo exactly how you want it. We will provide logo breakdowns, color versions and black & white versions. Custom color palette & fonts. Additional branding. Most clients go with the 3 design concept option you will pick from one of the three logos we create, and we will then make 3 more revisions to the logo concept you choose to drill it down to the perfect logo.

4. Services Offered

Brand Guidelines will be provided. See attachment, Exeter TWP example. We are not offering tagline development at this time – it's a much bigger monster than our design team has the capacity for, they are also the team you are working with for the website design.

5. Estimated Costs

| | |
|---|---------|
| Custom Logo Creative Design Work | |
| 1 design concept, with 3 revisions | |
| One Time Fee: | \$3,100 |
| | Or |
| 3 design concepts, with 3 revisions each | |
| One Time Fee: | \$4,950 |
| Example: https://www.arcadia.gov | |

6. Additional Information

Logos are Fun. Branding is important because people remember images better than words. A with a strong logo, you brain connects to that product/service. When you have a logo you can promote it in so many ways. Business cards, headers, newsletters, sponsored events, internal staff merchandise – pens, bags, t-shirts.

Since we are in Troy, we could always price in an on-site discovery meeting with your designer. Or work online.

Brian Rohen

Senior Web Design Consultant

revize. | The Government Website Experts

Office: (248) 928-8072 | Cell: (248) 563-9345 (preferred)

brian@revize.com

150 Kirts Blvd Suite B, Troy, MI 48084

www.revize.com



EXETER
T O W N S H I P

LOGO PRESENTATION



LOGO BREAKDOWN



The a tree standing center and strong, your new logo represents a prospering community. On the right, the Daniel Boon Homestead bings charms; and on the left, Exerter's Township hosts many shoppes and locals businesses. All of this connected with the Schuylkill River to the south.

COLOR | BLACK + WHITE



A side-by-side comparison of your logo,
both in color and black and white.

COLOR PALETTE | FONTS



PRIMARY
PALETTE:

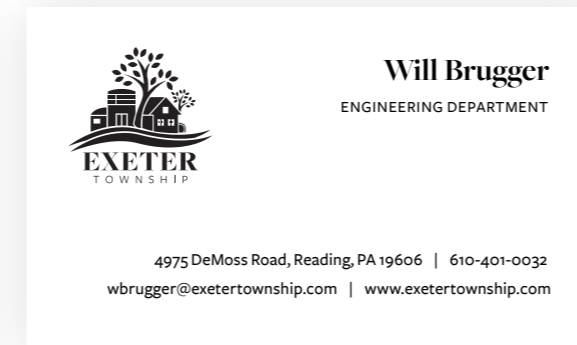
SECONDARY
PALETTE:

FONTS UTILIZED:

FREIGHT PRO BOLD
FREIGHT SANS MEDIUM



ADDITIONAL BRANDING



This slide provides a quick visual example of your branding used in various formats. Included are a front and back business card (3.5 in x 2.0 in), as well as a simple letterhead design (8.5 in X 11 in). You can also use your tree icon or wordmark, independently.

EXETER
TOWNSHIP

